

PURCHASE ORDER

CITEM.STR.FR.007



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
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PO Number: 20-0107	PO Date: 07/03/2021	PAGE
PR No.: 2020-0380	PR Date: 11/20/2020	

CONTRACTOR/SUPPLIER OTUS COPY SYSTEMS, INC.	DELIVERY TERM
ADDRESS 75 Shaw Blvd. MG Tower Brgy. Daang Bakal, Mandaluyong	PAYMENT TERM
MODE OF PROCUREMENT SHOPPING	PLACE OF DELIVERY
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PURCHASE OF A3+ INKJET PRINTER Printer Type: Ink-jet-Color (Genuine Ink Tank System) Specifications: TECHNOLOGY: Printing Method: On-demand inkjet (Piezo electric) Nozzle Configuration: 90 Nozzles black, 90 Nozzles per color Minimum Droplet Size: 1.5pl, With Variable-Sized Droplet Technology Ink Technology: Dye Ink Printing Resolution: 5,760 x 1,440 dpi PRINT: Printing Speed: 45 seconds per 10 x 15 cm photo (glossy photo paper), 15 pages/min color (plain paper), 15pages/min monochrome (plain paper) Colors: Black, Cyan, Light Cyan, Yellow, Magenta, Light Magenta Printing Features: Borderless printing PAPER / MEDIA HANDLING: Paper Formats: A3+, A3, A4, A5, A6, B5, C4 (Envelope), C6 (Envelope), DL (Envelope), Letter, 10x15 cm, 13x18 cm, 16:9, Legal Media Handling: Manual duplex Output Tray Capacity: 50 sheets Paper Tray Capacity: 100 sheets standard, 30 photo sheets GENERAL: Product Dimensions: 705 x 322 x 215mm (width x depth x height) Product Weight: 12.5 kg Compatible OS: Mac OS 10.5.8 or later, Windows 7,8,10 Interfaces : USB VAT Inclusive Delivery Date : 30-45 days upon receipt of Purchase Order	2 units	PHP 24,338.00 / per unit	PHP 48,676.00

TOTAL AMOUNT IN WORDS: FOURTY-EIGHT THOUSAND SIX HUNDRED SEVENTY-SIX PESOS	Php 48,676.00
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This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this **ORDER** for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 OIC-DM, Corporate Services Dept.

CONFORME:

PAUL RYAN D. CARINGAL
 Name & Signature of Contractor/Supplier
 AUGUST 2, 2021
 Date

BUR No. CO-20120967
 DATE 01/28/2021
 AMOUNT Php52,000.00

Funds Available:
MALERNA C. BUYAO
 Chief, Controllership Division

Recommended by:
CDEvio
 CLODUALDO D. EVIO
 OIC, SMD Division

Approved by:
ATTY. ANNA GRACE I. MARPURI
 OIC-DM, Corporate Services Dept.

BUDGET UTILIZATION REQUEST AND STATUS

CITEM

Entity Name

Serial No.: CO-20120967

Date: 01/28/2021

Fund: I

Payee	
Office	
Address	

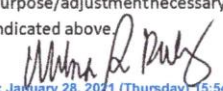
Responsibility Center	Particulars	Project	Object Code/ Expenditures	Amount
CO-I	Payment for the purchase of 2 units of A3+ Inkjet Printer		223	PHP 52,000.00
Total				PHP 52,000.00

A. Certified: Charges to budget necessary, lawful, and under my direct supervision; and supporting documents valid, proper, and legal.

Signature: _____
 Printed Name: Atty. Anna Grace I Marpuri / Ma. Lourdes D. Mediran
 Position: OIC-DM, Corporate Services Dept. / Deputy Executive Director
 Head, Requesting Unit/Authorized Representative

Date: _____

B. Certified: Budget available and utilized for the purpose/adjustment necessary as indicated above.

Signature: 
 Printed Name: Wilma H. Dulay
 Position: Chief, Budget & Cash Div.
 Head, Budget Unit/Authorized Representative

Date: _____

C. STATUS OF UTILIZATION							
Reference			Amount				
Date	Particulars	BURS/JEV/RCI No.	Utilization (a)	Payable (b)	Payment (c)	Balances	
						Utilization	Payable
						(a-b)	(b-c)
01/28/2021	Payment for the purchase of 2 units of A3+ Inkjet Printer	CO-20120967	PHP 52,000.00				

