

# PURCHASE ORDER

CITEM.STR.FR.007



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965  
 info@citem.com.ph www.citem.com.ph



PO Number: 20-0035	PO Date: 05/27/2020	PAGE
PR No.: 2020-0200	PR Date: 05/08/2020	

CONTRACTOR/SUPPLIER ACP INTERIOR DECORATION SERVICES	DELIVERY TERM
ADDRESS Makati Metro Manila	PAYMENT TERM
MODE OF PROCUREMENT Emergency Cases	PLACE OF DELIVERY CITEM
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
DISINFECTION FLOOR MAT Material : Stainless steel with matting Medium to Large	6 pcs	Php2,500.00	Php15,000.00

TOTAL AMOUNT IN WORDS: Fifteen Thousand Pesos	Php15,000.00
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*This order is placed subject to the following terms and conditions:*

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1% of 1/10 of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours, *Jaime Sandoval*  
 JAIME ANTONIO S. SANDOVAL  
 Chief, STREDO & Procurement Division

CONFORME: *cgue mgm AJP*  
*Aus P...*  
*June 16, 2020*

BUR No. AOE-20060403  
 DATE 6/5/2020  
 AMOUNT Php 15,000.00

Recommended by:  
 Approved by: *[Signature]*