

## Statement of Services

Attached to and forming part of Order Form Opp 167532 and subject to the Mindset Terms and Conditions which are available at:

[https://www.wgsn.com/wp-content/uploads/WGSN Unified Terms English WGSN-Limited Inc GmbH 28.02.2020.pdf](https://www.wgsn.com/wp-content/uploads/WGSN_Unified_Terms_English_WGSN-Limited_Inc_GmbH_28.02.2020.pdf)

The terms defined in the Order Form and the Mindset Terms and Conditions shall have the same meaning when used in this Statement of Services.

Company Details:	Citem
Scope of work:	1 remote trend presentation.
Period of work:	<p>The advisory services will be provided during the period from 30 October 2020 to 31 December 2020.</p> <p>Any modifications or extensions to this period must be agreed in writing between WGSN and the Company.</p> <p>Exact Delivery date to be confirmed between: 16-30 November 2020 NOTE: 2 weeks notice needed for delivery date.</p>
Place of work:	<p>WGSN will provide the majority of work at its own offices.</p> <p>And then deliver a digital remote presentation</p>
WGSN requirements:	<p>WGSN will be responsible for carrying out the following tasks and deliverables ("<b>Deliverables</b>"):</p> <p><i>WGSN will build and deliver a customized presentation edited from across WGSN's extensive websites with topics covering:</i></p> <p><i>Post Covid Where Do We Go From Here</i> <i>SS22 Lifestyle &amp; Interior trends</i> <i>SS22 Fashion Trends</i></p>
Company requirements:	<p>The Company will be responsible for providing the following documents/completing the following tasks ("<b>Company Undertakings</b>"):</p> <p><i>Not applicable</i></p>
Pre-approved travel and expenses:	<i>Not applicable</i>
WGSN Account Manager:	Claire Lam

## Appendix 1 to Order Form between CITEM and WGSN Ltd. commencing 30-Oct-20

### Special Terms

#### Statement of Services

Attached to and forming part of Order Form Opp 167532 and subject to the Mindset Terms and Conditions which are available at:

[https://www.wgsn.com/wp-content/uploads/WGSN\\_Unified\\_Terms\\_English\\_WGSN-Limited\\_Inc\\_GmbH\\_28.02.2020.pdf](https://www.wgsn.com/wp-content/uploads/WGSN_Unified_Terms_English_WGSN-Limited_Inc_GmbH_28.02.2020.pdf)

The terms defined in the Order Form and the Mindset Terms and Conditions shall have the same meaning when used in this Statement of Services.

#### Company Details:

Citem

#### Scope of work:

1 remote trend presentation.

#### Period of work:

The advisory services will be provided during the period from 30 October 2020 to 31 December 2020.

Any modifications or extensions to this period must be agreed in writing between WGSN and the Company.

Exact Delivery date to be confirmed between: 16-30 November 2020

NOTE: 2 weeks notice needed for delivery date.

#### Place of work:

WGSN will provide the majority of work at its own offices. And then deliver a digital remote presentation

#### WGSN requirements:

WGSN will be responsible for carrying out the following tasks and deliverables ("Deliverables"):

WGSN will build and deliver a customized presentation edited from across WGSN's extensive websites with topics covering:

Post Covid Where Do We Go From Here SS22 Lifestyle & Interior trends

SS22 Fashion Trends

#### Company requirements:

The Company will be responsible for providing the following documents/completing the following tasks ("Company Undertakings"):

Not applicable

Pre-approved travel and expenses:

Not applicable

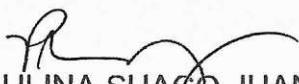
WGSN

#### Account Manager:

Claire Lam

Clause 17.2 (Digital Services Module) of the General Terms of Business shall be deleted and replaced with the following:

Subject to early termination in accordance with these Terms, the Contract will continue for the initial period set out in the Order Form (the "Initial Period").



PAULINA SUACO-JUAN  
Executive Director



CLAIRE LAM-SEA  
Account Manager

Signed in the presence of :

ATTY. ANNA GRACE I. MARPURI  
OIC-DM, Operations Group 1

  
MARJO F. EVIO  
Chief, Signature Events Team, OG 1

  
MALERNA C. BUYAO  
Chief, Controllership Division  
(Availability of Funds)



CS2002358

WGSN Ltd,  
2nd Floor, 20 Air Street  
London, W1B 5AN, UK  
TEL: +44 20 7715 6200  
FAX: +44 20 7692 7843  
EMAIL: legal@wgsn.com

Order Form

Billing Address Information			
Company	CITEM		
Attention of	Paulina Suaco-Juan		
Address	Golden Shell Pavilion Roxas Blvd. corner Sen. Gil Puyat Pasay City Manila, Metro Manila		
Postal Code	1300	Country	Philippines
Telephone	63288312382	Fax	
Email	psjuan@citem.com.ph	Account No	W-012070

Contract Start Date	30-Oct-20	Quotation No.	OPP167532-4
Initial Contract End Date	31-Dec-20	Quotation Expires:	30-Oct-20

Order Details		
Description	Qty	Total Value
WGSN Mindset Custom Made Consulting	1	6,000.00
All amounts listed in GBP		Total: 6,000.00

Payment Details		Notes
Billing Frequency	Per Schedule	50% upon contract sign-off, 50% upon project delivery. This contract is exclusive of tax with net contract value GBP6,000.
Payment Terms	Other	
Payment Method	Bank/Wire Transfer	

I, the undersigned hereby confirm that I am ordering the above referenced Services and/or Deliverables from WGSN Limited. I agree that your supply and my purchase of these Services and/ or Deliverables are governed by your General Terms of Business and the relevant Module. copies of which are available here: ([https://www.wgsn.com/wp-content/uploads/WGSN\\_Unified\\_Terms\\_English\\_WGSN-Limited\\_Inc\\_GmbH\\_28.02.2020.pdf](https://www.wgsn.com/wp-content/uploads/WGSN_Unified_Terms_English_WGSN-Limited_Inc_GmbH_28.02.2020.pdf)). I further confirm that I have the authority to enter into this agreement on behalf of my organisation.

Yes, my company requires the issue of a purchase order (please check)

Your Account Manager is  
Claire Lam-Sea

Email : claire.lam@wgsn.com  
Phone :

Purchase Order No.

**PAULINA SUACO-JUAN**  
Executive Director

Signature \_\_\_\_\_

Date: \_\_\_\_\_

WGSN

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)  
CITY OF PASAY ) S.S

BEFORE ME, a Notary Public for and in the City of Pasay, on this NOV 03 2020 day  
\_\_\_\_\_ of personally appeared the following:

Name	Competent Evidence of Identity	Issued at/on
PAULINA SUACO-JUAN	_____	_____
CLAIRE LAM	_____	_____

known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed as well as the free and voluntary act and deed of the entities they represent.

This instrument, which refers to a Contract of Services consisting of THREE (3) pages including this page whereon this acknowledgment is written, has been signed by the parties and their instrumental witnesses on each and every page.

WITNESS MY HAND AND SEAL on the place and date first-written above.

*[Signature]*  
**MA. GLEOFE L. JAIME**  
 NOTARY PUBLIC  
 UNIT 54 ARNAIZ  
 COMMISSION NO. 20-04  
 POLL NO. 27802

PTR NO. PC 7017532-PASAY CIT 1-16/2020  
 IUP NO. AR30781562-Q.O.1/E/2021  
 MCLC COMPL. NO. WI-0012231  
 ISS. FD ON SEPTEMBER 13, 2018  
 ADDRESS- STALL #1 UNIT 54 ARNAIZ  
 AVENUE, PASAY CITY, MM

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