

Republic of the Philippines
Department of Trade and Industry
CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2021-0133

**NOTICE TO CONDUCT PROCUREMENT OF GOODS
AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING
SERVICES TO BE PROCURED AND PERFORMED OVERSEAS**

Pursuant to GPPB-Resolution No. 28-2017 dated 31 July 2017, the Center for International Trade Expositions and Missions (CITEM), through its Bids and Awards Committee (BAC), hereby issues this Notice for:

**RENEWAL OF AN ONLINE SURVEY SOFTWARE SUBSCRIPTION
FROM 01 JANUARY 2022 TO 31 DECEMBER 2022**

(Please see attached RFQ for more details)

Approved Budget for the Contract: PHP 60,000.00

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309/218 or fax no. 834-0177/8331284 or e-mail at citembac@citem.com.ph.


ATTY. ANNA GRACE I. MARPURI
Chairman, CITEM-BAC



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: 10 December 2021

Company Name: _____

RFQ No.: 2021-0133

Address: _____

Contact No.: _____

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope OR compressed folder and submitted to CITEM BAC.

Deadline of Submission of Quotation: <u>15 December 2021</u>	Time: <u>05:00PM</u>	
Schedule of Opening of Bids: <u>16 December 2021</u>	Time: <u>02:00PM</u>	Venue: <u>Zoom</u>

QTY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	Lot	<p>RENEWAL OF AN ONLINE SURVEY SOFTWARE SUBSCRIPTION FROM 01 JANUARY 2022 TO 31 DECEMBER 2022</p> <p>APPROVED BUDGET FOR THE CONTRACT: <u>PHP 60,000.00</u></p> <p>Business Plans (Team Advantage) Survey Inclusions:</p> <ol style="list-style-type: none"> 1. Unlimited number of surveys 2. Unlimited questions per survey 3. 10,000 responses per month 4. Get response via web or social 5. Unlimited number of collectors 6. Pop up online surveys 7. Track email response 8. Mobile apps for iOS and android 9. Recurring surveys 10. Essential question types such as multiple choice, checkboxes, dropdown and text box 11. All languages supported 12. Pagination 13. Labeling, titles, and numbering 14. Quiz scoring and instant result 15. Advance survey logic 16. Custom themes, color, and more 17. Custom HTML email invitations 18. Real time results 19. Share survey data, Data trends 20. Filter and compare result 21. Statistical significance 22. Generate custom charts and reports 23. Download result as CSV, XLS, or PDF 24. Download result as PPT format 25. Export to SPSS 		

Terms and Conditions:

- 1) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar.
- 2) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by CITEM and Supplier.
- 3) Any alterations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.


ATTY. ANNA GRACE I. MARPURI
 BAC Chairman

TO: CITEM Bids and Awards Committee:

Per your request, I/we have indicated the prices of the above-mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood, and shall conform with the terms and conditions of this requirement.

Date Submitted

Signature over printed name of the Authorized Company Representative

Designation: _____

Telephone No(s): _____

Email: _____