

Republic of the Philippines  
Department of Trade and Industry  
**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2019-0196

**REQUEST FOR QUOTATION  
(NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT)**

The Center for International Trade Expositions and Missions (CITEM) invites all interested parties to submit quotation for:

**“PRINTING OF COMPLIMENTARY PASS WITH ENVELOPE FOR  
MANILA FAME OCTOBER 2019”**

*(Please see attached Specifications for more details)*

Approved Budget : PHP 75,000.00  
Deadline of Submission of Bid : 05 August 2019, 5:00PM  
Opening of Bid : 06 August 2019, 2:00PM

The Notice of Award shall only be issued to the lowest calculated bidder who has complied with the following eligibility documents:

1. Mayor's Permit for the current year
2. Valid PhilGEPS Registration Number (evidenced by a certificate or screen shot)

*PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.*

3. Notarized Omnibus Sworn Statement
4. Notarized Special Power of Attorney for single proprietorship or Notarized Secretary's Certificate, Board/Partnership Resolution for partnership, corporation, cooperative, or joint venture, whichever is applicable.

Kindly submit these documents to the BAC Secretariat, CITEM, Golden Shell Pavilion, Roxas Blvd. cor. Gil Puyat Ave., Pasay City on the above stated date and time.

Quotations may be submitted to the BAC Secretariat, CITEM, Golden Shell Pavilion, Roxas Blvd. cor. Gil Puyat Ave., Pasay City **using the attached Request for Quotation (RFQ) Form duly signed by the authorized representative.**

CITEM-BAC reserves the right to reject any or all bids disadvantageous to, waive any formality or accept such bids as may be considered advantageous to the government. Further, CITEM-BAC assumes no obligation whatsoever to compensate or indemnify the bidders for expenses or losses that may be incurred in participating in this bidding.

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309 or e-mail at [citembac@citem.com.ph](mailto:citembac@citem.com.ph).

  
**ATTY. ANNA GRACE I. MARPURI**  
Chairman, Bids and Awards Committee

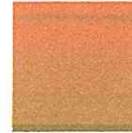
PALLEXPORT  
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**SPECIFICATION FORM**

VISUAL DESIGN DIVISION



SERVICE REQUEST NO.

PROJECT: FAME October 2019COLLATERAL: Complimentary pass with envelopeDATE: 23 July 2019

SPECIFICATION: \_\_\_\_\_

SIZE: complimentary - 8 1/4" x 3 3/4"envelope - 8 1/2" x 3 3/4" - finishedSTOCK: Complimentary - Folcote cal. 12 with matt laminationEnvelope - Bookpaper 60 lbs.COLOR: Complimentary - 4/1Envelope - 1 colorPROCESS: Litho offsetNO. OF PAGES: 4 layoutsBINDING: looseOTHERS: CTP process, Envelope with die cutting and pasting, perforationQUANTITY: 1,500 sets/layout or 6,000 sets

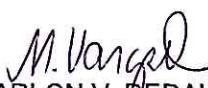
PENALTY: \_\_\_\_\_

REMARKS: Delivery : 5 working days upon approval of digital proof

Prepared by:

  
Dindo Habelito

Recommending Approval by:

  
MARLON V. DEDAL  
Creative Arts Specialist III

Approved by:

  
ARTURO CRUZ DIMAANO  
Department Manager - CCSD