

Republic of the Philippines
Department of Trade and Industry
CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2019-0338

**NOTICE TO CONDUCT PROCUREMENT OF GOODS
 AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING
 SERVICES TO BE PROCURED AND PERFORMED OVERSEAS**

Pursuant to GPPB-Resolution No. 28-2017 dated 31 July 2017, the Center for International Trade Expositions and Missions (CITEM), through its Bids and Awards Committee (BAC), hereby issues this Notice for the requirement:

**HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR THE
 FOLLOWING CITEM OVERSEAS TRADE FAIRS (OTFs) FOR 2020:**

OTFs 2020	Coverage Date	Venue	Approved Budget	
1. Biofach	12 Feb 2020	Nuremberg, Germany	EUR 1,000.00	PHP 60,000.00
2. Gulfood	16 Feb 2020	Dubai, UAE	USD 1,000.00	PHP 53,000.00
3. Chococ	19 Feb 2020	Amsterdam, Netherlands	USD 1,000.00	PHP 53,000.00
4. Foodex	10 Mar 2020	Chiba, Japan	USD 1,000.00	PHP 53,000.00
5. Food & Hotel Asia	31 Mar 2020	Singapore	USD 1,000.00	PHP 53,000.00
6. Malaysia International Halal Showcase	01 Apr 2020	Kuala Lumpur, Malaysia	USD 1,000.00	PHP 53,000.00
7. Taipei International Food Show	17 Jun 2020	Taipei, Taiwan	USD 1,000.00	PHP 53,000.00
8. Summer Fancy Food Show	28 Jun 2020	New York, USA	USD 1,000.00	PHP 53,000.00
9. SIAL Middle East	08 Sep 2020	Dubai, UAE	USD 1,000.00	PHP 53,000.00
10. China-ASEAN Expo	20 Sep 2020	Nanning, China	USD 1,000.00	PHP 53,000.00
11. SIAL Paris	18 Oct 2020	Paris, France	EUR 1,000.00	PHP 60,000.00
12. China International Import Expo	05 Nov 2020	Shanghai, China	USD 1,000.00	PHP 53,000.00
13. Electronica	10 Nov 2020	Munich, Germany	EUR 1,000.00	PHP 60,000.00

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309/218 or fax no. 834-0177/8331284 or e-mail at citembac@citem.com.ph.



ATTY. ANNA GRACE I. MARPURI
 Chairman, CITEM-BAC



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: 26-Dec-19

RFQ No: 2019-0338-1

Company Name: _____
Address: _____
Contact No: _____

Gentlemen,

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC


Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	PC.	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR BIOFACH 2020		
		Date: 12 February 2020		
		Location: Nuremberg, Germany		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot (12 February 2020) in Flash Drives or in a Hard Drive, whichever is applicable		
		III. Provide the necessary equipment and props in the delivery of the service		
		IV. English speaking is required for easier communication		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality		
		Approved Budget : EUR 1,000.00 OR PHP 60,000.00		
		Deadline of Submission of Quotation is on 26 December 2019, 05:00PM		

Terms and Conditions:

- 1.) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar
- 2.) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier
- 3.) Any alterations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.


ATTY. ANNA GRACE I. MARPURI
BAC Chairman

TO: CITEM Bids and Awards Committee

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

Date Submitted: _____

Signature over printed name of the Authorized Company Representative

Designation: _____

Telephone no (s): _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: 20-Dec-19

RFQ No: 2019-0338-2

Company Name: _____
Address: _____
Contact No: _____

Gentlemen,

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM-BAC.

Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	lot	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR GULFOOD 2020		
		Date: <u>16 February 2020</u>		
		Location: <u>Dubai, UAE</u>		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drivers or in a Hard Drive, whichever is applicable.		
		III. Provide the necessary equipment and props in the delivery of the service		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality		
		Approved Budget : USD 1,000.00 OR PHP 53,000.00		
		Deadline of Submission of Quotation is on 26 December 2019, 05:00PM		

Terms and Conditions:

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ATTY. ANNA GRACE L. MARPUR
BAC Chairman

TO: CITEM Bids and Awards Committee

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Date Submitted: _____

Signature over printed name of the Authorized Company Representative

Designation: _____

Telephone no (s): _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Company Name: _____
Address: _____
Contact No: _____

Date: 20-Dec-19
RFQ No: 2019-0338-3

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.

Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	lot	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR CHOCOA 2020		
		Date: 19 February 2020		
		Location: Amsterdam, Netherlands		
		<u>Scope of Work:</u>		
		I. Shoot no less than 200 photos consisting the following:		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drivers or in a Hard Drive, whichever is applicable.		
		III. Provide the necessary equipment and props in the delivery of the service		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality.		
		Approved Budget : USD 1,000.00 OR PHP 53,000.00		
		<u>Deadline of Submission of Quotation is on 26 December 2019, 05:00PM</u>		

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BAC Chairman

TO: CITEM Bids and Awards Committee.

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Date Submitted: _____

Signature over printed name of the Authorized Company Representative _____

Designation: _____

Telephone no (X): _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Company Name: _____
Address: _____
Contact No: _____

Date: 20-Dec-19
RFQ No: 2019-0338-4

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.


Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	lot	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR FOODEX 2020		
		Date: 10 March 2020		
		Location: Chiba, Japan		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following:		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drivers or in a Hard Drive, whichever is applicable.		
		III. Provide the necessary equipment and props in the delivery of the service		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality.		
		Approved Budget : USD 1,000.00 OR PHP 53,000.00		
		Deadline of Submission of Quotation is on 26 December 2019, 05:00PM		

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ATTY. ANNA GRACE I. MARPUR
BAC Chairman

TO: CITEM Bids and Awards Committee.

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

Date Submitted: _____

Signature over printed name of the Authorized Company Representative _____

Designation: _____

Telephone no. (s): _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Company Name: _____
Address: _____
Contact No: _____

Date: 20-Dec-19
RFQ No: 2019-0338-5

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.


Schedule of Opening of Bids: 27 December 2019 Venue: _____ Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	lot	<p style="text-align: center;">HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR FOOD & HOTEL ASIA 2020</p> <p>Date: 31 March 2020</p> <p>Location: Singapore</p> <p><u>Scope of Work:</u></p> <p>I. Shoot no less than 200 photos consisting the following:</p> <p style="margin-left: 20px;">a. Action shots during the ceremonial opening of the pavilion</p> <p style="margin-left: 20px;">b. Action shots of exhibitor and buyer interactions</p> <p style="margin-left: 20px;">c. Pavilion Shots</p> <p style="margin-left: 20px;">d. Booth and product shots of the exhibitors</p> <p style="margin-left: 20px;">e. Action shots of the VIPs visiting the pavilion</p> <p style="margin-left: 20px;">f. Other shots required by the on-site coordinators</p> <p>II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drivers or in a Hard Drive, whichever is applicable.</p> <p>III. Provide the necessary equipment and props in the delivery of the service</p> <p>Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality.</p> <p>Approved Budget : USD 1,000.00 OR PHP 53,000.00</p> <p style="text-align: center;"><u>Deadline of Submission of Quotation is on 26 December 2019, 05:00PM</u></p>		

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ATTY. ANNA GRAÇE I. MARPURI
 BAC Chairman

TO: CITEM Bids and Awards Committee.

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Date Submitted: _____

Signature over printed name of the Authorized Company Representative _____

Designation: _____

Telephone no (s): _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Company Name: _____
Address: _____
Contact No.: _____

Date: 20-Dec-19
RFQ No: 2019-0338-6

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.


Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	lot	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR MALAYSIA INTERNATIONAL HALAL SHOWCASE 2020		
		Date: 01 April 2020		
		Location: Kuala Lumpur, Malaysia		
		<u>Scope of Work:</u>		
		I. Shoot no less than 200 photos consisting the following:		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drivers or in a Hard Drive, whichever is applicable.		
		III. Provide the necessary equipment and props in the delivery of the service		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality.		
		Approved Budget : USD 1,000.00 OR PHP 53,000.00		
		<u>Deadline of Submission of Quotation is on 26 December 2019, 05:00PM</u>		

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BAC Chairman

TO: CITEM Bids and Awards Committee:

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Date Submitted: _____

Signature over printed name of the Authorized Company Representative

Designation: _____

Telephone no (s) _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Company Name: _____
Address: _____
Contact No.: _____

Date: 20-Dec-19
RFQ No: 2019-0338-7

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.

Schedule of Opening of Bids: 27 December 2019 Venue: _____ Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	lot	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR TAIPEI INTERNATIONAL FOOD SHOW 2020		
		Date: 17 June 2020		
		Location: Taipei, Taiwan		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following:		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drivers or in a Hard Drive, whichever is applicable.		
		III. Provide the necessary equipment and props in the delivery of the service		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality.		
		Approved Budget : USD 1,000.00 OR PHP 53,000.00		
		Deadline of Submission of Quotation is on 26 December 2019, 05:00PM		

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ATTY. ANNA GRACE I. MARPUR
BAC Chairman

TO: CITEM Bids and Awards Committee.

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

Date Submitted: _____

Signature over printed name of the Authorized Company Representative

Designation: _____

Telephone no. (s): _____



**REQUEST FOR QUOTATION
 (OVERSEAS PROCUREMENT)**

Date: 20-Dec-19
 RFQ No: 2019-0338-8

Company Name: _____
 Address: _____
 Contact No: _____

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.

Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	PC.	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR SUMMER FANCY FOOD SHOW		
		Date: 28 June 2020		
		Location: New York, USA		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drives or in a Hard Drive, whichever is applicable		
		III. Provide the necessary equipment and props in the delivery of the service		
		IV. English speaking is required for easier communication		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality		
		Approved Budget : USD 1,000.00 OR PHP 53,000.00		
		Deadline of Submission of Quotation is on 26 December 2019, 05:00PM		

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Date Submitted _____

Signature over printed name of the Authorized Company Representative _____

Designation _____

Telephone no (st) _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: 20-Dec-19

RFQ No: 2019-0338-09

Company Name: _____
Address: _____
Contact No: _____

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.

Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	PC.	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR SIAL MIDDLE EAST		
		Date: <u>08 Sep 2020</u>		
		Location: <u>Dubai, UAE</u>		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drives or in a Hard Drive, whichever is applicable		
		III. Provide the necessary equipment and props in the delivery of the service		
		IV. English speaking is required for easier communication.		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality		
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Date Submitted: _____

Signature over printed name of the Authorized Company Representative _____

Designation: _____

Telephone no. (s): _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: **20-Dec-19**

RFQ No: **2019-0338-10**

Company Name: _____
Address: _____
Contact No.: _____

Gentlemen,

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.


Schedule of Opening of Bids: **27 December 2019** Venue: _____ Meeting Room 1 Time: **2:00 PM**

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	PC.	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR CHINA-ASEAN EXPO		
		Date: 20 Sep 2020		
		Location: Nanning, China		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following:		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
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- 1) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar
- 2) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier.
- 3) Any alterations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.


ATTY. ANNA GRACE I. MARPURI
BAC Chairman

TO: CITEM Bids and Awards Committee.

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

Date Submitted: _____

Signature over printed name of the Authorized Company Representative: _____

Designation: _____

Telephone no. (s): _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: 20-Dec-19

RFQ No: 2019-0338-11

Company Name: _____
Address: _____
Contact No: _____

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.

Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	PC.	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR SIAL PARIS		
		Date: 18 Oct 2020		
		Location: Paris, France		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following:		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drives or in a Hard Drive, whichever is applicable		
		III. Provide the necessary equipment and props in the delivery of the service		
		IV. English speaking is required for easier communication.		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality		
		Approved Budget : EUR 1,000.00 OR PHP 60,000.00		
		Deadline of Submission of Quotation is on 26 December 2019, 05:00PM		

Terms and Conditions:

- 1) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar.
- 2) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier.
- 3) Any alterations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s if may consider advantageous to the government.


ATTY. ANNA GRACE I. MARPURI
BAC Chairman

TO: CITEM Bids and Awards Committee

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

Date Submitted: _____

Signature over printed name of the Authorized Company Representative _____

Designation: _____

Telephone no. (s): _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: 20-Dec-19

RFQ No: 2019-0338-12

Company Name: _____
Address: _____
Contact No: _____

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.

Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	PC.	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR CHINA INTERNATIONAL IMPORT EXPO		
		Date: <u>05 Nov 2020</u>		
		Location: <u>Shanghai, China</u>		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drives or in a Hard Drive, whichever is applicable		
		III. Provide the necessary equipment and props in the delivery of the service		
		IV. English speaking is required for easier communication		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality		
		Approved Budget : USD 1,000.00 OR PHP 53,000.00		
		Deadline of Submission of Quotation is on 26 December 2019, 05:00PM		

Terms and Conditions:

- 1) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar
- 2) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier
- 3) Any alterations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her authorized representative

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.


ATTY. ANNA GRACE I. MARPUR
BAC Chairman

TO: CITEM Bids and Awards Committee

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

Date Submitted: _____

Signature over printed name of the Authorized Company Representative _____

Designation: _____

Telephone no. (s): _____



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: 20-Dec-19

RFQ No: 2019-0338-13

Company Name: _____
Address: _____
Contact No: _____

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC


Schedule of Opening of Bids: 27 December 2019 Venue: Meeting Room 1 Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	PC.	HIRING OF ENGLISH-SPEAKING EVENT PHOTOGRAPHER FOR ELECTRONICA		
		Date: 10 Nov 2020		
		Location: Munich, Germany		
		Scope of Work:		
		I. Shoot no less than 200 photos consisting the following		
		a. Action shots during the ceremonial opening of the pavilion		
		b. Action shots of exhibitor and buyer interactions		
		c. Pavilion Shots		
		d. Booth and product shots of the exhibitors		
		e. Action shots of the VIPs visiting the pavilion		
		f. Other shots required by the on-site coordinators		
		II. Raw images are to be submitted to the on-site coordinator on the day of the shoot in Flash Drives or in a Hard Drive, whichever is applicable		
		III. Provide the necessary equipment and props in the delivery of the service		
		IV. English speaking is required for easier communication.		
		Payment Schedule: On-site projector coordinator to give 100% of the payment upon submission of raw image of satisfactory quality		
		Approved Budget : EUR 1,000.00 OR PHP 60,000.00		
		Deadline of Submission of Quotation is on 26 December 2019, 05:00PM		

Terms and Conditions:

- 1) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar
- 2) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier
- 3) Any alterations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her authorized representative

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ATTY. ANNA GRACE L. MARPUR
BAC Chairman

TO: CITEM Bids and Awards Committee

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

Date Submitted: _____

Signature over printed name of the Authorized Company Representative _____

Designation: _____

Telephone no (s): _____