

# PURCHASE ORDER

CITEM.STR.FR.007



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965  
 info@citem.com.ph www.citem.com.ph



PO Number:  
22-0041

PO Date:  
05/19/2022

PAGE

PR No.:  
2022-0089

PR Date:  
04/06/2022

CONTRACTOR/SUPPLIER **COMPUTECHNOLOGIES CORPORATION**  
 ADDRESS **3308 Robinsons Equitable Tower ADB Avenue, Ortigas Pasig City**  
 MODE OF PROCUREMENT **SHOPPING**

DELIVERY TERM  
 PAYMENT TERM **30 days**  
 PLACE OF DELIVERY **CITEM**  
 DATE OF DELIVERY **within 30 days upon receipt of signed PO**

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PURCHASE OF EIGHT (8) PIECES OF 5TB EXTERNAL HARD DRIVE	8 pcs	Php8,750.00	Php70,000.00
Delivery: 30 days upon receipt of signed PO			

TOTAL AMOUNT IN WORDS: **Seventy Thousand Pesos** Php 70,000.00

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of **1/10 of 1%** of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI  
 OIC-DM, CS Department  
 CONFORME:

*Juliemay C. Manla*  
 JULIEMAY C. MANLA  
 Name & Signature of Contractor/Supplier  
 5/23/2022  
 Date

BUR No. IP-CORPCOM-22050357  
 DATE 05/23/2022  
 AMOUNT Php70,000.00

Funds Available:  
*Malerna C. Buyao*  
 MALERNA C. BUYAO  
 Chief, Controllership Division

Recommended by:

*Elmer Harold Grande*  
 ELMER HAROLD GRANDE  
 Chief, Communications and Content Team

Approved by:

*Norman Bagulbagul*  
 NORMAN BAGULBAGUL  
 OIC-DM, CCSD