

PURCHASE ORDER

CITEM.STR.FR.007



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



PO Number: 22-0031	PO Date: 04/28/2022	PAGE
PR No.: 2022-0012	PR Date: 01/20/2022	

CONTRACTOR/SUPPLIER CREATIVE DEFINITIONS GENERAL	DELIVERY TERM
ADDRESS MERCHANDISE	PAYMENT TERM CASH PAYMENT
U4 5F CACHO GONZALES BUILDING, LEGAZPI VILLAGE, MAKATI CITY	PLACE OF DELIVERY CITEM
MODE OF PROCUREMENT DIRECT CONTRACTING	DATE OF DELIVERY 30 days upon receipt of signed PO

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
Purchase of Sneakers as Token			
Style : Low Cut Color : Natural	1 pair		Php3,960.00
Style : High Cut Color: Natural	1 pair		Php4,220.00
Style: Low Cut Color: White	2 pairs	Php3,960.00	Php7,920.00

TOTAL AMOUNT IN WORDS: Sixteen Thousand One Hundred Pesos	Php 16,100.00
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This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS DEPARTMENT
 CONFORME:

BUR No. MFO-22040301
 DATE 04/28/2022
 AMOUNT Php16,100.00

Recommended by:

Approved by:
MARJO F. EVIO
 OIC-DM, OG 1

(Signature)
 Name & Signature of Contractor/Supplier
05/04/2022
 Date

(Signature)
MALERNA C. BUYAO
 Chief Controllership Div.