

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
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PR No.: <b>2021-0016</b>	PR Date: <b>01/08/2021</b>	

CONTRACTOR/SUPPLIER ZASAN MARKETING AND INDUSTRIAL SALES  
 ADDRESS Unit 305, Isabel Tower 11 Judge Jimenez St., Kristong Hari, Quezon City  
 MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM \_\_\_\_\_  
 PAYMENT TERM \_\_\_\_\_  
 PLACE OF DELIVERY \_\_\_\_\_  
 DATE OF DELIVERY \_\_\_\_\_

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>PROCUREMENT OF WASTEWATER ENZYME TREATMENT SERVICES FOR CITEM GOLDEN SHELL PAVILION</b>  Period of Services : March to December 2021  Scope of Services: 1. Supply of enzyme powder for manual treatment of wastewater from GSP of at least three (3) kilos per month. 2. Subject the enzyme-treated wastewater to micro-biological tests to be conducted quarterly by third party laboratory authorized by relevant government agencies. 3. Supervise the proper dosing of enzymes and extend technical advice for the treatment to have a quality of wastewater conform to standards. 4. Monitor the efficacy of enzyme treatment and make recommendations when necessary. 5. Submit certificate of monthly treatment and the quarterly laboratory test result. 6. Enzyme must be biodegradable and must not harm the environment. All chemical in its composition should be listed in the Phil. Inventory of Chemicals and Chemical Substances (PICCS) published by DENR. 7. Contractor to submit Certification by a registered Chemist that all its chemicals are listed in the PICCs.  Cost Breakdown  30 kilos San Chem Waste Water Treatmet (Enzyme Powder Base) x Php2,000.00 = Php60,000.00 6 kilos For Buffer San-Chem Waste Water Treatment (Enzyme Power Base) x Php2,000.00 = Php12,000.00 3 Parameters Test F.A.S.T. LABORATORIES Wastewater Test Analysis ph, color, BOD, COD, TSS and Oil & Grease (Every 3 months) x Php3,561.60 = Php10,684.80 <b>TOTAL OF SUPPLY OF LABOR AND MATERIALS FOR THE TREATMENT PROGRAM OF SEPTIC TANK = Php82,684.80</b>			<b>Php82,684.80</b>

TOTAL AMOUNT IN WORDS: **Eighty Two Thousand Six Hundred Eighty Four and 80 centavos**      **Php 82,684.80**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,  
  
**JAIME ANTONIO S. SANDOVAL**  
 Chief, STREDO & Procurement Division

BUR No. AOE-21030190  
 DATE 03/29/2021  
 AMOUNT **Php82,684.80**

Recommended by:  
  
**REYNALDO R. GONZALES**  
 OIC-DC, General Services Division

CONFORME:  
  
**Ms. ELEONOR VALENZUELA**  
 Name & Signature of Contractor/Supplier  
 March 09, 2021  
 Date

**MALERNA C. BUYAO**  
 Chief, Controllership Division

Approved by:  
  
**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, Corporate Services Dept.