



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
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JO Number:  
**2021-0004**

JO Date:  
**02/01/2021**

PAGE

PR No.:  
**2021-0004**

PR Date:  
**10/15/2020**

CONTRACTOR/SUPPLIER **DR. ELAISA M. HAASE**  
 ADDRESS **B38 L18 A. Abrille St., BF Resort Village**  
**Las Piñas City, 1740**  
 MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM .....  
 PAYMENT TERM .....  
 PLACE OF DELIVERY .....  
 DATE OF DELIVERY .....

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>HIRING OF SERVICE PROVIDER / CONSULTANT AS OCCUPATIONAL HEALTH PHYSICIAN</b> <b>DELIVERABLE AND TIMETABLE</b> The Service Provider/Consultant as Occupational Health Physician shall be present in CITEM or at the venue of the fair (during fair proper) on the agreed schedule for a completion of eight (8) hours per week. <b>TERMS OF PAYMENT</b> Payment of Professional Service Fee is not to exceed the amount of Thirty Thousand Pesos (Php30,000.00) inclusive of all applicable taxes. Processing of payment of services rendered is scheduled every 30 <sup>th</sup> of the month. <b>CONTRACT PERIOD</b> Contract of Services will take effect after the awarding of the Bids and Awards Committee until 31 December 2021 or unless sooner revoked by CITEM. Expenses shall be charged to CITEM HR PPMP 2021.			Php360,000.00

TOTAL AMOUNT IN WORDS: **Three Hundred Sixty Thousand Pesos**      **Php 360,000.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

**JAIME ANTONIO S. SANDOVAL**  
 Chief, STREDO & Procurement Division

BUR No. **AOE-21030145**

DATE **03/03/2021**

AMOUNT **Php360,000.00**

Recommended by:

**FLORENCE PEARL M. BUENSALIDO**  
 Chief, HRMD Division

CONFORME:

**Elaisa M. Haase MD, MOH**  
 Name & Signature of Contractor/Supplier  
 March 1, 2021  
 Date

Funds Available  
  
**MALERNA C. BUYAO**  
 Chief, Controllership Division

Approved by:

**MA. LOURDES D. MEDIRAN**  
 Deputy Executive Director