



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965  
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JO Number:  
**2019-0305**

JO Date: \_\_\_\_\_ PAGE

PR No.:  
**2019-0965**

**14 November 2019**  
PR Date: **5-Nov-19**

CONTRACTOR/SUPPLIER **CHEF CHRYSYTINA CATERING SERVICES**

ADDRESS **RDJ Centre Bldg., No. 10 Marcos Highway, Brgy Mayamot, Antipolo City**

MODE OF PROCUREMENT **SMALL VALUE PROCUREMENT**

DELIVERY TERM \_\_\_\_\_

PAYMENT TERM \_\_\_\_\_

PLACE OF DELIVERY **CITEM**

DATE OF DELIVERY \_\_\_\_\_

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION

QTY/UNIT

UNIT PRICE

AMOUNT

**Thanksgiving Lunch**  
**November 15, 2019, 12:00 noon**  
**Set-up : Buffet**

**200 pax**

**Php700.00/pax**

**140,000.00**

**Inclusions (Menu)**

1. Cream of Mushroom
2. Creamy Potato Marbled with Bacon Bits
3. Ceasar Salad with tofu croutons
4. Roast Beef with Mushroom Sauce
5. Salmon Belly in Olive Oil
6. Pot Roasted Chicken in Barbeque Sauce
7. Baked Penne in White Sauce with Bacon Bits and Cheese
8. Buko Salad
9. Assorted Pastry (Brownies and Butterscotch)
10. Assorted Soda

**2 Buffet Tables for Food**

**4 Tables with Chairs**

**with Centerpiece of each tables**

**Ingress Time : 8:00 am**

**Egress Time : 2:00 pm**

TOTAL AMOUNT IN WORDS:

**One Hundred Forty Thousand Pesos**

Php

**140,000.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of \_\_\_\_\_ of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

*Jaime Sandoval*  
**JAIME ANTONIO S. SANDOVAL**  
 Chief, STREDD & Procurement Unit

CONFORME:

*Cristina D. Santos*  
**Cristina D. Santos**

Name & Signature of Contractor/Supplier

Date

BUR No. MPV-111436

DATE 11/20/19

AMOUNT ₱140,000.00

Funds Available:

*Malerna C. Buyao*  
**MALERNA C. BUYAO**

Chief, Controllership Division

Recommended by:

*Anna Marie D. Alzona*  
**ANNA MARIE D. ALZONA**

Chief TIDS

Approved by:

*Marjo F. Evio*  
**MARJO F. EVIO**

Chief TIDS

*Atty. Anna Grace I. Marpuri*  
**ATTY. ANNA GRACE I. MARPURI**

OIC-DM, Operations Group 1