

JOB ORDER

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965 info@citem.com.ph www.citem.com.ph	dti PHILIPPINES	JO Number: 2019-0086	JO Date: 12-Apr-19	PAGE 1 of 3
			PR No.: 2019-0236	PR Date: 3/4/2019

CONTRACTOR/SUPPLIER TOTAL EXHIBIT & EXPO SOLUTIONS, INC. ADDRESS #7 Sunshine Lane, Rodriguez Drive Brgy. Baesa, Quezon City Tel. No. 369 3805 MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM PAYMENT TERM 30 days PLACE OF DELIVERY CITEM DATE OF DELIVERY
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
Project: MANILA FAME APRIL 2019			
Subject: CREATE LAB			
I. HAULING, INSTALLATION, DISMANTLING	1.00 lot	20,000.00	20,000.00
II. FLOORING			
a. Brand New Black Needle Punch Carpet (Purchase)	90.00 sq.m.	275.00	24,750.00
III. BUILT UP STRUCTURE WITH STORAGE			
a. 2"x2"x1.50mm thk square hollow metal built-up structure with double wall 1/2 thk plywood in approved paint finish see details for reference (Rental)	1.00 lot	9,000.00	9,000.00
IV. RECEPTION			
a. 2.40m x 0.40m x 1.10m (h) Reception Counter in 1/2" thk plywood in approved paint finish see attached details (Rental)	1.00 unit	9,000.00	9,000.00
b. Black Barstool (Rental)	2.00 unit	950.00	1,900.00
V. STOP MOTION AREA			
a. Stop Motion Table in 3/4" thk plywood in approved single-face laminate finish with PVC edging and grommet hole and cap in 1"x1" square tubular metal legs in approved paint finish (Purchase)	4.00 units	10,000.00	40,000.00
b. Large Portable Studio Button type 40cm LightBox Photo Tent (Purchase)	4.00 units	10,000.00	40,000.00
c. 0.45m x 0.45m x 0.45m Wooden stools in 3/4" thk plywood in approved paint finish (Rental)	8.00 units	2,500.00	20,000.00
VI. LOGO FACTORY AREA			
a. Counter in 3/4" thk plywood with 2x2 wooden framing in approved paint finish (Rental)	1.00 unit	15,000.00	15,000.00
b. Black Barstool (Rental)	6.00 units	950.00	5,700.00

B.5. Create Phils.
 TOTAL AMOUNT IN WORDS: _____ Php

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Very truly yours,

JAIME ANTONIO S. SANDOVAL
 Head, STREDO/Procurement
 CONFORME:
JOHN PAUL BERNINA
 Name & Signature of Contractor/Supplier
 Date:
MALERNA C. BUYAO
 OIC, Controliership Div.

 Recommended by:
ARTURO CRUZ DIMAANO
 Department Manager III
 Approved by:
PAULINA SUACO-JUAN
 Executive Director

Certified True Copy

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2019-0236

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CONTRACTOR/SUPPLIER TOTAL EXHIBIT & EXPO SOLUTIONS, INC.
ADDRESS #7 Sunshine Lane, Rodriguez Drive
 Brgy. Baesa, Quezon City
 Tel. No. 369 3805
MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM
PAYMENT TERM 30 days
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Subject: CREATE LAB			
VII. CHAT/EXPLORATORIUM AREA			
a. Platform (Rental)	12.00 sq.m.	980.00	11,760.00
b. 0.45m x 0.45m x 0.45m Wooden stools in 3/4" thk plywood in approved paint finish (Rental)	18.00 units	2,500.00	45,000.00
c. 0.45m x 0.80m x 0.45m Wooden stools in 3/4" thk plywood in approved paint finish (Rental)	3.00 units	3,500.00	10,500.00
VIII. ENHANCEMENTS			
a. 2.00mm Colored Acrylic sheets (Purchase)	3.00 units	2,750.00	8,250.00
b. 1.20m x 1.20m 2"x2" Metal Wire mesh grid in black paint finish (Rental)	3.00 units	2,400.00	7,200.00
c. 1.20m x 2.00m 2"x2" Metal Wire mesh grid in black paint finish (Rental)	3.00 units	3,500.00	10,500.00
IX. ELECTRICAL			
a. 2 gang convenience outlet (Rental)	15.00 units	1,000.00	15,000.00
b. Tracklight and Trackbar (Installation only)	1.00 lot	4,000.00	4,000.00
c. Wiring and conduits	1.00 lot	13,000.00	13,000.00
d. Installation of TV	2.00 units	1,500.00	3,000.00
X. GRAPHICS			
a. Digital print sticker (Purchase)	52 sq.m.	470.00	24,440.00
b. Vinyl sticker cut-out with transfer tape (Purchase)	10.00 units	1,360.00	13,600.00
c. Sticker on foam board (Purchase)	5 sq.m.	900.00	4,500.00
d. 1.80m x 0.60m Vinyl sticker cut-out mounted on 3mm clear acrylic (Purchase)	1.00 unit	7,500.00	7,500.00

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,

Jaime Antonio S. Sandoval
JAIME ANTONIO S. SANDOVAL
 Head, STREDO/Procurement

CONFORME:

John Paul Blaculla
JOHN PAUL BLACULLA
 Name & Signature of Contractor/Supplier

Date

BUR No. OMP-14640539

DATE 4/24/19

AMOUNT ₱ 447,557.00

Funds Available:
Malerna C. Buyas
MALERNA C. BUYAS

OIC, Controllership Div.

Recommended by:

Arturo Cruz Dimaano
ARTURO CRUZ DIMAANO
 Department Manager III

Approved by:

Paulina Suaco-Juan
PAULINA SUACO-JUAN
 Executive Director

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Subject: CREATE LAB

e. Sticker on sintra board - Hanging/wall accents (0.50m x 0.50m) (Purchase)	10.00 units	3,600.00	36,000.00
			399,600.00
		Plus 12% VAT	47,952.00
		TOTAL	447,552.00

Scope of Work

1. The contractor shall Supply, Install, Dismantle and Haul the items listed above on the specified materials and specifications.
2. The contractor shall provide proofs, swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
3. The contractor shall ensure the durability and quality of the items.
4. The contractor shall install the items properly and in good condition (without smudge, dirt, stain and the like) on **23 April 2019 at 8am** and egress on **27 April 2019**.
5. The contractor shall complete installation of the items at exactly **10pm on 24 April 2019**.
6. All above item/s is/are the property of CITEM after the event unless indicated as rental.

TOTAL AMOUNT IN WORDS: **FOUR HUNDRED FORTY SEVEN THOUSAND FIVE HUNDRED FIFTY TWO PESOS** Php **447,552.00**

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Very truly yours,

Jaime Antonio S. Sandoval
JAIMIE ANTONIO S. SANDOVAL
 Head, STREDO/Procurement

BUR No. **CNR-19040539**

DATE **4/24/19**

AMOUNT P **447,552.00**

Recommended by *Arturo Cruz Dimaano*
ARTURO CRUZ DIMAANO
 Department Manager III

CONFORME: *John Paul Arakun*

John Paul Arakun
 Name & Signature of Contractor/Supplier

Funds Available: *Malerna C. Buyao*
MALERNA C. BUYAO
 OIC, Controllership Div.

Approved by: *Paulina Suaco-Juan*
PAULINA SUACO-JUAN
 Executive Director

Date

JB

Adna