

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965  
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JO Number: <b>2022-0103</b>	JO Date: <b>09/14/2022</b>	PAGE
PR No.: <b>2022-0238</b>	PR Date: <b>08/16/2022</b>	

CONTRACTOR/SUPPLIER <b>JS PLACIDO TRAVEL &amp; TOURS</b>	DELIVERY TERM .....
ADDRESS <b>Camia Street San Martin 1 San Jose Del Monte, Bulacan</b>	PAYMENT TERM .....
MODE OF PROCUREMENT <b>Small Value Procurement</b>	PLACE OF DELIVERY .....
	DATE OF DELIVERY .....

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>RENTAL OF TRANSPORTATION SERVICES FOR BUYERS EVENT GUESTS, AND VIPS OF IFEX PHILIPPINES 2022</b>			
Eight (8) to Ten (10) Pax Seating Capacity Van for Buyer Services  Inclusive Dates and Time:  Schedule: 21 September 2022: 06:00AM – 12:00MN Hotel in Metro Manila or CITEM to NAIA vice versa  22 September 2022: 09:00AM – 10:00PM 23 September 2022: 09:00AM – 08:00PM Hotel in Metro Manila, World Trade Center Manila, NAIA vice versa	1 unit	Php9,426.00/day x 3 days	Php28,278.00
Three (3) to Seven (7) Pax Seating Capacity Sedan or SUV for Guests and VIPs  Inclusive Dates and Time: 22nd to 24th September 2022, 08:00AM – 07:00PM  Location: Any destination with Metro Manila – WTCMM and vice versa  Provision for Overtime Pay  - Drivers must be professional, courteous, neat and defensive that will ensure the safety while on board - All vehicles must be covered by comprehensive insurance including Passenger Liability Insurance - Costs for gasoline, maintenance, lubricant, toll fee, and driver's meals and and overtime fee shall be included in the quotation - Assigned driver must be fully vaccinated. Soft and hard copy of vaccination card/certificate must be submitted. - Vehicle carries disinfectant spray, disposable trash bags, alcohol-based wipes or spray containing at least 70% alcohol to disinfect high touch surfaces, and facial tissue.	1 unit	Php9,426.00/day x 3 days	Php28,278.00
			<b>Php56,556.00</b>

TOTAL AMOUNT IN WORDS: <b>Fifty Six Thousand Five Hundred Fifty Six Pesos</b>	<b>Php 56,556.00</b>
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This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of **1/10 OF 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI  
 OIC-DM, CS Department  
 CONFORME:

Joan S. Placido  
 Name & Signature of Contractor/Supplier  
 19 Sep. 2022  
 Date

BUR No. IFEX-22090705  
 DATE 09/16/2022  
 AMOUNT Php56,556.00

Funds Available:  
 MALERNA C. BUYAO  
 Chief, Controllership Division

Recommended by:  
 Approved by:  
 ROWENA D. MENDOZA  
 OIC-DM, OG 2