

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



JO Number:

2024-0384

JO Date:

10/01/2024

PAGE

1/2

PR No.:

2024-0384

PR Date:

08/22/2024

CONTRACTOR/SUPPLIER **MSD GODSPEED EXHIBIT CORP.**

ADDRESS **324 Navy Road, Veterans, Village, Brgy. Holy Spirit, Quezon City, Metro Manila, NCR**

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION		QTY/UNIT	UNIT PRICE	AMOUNT
FABRICATION, HAULING, MOBILIZATION, INSTALLATION, AND DISMANTLING OF SSX PAVILION FOR MANILA FAME 2024				
QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	Lot	I. MOBILIZATION COST Fabrication, Hauling, Installation, Dismantling	Php30,000.00	Php30,000.00
1	Lot	II. SSX PAVILIONS STRUCTURE (RENTAL) a. 2.20m x 7.00m x 3.00mH Painted Structure with C-Purlins Framing and Corrugated Roof Panels, 1/2" x 4" x 8" Marine Plywood (Final color and material to be approved by CITEM)	Php70,000.00	Php70,000.00
1	Unit	III. SSX BUILD-UP SIGNAGE (PURCHASE) a. 2.70m X 0.50mH Build-Up Lighted Signage (0.05m Depth) Mounted on Clear Acrylic (Daylight)	Php27,440.00	Php27,440.00
1	Unit	IV. RECEPTION COUNTER (RENTAL) a. 1.20m x 0.40m x 1.00mH Painted Reception Counter with lockable storage	Php5,000.00	Php5,000.00
1	Lot	V. GRAPHICS (PURCHASE) a. 2sqm Vinyl Sticker Cut-Outs	Php2,700.00	Php2,700.00
4	Units	VI. LIGHTS (PURCHASE) a. 10W Recessed LED Downlight (Daylight)	Php500.00/unit	Php2,000.00
1	Unit	VII. TV (PURCHASE) a. 50" Wall Mounted LED TV, 4K UHD, Smart TV with WI-FI, LAN, Bluetooth, USB & HDMI Ports	Php33,600.00	Php33,600.00
1	Unit	VIII. TABLE & CHAIRS (RENTAL) a. 0.80 Diameter Round White Nordic Table	Php2,240.00	Php2,240.00
4	Units	b. White Nordic Chairs	Php1,120.00/unit	Php4,480.00
2	Units	c. White Bar Stool	Php1,720.00/unit	Php3,440.00
1	Lot	IX. PLANT (PURCHASE) a. Elephant's Ear Alocasia Tall Plant (6ft Tall) with Planter	Php4,480.00	Php4,480.00
3	Units	X. CONVENIENCE OUTLETS (RENTAL) - 3 basic convenience outlets	Php504.00/unit	Php1,512.00
1	Lot	XI. WIRINGS & CONDUITS	Php5,000.00	Php5,000.00
				Php191,892.00

TOTAL AMOUNT IN WORDS:

Php

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of _____ of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 Department Management, CSD

CONFORME:

Wd Cps
Wnlone B. Campos
 Name & Signature of Contractor/Supplier

Date

BUR No. *IP CORP COM 24101113*

DATE *Oct. 7, 2024*

AMOUNT *191,892.00*

Funds Available:
Man Buyao
 MALERNA C. BUYAO
 Chief Controllership

Recommended by:

Norman D. Bagulbagul
 NORMAN D. BAGULBAGUL
 Acting DM, CCSD

Approved by:

Leah Pulido Ocampo
 LEAH PULIDO OCAMPO
 EXECUTIVE DIRECTOR



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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
FABRICATION, HAULING, MOBILIZATION, INSTALLATION, AND DISMANTLING OF SSX PAVILION FOR MANILA FAME 2024			
Scope of Work:			
1. The contractor shall Install, Dismantle, and Haul the items listed above on the specified materials and specifications.			
2. The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.			
3. The contractor shall ensure the durability and quality of the items.			
4. The contractor shall install the items properly and in good condition (without smudge, dirt, stains and the like) starting on ingress of 14 October 2024 – 16 October 2024 and egress on 19 October 2024, 07:00PM – 12:00MN.			
5. The contractor shall complete installation of the requirements on 15 October 2024, 11:59PM. A 10% deduction shall be applied for incomplete delivery of the pavilion deemed unreasonable.			
6. Contractors should be at least 5 years in the business and must have a Very Satisfactory (VS) Rating if contractor was previously hired by CITEM. (Please provide company profile and list of projects for the past three (3) years).			
7. All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise. Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD).			

TOTAL AMOUNT IN WORDS: **ONE HUNDRED NINETY ONE THOUSAND EIGHT HUNDRED NINETY TWO PESOS** Php 191,892.00

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ATTY. ANNA GRACE I. MARPURI
 Department Manager, CSD

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Wmlore of Campos
 Name & Signature of Contractor/Supplier

Date

BUR No. *IP CORP 24101113*

DATE *Oct 7, 2024*

AMOUNT *₱191,892.00*

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Malerna C. Buyao
 MALERNA C. BUYAO
 Chief Controllership

Recommended by:

Norman D. Bagulbagul
 for NORMAN D. BAGULBAGUL
 Acting DM, CCSD

Approved by:

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 EXECUTIVE DIRECTOR