

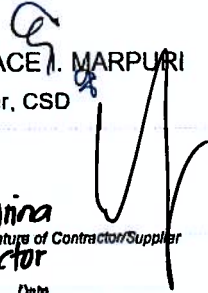


# JOB ORDER

CITEM.STR.FR.006

 <b>CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS</b> Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965 Info@citem.com.ph www.citem.com.ph		JO Number: <b>2025-0226</b>	JO Date: <b>4/15/2025</b>	PAGE <b>1</b>
		PR No.: <b>2025-0226</b>	PR Date: <b>4/02/2025</b>	
CONTRACTOR/SUPPLIER <b>DMG Events LLC</b>		DELIVERY TERM _____		
ADDRESS <b>Dubai, UAE</b>		PAYMENT TERM _____		
MODE OF PROCUREMENT <b>Overseas Procurement</b>		PLACE OF DELIVERY _____		
		DATE OF DELIVERY _____		
Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).				
DESCRIPTION		QTY/UNIT	UNIT PRICE	AMOUNT
OBLIGATORY MEDIA PACKAGE FOR EXHIBITORS FOR THE PHILIPPINE PARTICIPATION IN INDEX DUBAI 2025				USD595.00 or PHP33,934.04
Date: 27 - 29 April 2025 Dubai World Trade Center				
INCLUSIONS:				
1. Marketing and Admin Fee, incorporating provision of Public Liability Protection				
2. Marketing: Announcement post on social media, inclusion in the monthly newsletter featuring selected brands and exhibitors.				
FIVE HUNDRED NINETY FIVE US DOLLARS				USD595.00 or
TOTAL AMOUNT IN WORDS: THIRTY-THREE THOUSAND NINE HUNDRED THIRTY-FOUR AND 04/100				Php33,934.04
<i>This order is placed subject to the following terms and conditions:</i> <i>The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, she shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.</i>				
Very truly yours, ATTY. ANNA GRACE I. MARPURI Department Manager, CSD		Recommended by: MARJO FEVIO Department Manager, SBD		
CONFORME:		Approved by:		
 Polina Patyina Event Director		ROMLEAH JULIET P. OCAMPO Executive Director		
Date 02.05.2025		Funds Available: WILMA G. DULAY OIC-DC, Controllership		

**MEMORANDUM**

DED 2505 0220

FOR :   
LEAH PULIDO OCAMPO  
Executive Director

THRU :   
MARIO F. EVIO  
Department Manager, Service Business Dept.

FROM :   
DANA G. ANAYA  
TIDS, Service Business Dept.

DATE : 2 May 2025

SUBJECT : MEMO CHANGE OF ENGAGEMENT PERIOD FOR INDEX 2025

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Due to wrong input of engagement period in the PR Form, kindly consider changing from 27-29 April 2025 to 27-29 May 2025.

This will serve as attachment for the payment to DMG Events for the media obligatory package for INDEX Dubai that will happen on 27-29 May 2025 at Dubai World Trade Center (DWTC).

For your consideration please.

Thank you.