

FLA-5224 11

# JOB ORDER

CITEM.STR.FR.006

 <b>CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS</b> Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965 ✉ info@citem.com.ph 🌐 www.citem.com.ph		JO Number: 2024-0495	JO Date: 10/22/2024	PAGE 1/2
		PR No.: 2024-0495	PR Date: 10/10/2024	
CONTRACTOR/SUPPLIER <b>BRUSSELS INTERNATIONAL</b> <b>LIMOUSINE SERVICE</b> ADDRESS: Rue du Vindictive 9, 1040 Etterbeek, Belgium MODE OF PROCUREMENT <b>Overseas Procurement</b>		DELIVERY TERM ..... PAYMENT TERM ..... PLACE OF DELIVERY ..... DATE OF DELIVERY .....		

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>VEHICLE RENTAL FOR THE OUTBOUND BUSINESS MISSION IN THE HAGUE, NETHERLANDS AND BRUSSELS, BELGIUM</b>  A. 7-seater van Note: Vehicle must have enough space for large luggages and can still comfortably seat the passengers. When: 23 October 2024 Time: 7:30PM - 9:30PM (2-3 hours) Where: Pick-up from Rotterdam Central, The Hague to Voco Hotel  When: 27 October 2024 Time: 9:00AM-5:00PM (9 hours) Where: Brussels, Belgium  B. Bus good for 25-30 pax Note: Bus must have enough space for the large luggages and can still comfortably seat the passengers. When: 24 October 2024 (15 hours) Time: 8:00AM - 7:00PM: The Hague, Netherlands 7:00PM - 9:00PM: The Hague to Brussels, Belgium 9:00PM - 10:00PM: Brussels, Belgium  When: 25 October 2024 Time: 8:00AM-8:00PM (12 hours) Where: Brussels, Belgium  When: 26 October 2024 Time: 9:00AM-6:00PM (9 hours) Where: Brussels, Belgium	1 UNIT	EUR1,280.00 or PHP79,481.60	EUR4,800.00 or a total of PHP298,056.00 inclusive of all applicable taxes
	1 UNIT	EUR3,520.00 or PHP 218,574.40	

TOTAL AMOUNT IN WORDS: \_\_\_\_\_ Php

This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  
 ATTY. MARY JANE DIAGRO-GERONIMO  
 Head, Procurement Unit  
 CONFORME:

BUR No. 51112-2411341  
 DATE Nov. 15, 2024  
 AMOUNT EUR 4,800 or PHP 298,056.00

Recommended by:  
 ROWENA G. MENDOZA  
 DM-Consumer Business Department

Approved by:  
 LEAH PULIDO OCAMPO  
 Executive Director

Funds Available:  
 MALERNA C. BLIVAO  
 Chief Controllership

Name & Signature of Contractor/Supplier  
 Date: 21 Nov 24

F 24-5224 "

# JOB ORDER

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 <b>CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS</b> Golden Snell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965 ✉ info@citem.com.ph 🌐 www.citem.com.ph	JO Number: 2024-0495	JO Date: 10/22/2024	PAGE 2/2
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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>VEHICLE RENTAL FOR THE OUTBOUND BUSINESS MISSION IN THE HAGUE, NETHERLANDS AND BRUSSELS, BELGIUM</b>  Inclusions: - Overtime provision, parking, toll changes, gas, taxes, bank charges and other fees.  Note: - Vehicle must be clean at all times. Driver/s must be hygienic, prompt and in proper attire. - WhatsApp account of the driver must be sent to the onsite project officer/s for proper coordination.			


TOTAL AMOUNT IN WORDS: FOUR THOUSAND EIGHT HUNDRED EURO OR A TOTAL OF TWO HUNDRED NINETY-EIGHT THOUSAND FIFTY-SIX PESOS Php EUR4,800.00 or PHP298,056.00

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Very truly yours,  
 ATTY. MARY JANE DIAGRO-GERONIMO  
 Head, Procurement Unit  
 CONFORME:

BUR No. SIAL-2411341  
 DATE NOV. 15, 2024  
 AMOUNT PHP 298,056.00

Recommended by:  
 ROWENA G. MENDOZA  
 DM-Consumer Business Department

  
 Name & Signature of Contractor/Supplier  
 1040 Etterbeek  
 Date: 24/11/24

Funds Available:  
 MALERNA C. BLWAO  
 Chief Controllership

Approved by:  
 LEAH PULIDO OCAMPO  
 Executive Director