

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
1300 Pasay City, Metro Manila, Philippines
(632) 831-2201 to 09 ext 218 (632) 831-1368, 832-3065
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JO Number

2025-0358

JO Date

05/21/2025

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PR No.

2025-0358

PR Date

05/16/2025

CONTRACTOR/SUPPLIER **MSD GODSPEED EXHIBITS CORP.**

ADDRESS 324 NAVY ROAD VETERANS VILLAGE, BRGY. HOLY SPIRIT, QUEZON CITY

MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM

PAYMENT TERM 30 days

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
SUPPLY, INSTALLATION, DISMANTLING OF ALUMINUM SYSTEM-BASED PAVILION FOR COCONUT PHILIPPINES			480,400.00
I. FLOORING (RENTAL)			
a. Charcoal Grey Carpet	252sqm		
b. Green Carpet	36sqm		
II. MAIN STRUCTURE (RENTAL)			
a. Aluminum System Structure CFIDP Area	1 lot		
b. Aluminum System Structure CFIDP Buyers Lounge	1 lot		
c. Aluminum System Structure CFIDP Exhibitors Area	1 lot		
d. Custom 1m High Counter	2 units		
III. FURNITURE (RENTAL)			
a. White Chair	52 units		
b. White Round Table	13 units		
c. White Barstool	4 units		
IV. FIXTURES (PURCHASE)			
a. 5-Layer Boltless Rack Shelving in White frame with LED strip light	41 units		
V. GRAPHICS (PURCHASE)			
a. Tarpaulin with print	280sqm		
b. Printable sticker	28sqm		
c. Printable sticker on Foamboard 0.90m x 0.15m HT	41 units		
d. Vinyl Sticker	36sqm		
VI. EQUIPMENT (RENTAL)			
a. 24-hour Chest freezer	3 sets		
VII. LIGHTING & ELECTRICAL (RENTAL)			
a. 15-20 watts LED Spotlight	110 units		
b. Fluorescent lamp	4 units		
c. 3 gang convenience outlet	24 units		
d. Wirings, conduits	1 lot		
VIII. LOGISTIC:			
Delivery, Installation and Dismantling			
Manpower onsite duty during Event Show			

TOTAL AMOUNT IN WORDS: FOUR HUNDRED EIGHTYTHOUSAND FOUR HUNDRED PESOS

Php 480,400.00

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
Department Manager, Corporate Services Dept.

CONFORME: *Alma P. Quiblas*

[Signature]
Name & Signature of Contractor/Supplier

Date

BUR No. *IFEX-25050288*

DATE *5/26/2025*

AMOUNT *748,400.00*

Funds Available

[Signature]
WILMA G. DULAY

OIC-Chief Controllorship

Recommended by

MA. LOURDES D. MEDIRAN
Deputy Executive Director

[Signature]
ROWENA G. MENDOZA
Department Manager, CBD

Approved by:

[Signature]
ROMLEAH JULIET P. OCAMPO
EXECUTIVE DIRECTOR