

JOB ORDER

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965 ✉ info@citem.com.ph 🌐 www.citem.com.ph		JO Number: 2024-0432	JO Date: 10/01/2024	PAGE 1
	PR No.: 2024-0432	PR Date: 09/18/2024		

CONTRACTOR/SUPPLIER <u>VJ GRAPHICS ARTS INC.</u> ADDRESS <u>Unit 12NO, Future Point Plaza 2, 115 Mother Ignacia Ave., Quezon City</u> MODE OF PROCUREMENT <u>Small Value Procurement</u>	DELIVERY TERM _____ PAYMENT TERM _____ PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
FABRICATION OF SHIRTS FOR MANILA FAME 2024 Sizes: Extra small - 24 pieces Small - 55 pieces Medium - 90 pieces Large - 73 pieces Extra large - 58 pieces 2XL - 25 pieces 3XL - 13 pieces 4XL - 8 pieces 5XL - 4 pieces Type of Fabric: Cotton Delivery: 7 working days upon acceptance of Job Order	350 pieces	Php 285.00	Php 99,750.00

TOTAL AMOUNT IN WORDS: NINETY-NINE THOUSAND SEVEN HUNDRED FIFTY PESOS	Php 99,750.00
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This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours, ATTY. ANNA GRACE I. MARPURI DM - Corporate Services Department CONFORME Percival Datu <small>Name & Signature of Contractor/Supplier</small> October 4, 2024 <small>Date</small>	BUR No. <u>MF-2401092</u> DATE <u>Oct 2, 2024</u> AMOUNT <u>99,750.00</u> Funds Available: MALERNA C. BUYAO Chief Controllership	Recommended by: MARJO F. EVIO DM - Service Business Department Approved by: LEAH PULIDO OCAMPO Executive Director
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