JO Number: PAGE CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavillion, Roxas Boulevard comer Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines % (632) 831-2201 to 09 ext. 218 ∰ (632) 831-1368, 832-3965 ☐ info@citem.com.ph ⊕ www.citem.com.ph 2025-0229 4/22/2025 1of6 PR No.: PR Date: 2025-0229 04/02/2025 CONTRACTOR/SUPPLIER TEN O FIVE PRODUCTIONS INC. DELIVERY TERM 30 days 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY PAYMENT TERM PLACE OF DELIVERY MODE OF PROCUREMENT Small Value Procurement DATE OF DELIVERY Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM). QTY/UNIT UNIT PRICE AMOUNT DESCRIPTION 1 lot Php236,000.00 FABRICATION, DELIVERY, MOBILIZATION, INSTALLATION, AND DISMANTLING OF IFEX KITCHEN FOR IFEX PHILIPPINES 2025 Period of Engagement: Ingress: 19-21 May 2025 Event Proper: 22-24 May 2025 Egress: 24 May 2025 Location: WORLD TRADE CENTER, METRO MANILA, PHILIPPINES I. DETAILED SCOPE OF WORK: a. Fabrication and Construction * Produce and Install high-quality graphics, signage, and branding elements for this requirement, if applicable. * Contractor shall provide color proofing of all signage requirements and must be aligned with the provided color proofing of CITEM EDD. b. Project Management and Coordination * Assign a project manager to oversee design, fabrication, logistics and coordination with event organizers. * Ensure timely delivery of the requirement based on the indicated schedule of TOTAL AMOUNT IN WORDS: This order is placed subject to the following terms and conditions: The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery. Very truly yours, ATTY. ANNA GRACE I. MARPURI Department Manager III, CSE CONFORME:

JOSEPH LAURENT G. ALCASABAS

April 30, 2025

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
1300 Pasay City, Metro Manila, Philippines

{ (632) 831-2201 to 09 ext. 218 ☐ (632) 831-1368, 832-3965
☐ info@citem.com.ph ● www.citem.com.ph



JO Number: 2025-0229

JO Dăte 4/22/2025 PAGE

Name & Signature of Contractor/Supplier

April 30, 2025

PR No.:

PR Date: 04/02/2025

Executive Director

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		2023-0229	04/02/2023	
CONTRACTOR/SUPPLIER TEN O FIVE PRODUCTIONS INC. ADDRESS 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY	DELIVERY PAYMENT	TERM 30 days		
MODE OF PROCUREMENT Small Value Procurement	D1. 245-574-612-04-5001			
Please provide/furnish this office the requirements listed below subject to the terms and conditional Trade Expositions and Missions (CITEM).	tions contained	herein. Address all corre	spondence to the Center	rfor
DESCRIPTION	QTY/UN	IT UNIT PRIC	E AMOUN	IT
ingress, event proper, and egress.				
c. Installation and Set-up		100 mm m		
* Transport materials and components to the event venue		# 10 # 10 # 10 # 10 # 10		
* Assemble the structural requirements onsite, ensuring stability and proper				
functionality.		4. 4. 5. 5. 5.		
d. Electrical and Lighting Installation		**************************************		
* Provide appropriate electrical wiring, power connections, and lighting fixtures		00 00 00 00 00 00 00		
based on the electrical plan discussed by the designer.		18 18 10 10 10 10 10 10 10 10 10 10 10 10 10		
e. Graphics and Signage Production				
* Produce and Install high-quality graphics, signage and branding elements for this				
requirement, if applicable.				
f. Furniture and Fixtures			54 54 54 54 54 64 64 64	
* Supplly furniture, display stands, shelving and other fixtures as indicated in the				
AND GREEN WANTED TO SEE STANFACTOR WITH SECOND SECO		1		
specifications of this requirement, if applicable.				
g. On-Site Support				
* Provision of sufficient manpower to work solely for this requirement during ingress				
and egress proper.				
* Provide technical assistance during the event to address any issues promptly.				
TOTAL AMOUNT IN WORDS:	1		Php	
This order is placed subject to the following terms and conditions:				
The delivery must be made only during office hours to CITEM or as may be specified. Delivery is s	subject to the acc	eptance of CITEM's duly a	uthorized representative/of	ficial and
inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliver				
subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY				
s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount			UNT unless the contractor	
requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the a				Jamages
from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and I			Order aport delivery.	
Very truly yours, BUR No. 1767	-30406	Recoglimended	by: LD	
ATTY. ANNA GRACE MARPURI	1 85,20	25 PAINTINA C	MENDOZA	
Very truly yours, ATTY. ANNA GRACE MARPURI Department Manager III, CSD AMOUNT 733	6.000.0	Department N	Manager III	
CONFORME: AMOUNT SEE	1	Approved by:	111	
JOSEPH LANGENT G. ALCASABAS Funds Availables 1	/	ROMI FALL	MIET P OCAM	PO

OIC-Chie Controllership

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavillon, Roxas Boulevard corner Sen. Gil J. Prince Associations

Golden Shell Pavillon, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines

⟨ (632) 831-2201 to 09 ext. 218 ∰ (632) 831-1368, 832-3965

□ info@citem.com.ph ⊕ www.citem.com.ph



JO Number: 2025-0229

JODate 4/22/2025

April 30, 2025 Date

Signature of Contractor/Supplier

PR No.: 2025-0229

PR Date: 04/02/2025

Executive Director

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PAGE

ADDRESS 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY MODE OF PROCUREMENT Small Value Procurement Please provide/minis this office the requirements listed below subject to the forms and conditions contained herein. Address all correspondence to the Center for international Trade Expositions and Missions (CITEM). DESCRIPTION CATYUNIT UNIT PRICE AMOUNT *Assign personnel for on-site troubleshooting and support throughout the exhibition. b. Dismandling *Safety dismantle and remove all structural requirements after the event within the given egress period. ii. Turn-over of Purchased Items *All above Items is lare properly of CITEM after the event unless indicated as rental. Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD) with proper documentary requirements. Iii. ROLES AND RESPONSIBILITIES OF THE CONTRACTOR *Supply, deliver, install, dismantle, purchase, turn-over and haul the design of the pavilion according to the technical drawings provided by the designer. Suppliers may suggest a more efficient assembly or construction but must be implemented with the approval of CITEM EDD Designer. *If necessary, the contractor shall provide proofs and swatches prior to final fabrication for approval. *Provide sufficient manpower and materials for the installation of the requirement. The adversy must be made only during office hours to CITEM or as may be specified. Delivery is subject to the accompliance of CITEM's duly authorized impresentative/filed and appearance to the CITEM of the fabrication for approval. *Provide sufficient manpower and materials for the installation of the requirement. *Total AMOUNT IN WORDS: This order is placed subject to the fabrication for the fabrication for approval of the provide in the fabrication for the manuter of commission on dual and appearance of CITEM's duly authorized impresentative/filed and appearance of the contractorized provides from a fabrication of the fabrication of the contractorized provides and manufact	CONTRACTOR/SUPPLIER TEN O FIVE PRODUCTIONS INC.	DELIVERY TERM		
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Wery truly yours, ATTY. ANNA GRACE I MARPURI Department Manager III, CSD DATE Optil 25, 2035 DOWENA G. MENDOZA AMOUNT \$\mathrm{P} 236, 000 Approved by: Approved by:	requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the	amount of undelivered portio		
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Department Manager III, CSD CONFORME: AMOUNT 9236, OW Department Manager III CSD Approved by: A	Very truly yours, BUR No. 1FEX	25040611 F	Recommediated by:	,
CONFORME: AMOUNT \$\frac{236}{000}\$ Department Manager 111-000 Approved by:	ATTY, ANNA GRACE I MARPURI	125,2025	7 Sherin	77
Approved by:	Department Manager III, CSD**	1 (00)	NA G. MI	ner III
JOSEPH LAURENT G. ALCASABAS Funds Available: A / ROMI FAHRED OCAMPO	CONFORME: AMOUNT 7 28	10,000		
	JOSEPH LAURENT G. ALCASABAS Funds Available 1	/ -	Approved by:	ET P. OCAMPO

Funds Availab

OIC-Chief Controllership

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavillon, Roxas Boulevand comer Sen, Gil J. Puyat Avenu 1300 Pasay City, Metro Manila, Philippines



JO Number 2025-0229

4/22/2025

PR No. 2025-0229

PR Date: 04/02/2025 4of6

CONTRACTOR/SUPPLIER	TEN	0	FIVE	PROD	UCTIONS	INC.
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ADDRESS 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY

MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM

PAYMENT TERM

30 days

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for

DESCRIPTION	QTY/UNIT	UNITPRICE	AMOUNT
* Complete the scope of work within the ingress proper			
* Updated EDD on work status/progress of fabrication.			
ROLES AND RESPONSIBILITIES OF CITEM			
* CITEM EDD Designers will be providing the following requirements for a smooth			
delivery of this contract			
a. Complete Technical Drawings			
b. 3D renditions			
c. Checklist of requirements with specifications			
* CITEM EDD Designer will be closely monitoring all necessary requirements such			
as but not limited to			
a. Approval of swatches			
b. Monitoring of color proofing			
OTHER CONDITIONS			
First-time contractors will undergo a mandatory plant visit or participate in an			
online meeting and assessment conducted by a representative from the			
Exhibition Design Division			
-			
			Php

The delivery must be made only during affice hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% or the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty- and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE MARPURI

Department Manager III, C

CONFORME:

April 30, 2025

OIC-Chief Controllership

DATE Cynul 25, 2035 ROWENA G. MEN
AMOUNT 9236, 000 OV Department Manage

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

Golden Shell Pavillon, Roxas Boulevard comer Sen. Gli J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines € (632) 831-2201 to 09 ext. 218 ∰ (632) 831-1368, 832-3965 ☑ info@citem.com.ph ⊕ www.citem.com.ph



JO Number: 2025-0229

2025-0229

PR No.:

JODate 4/22/2025 PR Date:

5of6

PAGE

DELIVERY TERM

04/02/2025

CONTRACTOR/SUPPLIER TEN O FIVE PRODUCTIONS INC. 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY

MODE OF PROCUREMENT Small Value Procurement

30 days PAYMENT TERM. PLACE OF DELIVERY DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

	DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
V. ITE	MS TO BID			
Item	Particulars	QTY	UNIT	
i.	MOBILIZATION COST	1	lot	
a.	Fabrication, Hauling, Installation, Delivery			
11.	FLOORING (PURCHASE)	80	sqm	
a.	Needle Punch Carpet in black/gray finish with matching carpet tape			
III.	FABRICATION (RENTAL)			
a.	Main Structure - 1.8m x 2.0m x 1.7mH Scaffolding H-Frame Set with catwalk and wheels	9	units	
b.	LED Towers - 2.10m x 1.00m x 4.00mH 2"x2" x 1.5mm square tubular steel painted in gray/silver with 1/4" plywood LED housing	2	units	
C.	Crates- 1.00m x 1.00m x 1.00mH 3/4" Thk plywood with colored sintra board accents	4	units	
d.	Tasting counter- 2.00m x 0.50m x 0.90mH 3/4" Thk plywood with laminated work top and colored sintra board accents with wheels	2	units	
e.	Palet - 1.20m x 1.00m	8	units	
IV.	GRAPHICS (PURCHASE)			
a.	Overhead signage in printed tarpaulin	8.32	sqm	
b.	Backdrop signage in printed tarpaulin (Main structure to be provided by official booth contractor)	37.50	sqm	
C.	Colored sintra boards for main structure	8	units	
d.	Colored sintra boards for LED towers	12	units	

This order is placed subject to the	following terms and conditions:
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Very truly yours, ATTY, ANNA GRACE Department Manager III, CSD

CONFORME:

XURENT G. ALCASABAS

April 30, 2025

Chief Controllership

Approved by

ROMLEAH JULIET P. OCAMPO

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

Golden Shell Pavilion, Roxas Boulevard comer Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines % (632) 831-2201 to 09 ext. 218 ∰ (632) 831-1368, 832-3965 ☑ Info@citem.com.ph ⊕ www.citem.com.ph



JO Number: 2025-0229

4/22/2025

10 Date

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PR No.: 2025-0229

PR Date: 04/02/2025

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CONTRACTOR/SUPPLIER TEN O FIVE PRODUCTIONS INC. ADDRESS 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY	DELIVERY TERM 30 days PLACE OF DELIVERY
MODE OF PROCUREMENT Small Value Procurement	DATE OF DELIVERY
Please provide/furnish this office the requirements listed below subject to the terms and cond International Trade Expositions and Missions (CITEM).	litions contained herein. Address all correspondence to the Center for

	DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
V. ITE	MS TO BID			
Item	Particulars	QTY	UNIT	
V.	SUPPLY (RENTAL)			
a.	Black metal rack-0.70m x 0.30m x 1.5mH	3	units	
VI.	ELECTRICAL & LIGHTING (RENTAL)			
a.	2 gang convenience outlets 30 watts - warm white - LED Floodlight	5 8	units units	
b. c.	Wiring and conduits	1	lot	
VII. RI Deduct a. A 1 pavilio b. Dec "Items c. A de	SK PROTECTION AND MANAGEMENT Itions shall be implemented under the following conditions: 0% deduction will be applied for the incomplete delivery of the if deemed unreasonable by the Exhibition Design Division. Iluctions will be applied for any undelivered items listed in the to Bid" section of this requirement. eduction will be imposed for the late turnover of requirements med unreasonable.			

TOTAL AMOUNT IN WORDS: TWO HUNDRED THIRTY SIX THOUSAND PESOS

Php 236,000.00

This order is placed subject to the following terms and conditions:

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Very truly yours,

ATTY. ANNA GRACE I. MARPURI

Department Manager III, CSD

CONFORME:

ANORENT G. ALCASABAS

ignature of Contractor/Supplier

April 30, 2025

OIC-Chief Controllership

P. OCAMPO