

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965  
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number:  
2024-0275-P3  
PR No.:  
2024-0275-P3

JO Date  
8/22/2024  
PR Date:  
8/22/2024

PAGE  
1 of 3

CONTRACTOR/SUPPLIER TINCHIYAH ADVERTISING  
 ADDRESS Quezon City  
 MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM \_\_\_\_\_  
 PAYMENT TERM 30 days  
 PLACE OF DELIVERY \_\_\_\_\_  
 DATE OF DELIVERY \_\_\_\_\_

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROJECT: CREATE PHILIPPINES 2024			
SUBJECT: CREATEPH 2024 SIGNAGE LEG 03 (Bohol)			
I. MOBILIZATION / TRANSPORTATION COST	1 lot	35,000.00	35,000.00
II. PRINTING AND MATERIAL COST (Delivery Only)			
a. ARROWS (1.00 x 1.00m)	1 pc	698.00	698.00
Sticker on Foamboard (Indoor)			
b. PHOTOWALL PROPS (1.00 x 0.70m)	1 pc	488.50	488.50
Sticker on Foamboard (Indoor)			
III. PRINTING, DELIVERY, INSTALLATION, DISMANTLING AND 2-WAY HAULING			
a. REGISTRATION			
a.1 REGISTRATION GRAPHICS (4.60 x 2.10m)	1 pc	2,076.90	2,076.90
Tarpaulin Print Matte Side (Indoor)			
a.2 REGISTRATION STRUCTURE (Linear Meter: 30.40m)	1 pc	18,088.00	18,088.00
2" x 2" Linear Wood Full Framing Structure			
b. PHOTOWALL			
b.1 PHOTOWALL GRAPHICS (3.60 x 2.10m)	1 pc	1,625.40	1,625.40
Tarpaulin Print on Matte Side (Indoor)			

TOTAL AMOUNT IN WORDS: \_\_\_\_\_ Php

This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  
  
 ATTY. ANNA GRACE I. MARPURI  
 Acting Dept. Manager, CSD

BUR No. CMB-24080934  
 DATE 29 Aug. 2024  
 AMOUNT 9,171,923.03

Recommended by:  
  
 NORMAN BAGULBAGUL  
 Acting Dept. Manager, CCSD

CONFORME:  
  
 Name & Signature of Contractor/Supplier  
4/27/24  
 Date

Fund Available:  
  
 MALERNA C. BUYAO  
 Chief Controllership

Approved by:  
  
 LEAH PULIDO OCAMPO  
 Executive Director

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965  
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number:  
2024-0275-P3  
PR No.:  
2024-0275-P3

JODātē  
8/22/2024  
PR Date:  
8/22/2024

PAGE  
2 of 3

CONTRACTOR/SUPPLIER **TINCHIAH ADVERTISING**  
 ADDRESS **Quezon City**  
 MODE OF PROCUREMENT **Two Failed Bidding**

DELIVERY TERM \_\_\_\_\_  
 PAYMENT TERM **30 days**  
 PLACE OF DELIVERY \_\_\_\_\_  
 DATE OF DELIVERY \_\_\_\_\_

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
b.2 PHOTOWALL STRUCTURE (Linear Meter: 26.40m) 2" x 2" Linear Wood Full Framing Structure	1 pc	15,708.00	15,708.00
c. STAGE TOWER			
c.1 STAGE TOWER GRAPHICS (1.00 x 1.30m) Tarpaulin Print Matte Side (Indoor)	2 pcs	279.50	559.00
c.2 STAGE TOWER STRUCTURE (Linear Meter: 10.40m) 2" x 2" Linear Wood Full Framing Structure	2 pcs	6,188.00	12,376.00
d. SHAPE STANDEE (1.00 x 7.00m) Sticker on Sintraboard (Indoor)	1 pc	8,400.00	8,400.00
e. CPH CUBES (1.00 x 1.50m) Sticker on Sintraboard (Indoor)	6 pcs	1,800.00	10,800.00
f. PUZZLE STRUCTURE (1.00 x 2.50m) Sticker on Sintraboard (Indoor)	2 pcs	3,000.00	6,000.00
g. FLOOR STICKER			
g.1 CPH FLOOR STICKER (1.00 x 1.00m) Digital Print Sticker Cut-Out	1 pc	1,395.00	1,395.00
g.2 HALLWAY FS (0.75 x 0.75m) Digital Print Sticker Cut-Out	6 pcs	784.69	4,708.13

TOTAL AMOUNT IN WORDS:

Php

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of **1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  
 ATTY. ANNA GRACE D. MARPURI  
 Acting Dept. Manager, CSD

BUR No. CMR 24080934  
 DATE 29 Aug. 2024  
 AMOUNT 9,177,923.03

Recommended by:  
 NORMAN BAGU BAGUL  
 Acting Dept. Manager, CCSD

CONFORME:

Raymm G. Ferraris  
 Name & Signature of Contractor/Supplier  
8/27/24  
 Date

Funds Available  
MaMa C. Buyao  
 Malerna C. Buyao  
 Chief Controllership

Approved by: Ma  
 LEAH PULIDO OCAMPO  
 Executive Director

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965  
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number:  
2024-0275-P2

JODātē  
8/22/2024

PAGE  
3 of 3

PR No.:  
2024-0275-P2

PR Date:  
8/22/2024

CONTRACTOR/SUPPLIER TINCHIAH ADVERTISING  
 ADDRESS Quezon City  
 MODE OF PROCUREMENT Two Failed Bidding

DELIVERY TERM \_\_\_\_\_  
 PAYMENT TERM 30 days  
 PLACE OF DELIVERY \_\_\_\_\_  
 DATE OF DELIVERY \_\_\_\_\_

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
-------------	----------	------------	--------

**IV. SCOPE OF WORK AND TIMETABLE:**

- The Contractor shall install, Dismantle and Haul the items listed above on the specified materials and specifications.
- The Contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
- The contractor shall ensure the durability and quality of the items.
- The contractor shall install the items properly and in good condition (without smudge dirt, and stains and the like) starting on ingress of 27 August 2024 and egress on 30 August 2024.
- The contractor shall complete the installation of the requirements on 28 August 2024
- Contractors should be at least 5 years in the business and must have a Very Satisfactory (VS) Rating if contractor was previously hired by CITEM.
- All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise. Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD).
- Delay of delivery or installation will call for deduction of 10% of contract price.

TOTAL AMOUNT IN WORDS: ONE HUNDRED SEVENTEEN THOUSAND NINE HUNDRED TWENTY THREE & 03/100 Php 117,923.03

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  
  
 ATTY. ANNA GRACE I. MARPURI  
 Acting Dept. Manager, CSD

BUR No. CMR-24080934  
 DATE 29 Aug-2024  
 AMOUNT 117,923-03

Recommended by:  
  
 NORMAN BAGULBAGUL  
 Acting Dept. Manager, CCSD

CONFORME:  
  
 Name & Signature of Contractor/Supplier  
8/27/24  
 Date

Funds Available:  
  
 Malerna C. Buyas  
 Chief Controllership

Approved by:  
  
 LEAH PULIDO OCAMPO  
 Executive Director