

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number	JO Date	PAGE 1 of 7
2024-0288-P3	10/17/2024	
PR No	PR Date	
2024-0288-P3	10/17/2024	

CONTRACTOR/SUPPLIER TINCHIAH ADVERTISING	DELIVERY TERM
ADDRESS Quezon City	PAYMENT TERM 30 days
MODE OF PROCUREMENT Small Value Procurement	PLACE OF DELIVERY
	DATE OF DELIVERY

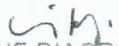
Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM)

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROJECT MANILA FAME 2024			
SUBJECT: MF 2024 SIGNAGE PART 03			
I PRINTING AND MATERIAL COST (DELIVERY ONLY)			
a. KATHA AWARDS			
a.1 KATHA BOARDS (1.00m x 0.50m) Printable Sticker on Foamboard (Indoor)	8 pcs	349.00	2,792.00
a.2 KATHA BOOTH SIGNAGES (0.50m x 0.50m) Printable Sticker on Foamboard (Indoor)	8 pcs	174.50	1,396.00
b. TABLETOPS			
b.1 MISCELLANEOUS TABLETOPS (0.42m x 0.30m) Printable Sticker on Sintraboard (Indoor)	8 pcs	86.94	695.52
b.2 MEDIA TABLETOPS (0.15m x 0.21m) Printable Sticker on Sintraboard (Indoor)	14 pcs	21.74	304.36
c. PATTI C PICKS (0.15m x 0.15m) Printable Sticker on Foamboard (Indoor)	50 pcs	15.71	785.50
d. PRODUCT TAGS (1.00m x 5.00m) Printable Sticker on Sintraboard (Indoor)	1 pc	3,450.00	3,450.00

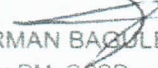
TOTAL AMOUNT IN WORDS: _____ Php


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The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY** in case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.


Very truly yours, 
ATTY. MARY JANE DIAGRO-GERONIMO
 Head, Procurement Unit


BUR No. MF-2410/271
 DATE 10/29/2024
 AMOUNT 288,809.94

Recommended by: 
NORMAN BACULBAGUL
 Acting DM, CCSD

CONFORME: 
Reymon C. Ferraris
 Name & Signature of Contractor/Supplier

Fund Available: 
MALERNA C. BOYAO
 Chief Controllership

Approved by: 
LEAH PULIDO OCAMPO
 Executive Director

Date: _____ 

JOB ORDER

CITEM STR FR.006



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2024-0288-P3
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2024-0288-P3

JO Date:
10/17/2024
 PR Date:
10/17/2024

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CONTRACTOR/SUPPLIER **TINCHIAH ADVERTISING**
 ADDRESS **Quezon City**
 MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM
 PAYMENT TERM **30 days**
 PLACE OF DELIVERY
 DATE OF DELIVERY

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
e. VIP PLACARDS (0.42m x 0.30m) Printable Sticker on Sintrat board (Indoor)	20 pcs	86.94	1,738.80
f. ADDITIONAL REGISTRATION COUNTER			
f 1 ADDT'L REGISTRATION LANES (0.50m x 0.20m) Printable Sticker on Foamboard (Indoor)	3 pcs	69.80	209.40
f 2 ADDT'L REGISTRATION NUMBER (0.15m x 0.20m) Printable Sticker (Indoor)	3 pcs	20.94	62.82
II. PRINTING, DELIVERY, INSTALLATION, DISMANTLING AND 2-WAY HAULING			
a. TENT GLASS STICKERS (1.10m x 3.00m) Perforated Glass Stickers (Outdoor)	16 pcs	2,970.00	47,520.00
b. AISLE STICKERS (1.00m x 1.00m) Vinyl Sticker Cut-Out	4 pcs	1,189.00	4,756.00
c. TENT DROP DOWN (6.00m x 8.20m) Tarpaulin Print on Matte Side with Wood Stiffener Top and Bottom	2 pcs	18,450.00	36,900.00
d. SPONSOR HANGING BANNER (7.00m x 4.20m) Tarpaulin Print on Matte Side with Metal Stiffener Top and Bottom	1 pc	11,760.00	11,760.00

TOTAL AMOUNT IN WORDS:

Pnp

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Very truly yours,

ATTY. MARY JANE DIAGRO-GERONIMO
 Head, Procurement Unit

CONFORME

Reymon G. Ferraris
 Name & Signature of Contractor/Supplier

Date

BUR No. **MF-24101271**

DATE **10/29/2024**

AMOUNT **288,809.94**

Funds Available
Maierma C. Buyao
 Chief Controllership

Recommended by

NORMAN BAGULBAGUL
 OIC-DM, CCSD

Approved by

LEAH PULIDO OCAMPO
 Deputy Executive Director

JOB ORDER

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10/17/2024
PR Date
10/17/2024

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CONTRACTOR/SUPPLIER **TINCHIAH ADVERTISING**
ADDRESS **Quezon City**
MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM
PAYMENT TERM **30 days**
PLACE OF DELIVERY
DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM)

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
e TENT INFOBOARD (3.12m x 2.50m) Tarpaulin Print on Matte Side (Outdoor)	1 pc	1,677.00	1,677.00
f PODIUM BOARD (0.42m x 0.30m) Vinyl Sticker Cut-Out	2 pcs	149.81	299.62
g WALKWAY GRAPHICS			
g.1 W TOP GRAPHICS (9.04m x 1.04m) Tarpaulin Print on Matte Side (Indoor)	4 pcs	2,021.34	8,085.36
g.2 W TOP SIDE GRAPHICS (0.54m x 1.04m) Tarpaulin Print on Matte Side (Indoor)	8 pcs	120.74	965.92
g.3 W SIDES GRAPHICS (2.16m x 3.04m) Tarpaulin Print on Matte Side (Indoor)	8 pcs	1,411.78	11,294.24
h. MEETING ROOM GRAPHICS			
h.1 MEDIA ROOM BACKDROP (5.12m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	1 pc	2,752.00	2,752.00
h.2 SEMINAR ROOM BACKDROP (3.12m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	4 pcs	1,677.00	6,708.00
h.3 SEMINAR ROOM DIVIDER (5.12m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	1 pc	2,752.00	2,752.00

TOTAL AMOUNT IN WORDS: _____ Php

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Very truly yours,
ATTY. MARY JANE DIAGRO-GERONIMO
Head, Procurement Unit

BUR No. MF 24101271
DATE 10/29/2024
AMOUNT P288,829.94

Recommended by

NORMAN BAGULBAGUL
OIC-DM, CCSD

CONFORME.

Reymon G. Ferraris
Name & Signature of Contractor/Supplier

Funds Available

Malerna C. Bureo
Chief Controliership

Approved by:

LEAH PULIDO OCAMPO
Deputy Executive Director

Date

JOB ORDER

CITEM STR FR.006



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JO Number:
2024-0288-P1
 PR No
2024-0288-P1

JO Date
10/17/2024
 PR Date:
10/17/2024

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CONTRACTOR/SUPPLIER **TINCHIYAH ADVERTISING**
 ADDRESS **Quezon City**
 MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM
 PAYMENT TERM **30 days**
 PLACE OF DELIVERY
 DATE OF DELIVERY

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
h.4 MEETING ROOM PANELS (1.00m x 2.50m) Printable Sticker (Indoor)	10 pcs	2,500.00	25,000.00
i. DIRECTIONAL SIGNAGES			
i.1 DIRECTIONAL BOARDS (0.75m x 1.90m) Printable Sticker on Foamboard (Indoor)	12 pcs	1,425.00	17,100.00
i.2 DIRECTIONAL ARROWS (0.80m x 2.00m) Vinyl Sticker Cut-Out	3 pcs	1,902.40	5,707.20
j. HALL B BOARD UP (3 12m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	1 pc	1,677.00	1,677.00
k. FLOOR STICKERS			
k.1 SPONSORS (1.00m x 1.00m) Digital Print Sticker Cut-Out	7 pcs	1,395.00	9,765.00
k.2 VIB AREA (1.02m x 1.50m) Digital Print Sticker Cut-Out	1 pc	2,134.35	2,134.35
l. AMENITIES PANELS (1.00m x 2.50m) Printable Sticker (Indoor)	14 pcs	2,500.00	35,000.00

TOTAL AMOUNT IN WORDS: _____ Php

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Very truly yours,
ATTY. MARY JANE DIAGRO-GERONIMO
 Head, Procurement Unit
 CONFORME

BUR No. MF 24101271
 DATE 10/29/2024
 AMOUNT 288,809.90

Recommended by:

NORMAN BAGULBAGUL
 OIC-DM, CCSD

Reymon G. Ferraris
 Name & Signature of Contractor/Supplier

Funds Available

Malerna C. Bayao
 Chief Controllorship

Approved by:

LEAH PULIDO OCAMPO
 Deputy Executive Director

JOB ORDER

CITEM STR.FR.006



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JO Number:

2024-0288-P3

JO Date:

10/17/2024

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PR No

2024-0288-P3

PR Date:

10/17/2024

CONTRACTOR/SUPPLIER **TINCHIAH ADVERTISING**

ADDRESS **Quezon City**

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM **30 days**

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
m. TECH BOOTH			
m.1 TECHBOOTH COUNTER FRONT (1.00m x 1.00m) Printable Sticker (Indoor)	4 pcs	1,000.00	4,000.00
m.2 TECHBOOTH COUNTER SIDES (0.50m x 1.00m) Printable Sticker (Indoor)	2 pcs	500.00	1,000.00
n. CONCESSIONAIRE			
n.1 MH CONCESSIONAIRE (19.04m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	1 pc	10,234.00	10,234.00
n.2 WTC TENT CONCESSIONAIRE A (10.04m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	1 pc	5,396.50	5,396.50
n.3 WTC TENT CONCESSIONAIRE B (5.04m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	1 pc	2,709.00	2,709.00
o. MF MERCH BACKDROP (5.16m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	1 pc	2,773.50	2,773.50
p. LUMI GRAPHICS (6.16m x 4.00m) Tarpaulin Print on Matte Side (Indoor)	1 pc	5,297.60	5,297.60
q. REGISTRATION STANDEE (Linear Meter: 220m) 2" x 2" Full Framing Metal Structure	3 pcs	1,419.00	4,257.00

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,

ATTY. MARY JANE DIAGRO-GERONIMO
 Head, Procurement Unit

CONFORME

Reymon G. Ferraris
 Name & Signature of Contractor/Supplier

Date:

BUR No: **MF-24101271**

DATE: **10/29/2024**

AMOUNT: **288,809.94**

Funds Available:
Maierna C. Buzo
 Chief Controliership

Recommended by:

NORMAN BAGULBAGUL
 Acting DM, CCSD

Approved by:
LEAH PULIDO OCAMPO
 Executive Director

JOB ORDER

CITEM STR.FR.005



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
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CONTRACTOR/SUPPLIER ADDRESS MODE OF PROCUREMENT	TINCHIAH ADVERTISING Quezon City Small Value Procurement	DELIVERY TERM PAYMENT TERM PLACE OF DELIVERY DATE OF DELIVERY	 30 days
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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
r SEMINAR PULL-UP BANNER (0.83m x 2.00m) Tarpaulin Print on Matte Side with Pull-Up Banner System (Indoor)	2 pcs	1,494.00	2,988.00
s. CITEM BOOTH GRAPHICS			
s 1 CITEM BACKDROP (8.70m x 2.50m) Tarpaulin Print on Matte Side (indoor)	1 pc	4,676.25	4,676.25
s 2 CITEM COUNTER PANELS (2.00m x 0.75m) Printable Sticker (Indoor)	1 pc	1,500.00	1,500.00
s.3 CITEM COUNTER TOP (1.15m x 0.60m) Printable Sticker (Indoor)	1 pc	690.00	690.00

TOTAL AMOUNT IN WORDS:	Php
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Very truly yours,
 ATTY MARY JANE DIAGRO-GERONIMO
 Head, Procurement Unit

BUR No. MF-24101271
 DATE 10/29/2024
 AMOUNT 288,809.94

Recommended by:
 NORMAN BAGULBAGUL
 Acting DM, CCSD

CONFORME

 Reymon G. Ferraris
 Name & Signature of Contractor/Supplier

Funds Available

 Malerna O. Boyao
 Chief Controllorship

Approved by:

 LEAH PULIDO OCAMPO
 Executive Director

Date

JOB ORDER

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831 2201 to 09 ext. 218 📠 (632) 831 1366 832-3965 📧 info@citem.com.ph 🌐 www.citem.com.ph		JO Number 2024-0288-P3	JO Date 10/17/2024	PAGE
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CONTRACTOR/SUPPLIER TINCHIYAH ADVERTISING ADDRESS Quezon City MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM PAYMENT TERM 30 days PLACE OF DELIVERY DATE OF DELIVERY
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM)

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
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III SCOPE OF WORK AND TIMETABLE

1. The contractor shall install, Dismantle and Haul the items listed above on the specified materials and specifications
2. The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output
3. The contractor shall ensure the durability and quality of the items
4. The contractor shall install the items properly and in good condition (without smudge, dirt, and stains and the like) starting on ingress of 14 October 2024 and egress on 19 October 2024
5. The contractor shall complete the installation of the requirements on 17 Oct 2024.
6. Contractors should be at least 5 yrs in the business and must have a Very Satisfactory (VS) Rating if contractor was previously hired by CITEM
7. All above item's is/are the property of CITEM after the event unless indicated as rental or otherwise. (Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD)
8. Delay of delivery or installation will call for deduction of 10% of contract price

TOTAL AMOUNT IN WORDS: TWO HUNDRED EIGHTY-EIGHT THOUSAND EIGHT HUNDRED NINE AND 94/100	Php 288,809.94
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Very truly yours, ATTY. MARY JANE DIAGO-GERONIMO Head, Procurement Unit CONFORME:	BUR No. <u>MF 24101271</u> DATE <u>10/29/2024</u> AMOUNT <u>288,809.94</u>	Recommended by: NORMAN BAGULBAGUL Acting DM, CCSD Approved by: LEAH PULIDO OCAMPO Executive Director
 Reymon G. Ferraris Name & Signature of Contractor/Supplier Date:	Funds Available: Malerna C. Bulao Chief Controllership	