

JOB ORDER

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

eri Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218. — (632) 831-1368. 832-3965 info@citem.com.ph. ⊕ www.citem.com.ph



CHAMBE 2025-0214 05/06/2025 PR Date: 10f3 PRNO 03/25/2025 2025-0214

CONTRACTOR/SUPPLIER

STARXPO PROPERTY

ADDRESS

MANAGEMENT CORPORATION

Brgy, Canlalay, Binan City, Laguna MODE OF PROCUREMENT DIRECT CONTRACTING

FOR THE IFEX-SSX 2025 MARKETPLACE IN IFEX PHILS. 2025

DELIVERY TERM

PAYMENT TERM

30 days

PLACE OF DELIVERY

DATE OF DELIVERY

Please provider furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNITPRICE	AMOUNT
INSTALLATION, RENTAL AND DISMANTLING OF THE TENT	1	1	PHP3,785,600.00

Period of Engagement

ACTIVITY	WEEK#	DATE	SCHEDULE
Installation and Ingress	Week 1	12-18 May 2025 (Mon-Sun)	Installation at the outdoor space baside/adjacent to WTCMM
	Week 2	19-21May 2025 (Mon-Wed)	8:00am - 10:00pm (14 hours daily)
		22 May 2025 (Thurs)	5.00 am - 9.00am (4 hours)
Event Proper		22-24 May 2025 (Thurs-Sat)	9:00am - 7:00pm (10 hours daily)
Egress and		24 May 2025 (Sat)	7:00pm - 12:00mn (5 hours)
Dismantling			12:01am - 7:00am (7 hours) 7:01am - 5:00pm
	Week 3:	28-29 May 2025 (Mon-Thurs)	Dismantling at the outdoor space only

II DETAILED SCOPE OF WORK

installation, rental, and dismantling of a semi-permanent structure for exhibition

purposes spanning at least 2,400 sgm which includes:

TOTAL AMOUNT IN WORDS

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CLLEM or as may be specified. Delivery is subject to the acceptance of CLLEM's duly authorized representative/official and inspection by CFTEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date. s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty from any of its receivables from CITEM. The contractorisupplier must present a Delivery Receipt and invoice or Official Receipt with the Purchase Order

Very truly yours.

ATTY, ANNA GRACE I MARPURI

Department Manager III, CSI

CONFORME

BURNO IFEX 250 50749

OIC-Chief Controllership

Recommended by D MEDIRAN

ger III, CBD

ROMLEAH JULIET P. OCAMPO Executive Director



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Boulevard corner Sen. Grl J. Puyat Avenue
1300 Pasay City, Metro Manila, Philippines



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€ (632) 831-2201 to 09 ext. 218 € (632) 831-1368, 832-3965 F3 info@citem com.ph www.citem.com.ph	* HICEPPINES	PR No.: 2025-0214	1 03	PR Date: 3/25/2025	2of3
CONTRACTOR/SUPPLIER STARXPO PROPERTY	DELIVER	Y TERM			
ADDRESS MANAGEMENT CORPORATION	PAYMEN'	TTERM 30 da	ays		
Brgy, Canlalay, Binan City, Laguna	PLACE O	FDELIVERY	3		
MODE OF PROCUREMENT DIRECT CONTRACTING	DATE OF DELIVERY				
Please provide/furnish this office the requirements listed below subject to the terms and co- international Trade Expositions and Missions (CITEM).	nditions containe	d herein. Address all (corresponde	lence to the Center	for
DESCRIPTION	QTY/UI	NIT UNITE	RICE	AMOUN	Т
PVC polyester opaque roofing and wall covers					-
2 Lighting system enough to cover the whole area (house and flood lights)					
3. Modular entrance and exist doors to be connected to the WTCMM					
4. Flooring system (wood and carpet)					
5. At least 5 units of air conditioners					
6. At least 2 units of generators		8			
7. Manpower to install, operate/maintain, and dismantle the tent					
ROLES/RESPONSIBILITIES OF STARXPO PROPERTY MANAGEMENT CORP.					
1. Install, maintain, and dismantle the semi-permanent structure for the IFEX-SSX					
2025 following the specifications/inclusions above on the area designated at the					
World Trade Center Metro Manila (WTCMM)					
2 Ensure enough manpower is deployed for the proper and safe installation,					
maintenance, and dismantling of the said tent promptly following the					
schedule above.					
3 Closely coordinate with CITEM and WTCMM in the duration of the project to					
ensure alignment with the physical requirements and concerns of the project.					
4 issue an official receipt for the payment/s made by CITEM					
		1			
TOTAL AMOUNT IN WORDS:				Php	
This order is placed subject to the following terms and conditions:					
The delivery must be made only during office hours to CITEM or as may be specified. Delivery is inspection by CITEM-Management inspection Team and/or the Commission on Audit. Rejected deli	Subject to the acc	eptance of CITEM's dul	y authorized	representative/offic	ial and
subject to the PENALTY of 1/10 Of 1% of the TOTAL VALUE of this ORDER for EACH DAY	OF DELAY In ca	ise the contractor/suppli	erdaes not a	ery caeray in the deli deliver within the du	e date.
s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amoun	nt of	of the TOTAL Af	MOUNT unie	ess the contractoris	upplier
requested and CITEM granted an extension, The contractor/supplier authorizes CITEM to deduct the	amount of undelive	ared portion and to dedu	of the penalt	ty and liquidated das	mages
from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and		Recommand		delivery.	
Very truly yours. 9 BUR No. 1F6X-	2505074	9 MA		DES D. MEDI	RAN
ATTY, ANNA GRACE I. MARPURI	0, 2025	D	epuly 5	xecutive Direc	ctor
_ v		(n) R	DIVEN/	A G. MENDO.	ZA
CONFORME: AMOUNT 93,7	83/600.	Der 14	rantment	Manager III,	CBD
CHRIS VIOLETTA Funds Cubitables		Approved by	110	,	_
Name & Signature of Contractant Sympher For:	W > 1 1			T P. OCAMPI	J
OIC-Chief Contro	MY OS 21	15 Exec	utive Dire	ector	own .



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(682) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965



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≥ inte@stem.com.ph ⊕ www.	citem com.pn	PRILIPPINES	2025-0214	4 C	3/25/2025	
CONTRACTOR/SUPPLIER STARXPO PRO ADDRESS MANAGEMENT CORPO Brgy. Canlalay, Binan City, Lagun MODE OF PROCUREMENT DIRECT CONTRAC	RATION na	PAYMENT PLACE OF	DELIVERY TERM PAYMENT TERM 30 days PLACE OF DELIVERY DATE OF DELIVERY			
Please provide/furnish this affice the requirements listed belo International Trade Expositions and Missions (CITEM).	ow subject to the terms and o	conditions containe	d herein. Address all	oorrespon	dence to the Center	for
DESCRIPTION		QTY/UN	NIT UNITE	PRICE	AMOUN	T
IL ROLES/RESPONSIBILITIES OF CITEM					-	-
1. Pay STARXPO the full amount based on the award	ed amount and following					
the payment schedule below						
2 Review and approve all plans and/or specifications	provided by STARXPO					
prior to its installation.						
3. Designate at least one representative to closely coo	ordinate with STARXPO in	1				
the duration of the project and inform regarding upd	tates or concerns.					
V TERMS OF PAYMENT						
50% - After signing of the Contract/Job Order						
50% - After the event proper						
RISK PROTECTION AND MANAGEMENT						
The inability of STARXPO to provide the services and de	eliverables shall correspor	nd				
to deductions from the total amount of payment equivale	ent to at least 10%					
If the project is cancelled due to unforeseen circumstance	ces or force majeure, the					
contract may be extended until the next edition where the		bles				
will be implement or the contract shall be paid prorated by						
deliverables stipulated in the terms of payment. Extension						
	THE STANGE STAN INC.					
Incur any additional payment						
TOTAL AMOUNT IN WORDS: THREE MILLION SEVEN	N HUNDRED EIGHTY-FIV	E THOUSAND S	IX HUNDRED PES	os	Php3,785,6	00.00
This order is placed subject to the following terms and condition. The delivery must be made only during affice hours to CITEM a inspection by CITEM-Management Inspection Team and/or the Cosubject to the PENALTY at 1/10 of 1% of the TOTAL VAL s/he shall be considered in default and will be liable to pay LIQU requested and CITEM granted an extension. The contractor/supplier must be found to the contractor/supplier must be truly yours. ATTY. ANNA GRACE I. MARPURI Department Manager III, CSD	or as may be specified. Delivery commission on Audit. Rejected of UE of this ORDER for EACH D IIDATED DAMAGES in the am or authorizes CITEM to deduct to ust present a Delivery Receipt of BUR No. IFFY	deliveries are to be v DAY OF DELAY. In colount of	withdrawn and/or replace ase the contractor/supplement of the TOTAL A error portion and to decide the second portion of the Purch Recomment M	ced immedi amount is dual the per hase Order ided by: IA. LOU	iately. Dalay in the dal of deliver within the du unless the contractors natty and liquidated dal rush delivery. JRDES D. MED Executive Dire NA G. MENDO	ivery is re date, supplier images DIRAN ector
CONFORME: OHRE Y Sufficient Name & Signature Leftersctort Juppler	Funds Available	1785,607.0	Approved b	,,,	ent Manager III	
Date	OIC-Chief Con	itrollership				