

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
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JO Number: 2024-0453	JO Date: 10/03/2024	PAGE 1
PR No.: 2024-0453	PR Date: 09/25/2024	

CONTRACTOR/SUPPLIER **CONSUMER TECHNOLOGY ASSOCIATION**
 ADDRESS **1919 S. Eads St., Arlington, Virginia, USA**
 MODE OF PROCUREMENT **Overseas Procurement**

DELIVERY TERM _____
 PAYMENT TERM _____
 PLACE OF DELIVERY _____
 DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
SPACE RENTAL FOR THE PHILIPPINE PAVILION IN CONSUMER ELECTRONICS SHOW (CES) 2025 Requirement: Raw Space at 600sq. ft. Event date: 7-10 January 2025 Venue: Venetian Expo, Las Vegas, Nevada	600 sq. ft.		USD25,200.00 (inclusive of all applicable taxes) or PHP1,411,628.40

TOTAL AMOUNT IN WORDS: TWENTY-FIVE THOUSAND TWO HUNDRED US DOLLARS OR A TOTAL OF ONE MILLION FOUR HUNDRED ELEVEN THOUSAND SIX HUNDRED TWENTY-EIGHT PESOS AND FORTY CENTAVOS Php USD25,200.00 OR PHP1,411,628.40

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,
ATTY. ANNA GRACE J. MARPURI
 DM-Corporate Services Department

BUR No. _____
 DATE _____
 AMOUNT _____

Recommended by:

KATRINA C. PINEDA
 DC-OIC, Corporate Planning Division

CONFORME:

 Name & Signature of Contractor/Supplier

Funds Available:

MALERNA C. BUYAO
 Chief Controllership

Approved by:

LEAH PULIDO OCAMPO
 Executive Director

11/05/2024

* pls. see attached memo

MEMORANDUM



For : EXECUTIVE DIRECTOR LEAH PULIDO OCAMPO

Thru : CONTROLLERSHIP DIVISION AND BUDGET & CASH DIVISION

From : DIVISION CHIEF KATRINA C. PINEDA
OIC, Corporate Planning Division

Date : 17 September 2024

Subject : REQUEST FOR BUDGET FOR ELECTRONICA MARKET SENSING 2024 AND CES 2025 (PRE-OPERATING BUDGET)

AS DISCUSSED WITH MDM + MS ERMA, THIS IS ACCTG BOOK ENTRY ADJUSTMENT. NO CITEM FUND for these PROJECTS. Thanks. Wilma 09.17.2024

Be guided by Ms Sna.

ACTION REQUESTED:

Approval to borrow the following Philexport funding to be used as Electronica Market Sensing budget and CES 2025 Pre-operating budget.

BUDGET SOURCE	AMOUNT	REMARKS
1. IFEX 2023 funding from Philexport (remaining)	1,643,080.36	
2. Philexport funding	1,000,000.00	
TOTAL	Php2,643,080.36	<i>Total available budget</i>

The funding being borrowed will be allocated for the said projects with the following amounts:

PROJECT	AMOUNT REQUESTED	REMARKS
1. Electronica Market Sensing 2024	750,000.00	
2. Consumer Electronics Show (CES) 2025	7,786,026.00	Pre-operating budget
TOTAL	Php8,536,026.00	<i>Total requested funding</i>

Based on the *available budget vs the requested funding*, the remaining amount needed is **Php5,892,945.64**. With this balance, we would like to request the use of the incoming funding from CES 2025 partners, namely PEZA, CIG and DICT, which will provide funding of Php2,000,000 each or a total of Php6,000,000.

To date, the Contracts of Services (via A-to-A mode of procurement) are being processed by CIG and DICT while PEZA's contract has already been signed. The said contracts require the agencies to transfer the funds to CITEM by **30 September**.

For reference, attached as Annex are the budget breakdown and projected timeline for the use of the funding for Electronica 2024 and CES 2025.

For your consideration and approval, please.

→ Ms Sme,
10% red

For Ms. Madou,

As of this time, CITEM is temporarily funding this expense from its prior years saving (coming from the Accumulated Surplus). The borrowed amount will be returned once collection is made from CIG. The memo will suffice at the moment.

A BUR will have to be prepared. once collection has been made.

PYI miam.

Thanks

du
ERNA

do not
remind,