

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
1300 Pasay City, Metro Manila, Philippines
(632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
info@citem.com.ph www.citem.com.ph



JO Number:

2025-0239

JO Date

04/22/2025

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PR No.:

2025-0239

PR Date:

04/04/2025

CONTRACTOR/SUPPLIER **TEN O FIVE PRODUCTIONS INC**

ADDRESS 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM 30 days

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
HIRING OF OFFICIAL PRODUCTION OUTFIT FOR IFEX PHILIPPINES 2025	1 lot		Php800,000.00

Ingress: May 21, 2025

Event Proper: May 22,23,24, 2025

Egress: May 24, 2025

Location: World Trade Center, Metro Manila, Philippines

I. DETAILED SCOPE OF WORK

a. Supply of Technical Requirements

a.1 LED Display Solutions

- Supply and install LED walls/screens for the designated areas
- Ensure high-resolution display, proper brightness, and seamless integration with the event's AV system.
- Provide video processing equipment, including media players, switchers, and control systems.
- Support multiple input formats for presentations, videos, and live feeds.
- Conduct pre-event testing and ensure all LED screens function correctly throughout the event.

a.2 Lighting System

- Design and provide stage lighting and ambient lighting applicable for the event.
- Supply intelligent lighting fixtures, including spotlights, moving heads, LED par lights, and wash lights.

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,

ATTY. ANNA GRACE I. MARPURI

Department Manager, Corporate Services Dept.

CONFORME:

JOSEPH LAURENT G. ALCASABAS

Signature of Contractor/Supplier

May 14, 2025

Date

BUR NO.

IFEX-25050689

DATE

May 8, 2025

AMOUNT

₱800,000.00

Funds Available:

WILMA G. DULAY

OIC-Chief Controllership

Recommended by:

MA. LOURDES M. MEDIRAN

Deputy Executive Director

ROWENA G. MENDOZA

Department Manager, CBA

Approved by:

ROMLEAH JULIET P. OCAMPO

EXECUTIVE DIRECTOR

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04/04/2025

CONTRACTOR/SUPPLIER **TEN O FIVE PRODUCTIONS INC.**

ADDRESS **17 JAKARTA STREET, BF HOMES, PARANAQUE CITY**

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM **30 days**

PLACE OF DELIVERY

DATE OF DELIVERY

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<ul style="list-style-type: none"> Ensure lighting is synchronized with event programming, including performances and presentations (if applicable) Provide control consoles and trained operators for real-time lighting adjustments. Implement energy-efficient and safe lighting solutions compliant with venue regulations. <p>a.3 Sound System</p> <ul style="list-style-type: none"> Supply professional-grade microphones (wired, wireless, lapel, headset) for speakers. Install and operate audio mixers, amplifiers, and equalizers to ensure balanced sound output. Provide on-site sound engineers to monitor and adjust audio levels as needed. Minimize audio feedback, echoes, and disturbances during live presentations. <p>b. Project Management and Coordination</p> <ul style="list-style-type: none"> Assign a project manager to for coordination meetings, ingress proper and during the event in collaboration with CITEM's project officers. Ensure timely delivery of the requirement based on the indicated schedule of ingress, event proper, and egress. <p>c. Installation and Set-up</p> <ul style="list-style-type: none"> Transport materials and components to the event venue Assemble the structural requirements onsite, ensuring stability and proper functionality 			

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,

ATTY. ANNA GRACE I. MARPURI

Department Manager, Corporate Services Dept.

CONFORME:

JOSEPH LAURENT G. ALCASABAS

Signature of Contractor/Supplier

May 14, 2025

Date

BUR No.

IFEX-25050689

DATE

May 8, 2025

AMOUNT

9,800,000.00

Funds Available:

WILMA G. DULAY

OIC-Chief Controllership

Recommended by:

MA. LOURDES M. MEDIRAN

Deputy Executive Director

ROSENA G. MENDOZA

Department Manager, CBD

Approved by:

SOMLEAH JULIET P. OCAMPO

EXECUTIVE DIRECTOR

JOB ORDER

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DELIVERY TERM

PAYMENT TERM **30 days**

PLACE OF DELIVERY

DATE OF DELIVERY

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
D. On-Site Support <ul style="list-style-type: none">• Provision of sufficient manpower to work solely for this requirement during ingress and egress proper.• Provide technical assistance during the event to address any issues promptly.• Assign personnel for on-site troubleshooting and support throughout the exhibition. e. Dismantling <ul style="list-style-type: none">• Safely dismantle and remove all structural requirements after the event within the given egress period. f. Turn-over of Purchased Items <ul style="list-style-type: none">• All above item/s is/are the property of CITEM after the event unless indicated as rental. Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD) with proper documentary requirements. II. ROLES AND RESPONSIBILITIES OF THE CONTRACTOR <ul style="list-style-type: none">• Attend coordination meeting and technical rehearsals as required by CITEM.• Supply, deliver, install, dismantle, and haul the technical requirements and provision of manpower for IFEX Philippines 2025.• Provide sufficient manpower and materials for the installation of the requirement.			
TOTAL AMOUNT IN WORDS:			Php

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Very truly yours,

ATTY. ANNA GRACE I. MARPURI

Department Manager, Corporate Services Dept.

CONFORME:

JOSEPH LAURENT G. ALCASABAS

Name Signature of Contractor/Supplier

May 14, 2025

Date

BUR No.

IFEX-25050585

DATE

May 8, 2025

AMOUNT

980,000.00

Funds available:

WILMA G. DULAY

OIC-Chief Controllershship

Recommended by:

MA. LOURDES M. MEDIRAN

Deputy Executive Director

ROWENA G. MENDOZA

Department Manager

Approved by:

ROMLEAH JULIET P. OCAMPO

EXECUTIVE DIRECTOR

JOB ORDER

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 CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965 ✉ info@citem.com.ph 🌐 www.citem.com.ph	JO Number:	JO Date:	PAGE 4-10
	2025-0239	04/22/2025	
	PR No.:	PR Date:	
	2025-0239	04/04/2025	

CONTRACTOR/SUPPLIER TEN O FIVE PRODUCTIONS INC. ADDRESS 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY MODE OF PROCUREMENT <u>Small Value Procurement</u>	DELIVERY TERM _____ PAYMENT TERM <u>30 days</u> PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
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- Complete the scope of work within the Ingress proper.

III. ROLES/RESPONSIBILITIES OF CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS (CITEM)

- CITEM EDD Designer shall be providing the following requirements:

- Design and Technical Drawings of the stage
- Directional signage requirements
- Venue Enhancements (if applicable)

- CITEM Project officer will be providing the following requirements:

- Technical Script
- Final Program Script

IV. OTHER CONDITIONS

First-time contractors will undergo a mandatory plant visit or participate in an online meeting and assessment conducted by a representative from the Exhibition Design Division.

V. EVENT DETAILS

- Outline of Activities

No.	Particulars	Date / Time	Venue / Location
a.	Opening Ceremony	May 22, 2025 / 10:00am – 12:00nn	WTC Lobby
b.	Appreciation Night	May 22, 2025 / 6:00pm – 8:00pm	WTC Lobby
c.	IFEX Kitchen	May 22, 2025 / 01:00pm – 07:00pm	WTC Hall E
		May 23, 2025 / 10:00am – 07:00pm	
		May 24, 2025 / 10:00am – 07:00pm	

TOTAL AMOUNT IN WORDS:	Php
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Very truly yours,
 ATTY. ANNA GRACE I. MARPURI
 Department Manager, Corporate Services Dept.

BUR No. IFEX 25050689

DATE May 8, 2025

AMOUNT 980,000.00

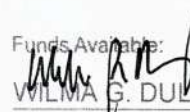
CONFORME:


 JOSEPH LAURENT G. ALCASABAS


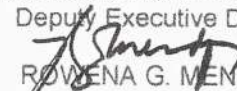
 Name & Signature of Contractor/Supplier

May 14, 2025
 Date

Funds Available:


 WILMA G. DULAY

OIC-Chief Controllership

Recommended by:

 MA. LOURDES M. MEDIRAN
 Deputy Executive Director

 ROWENA G. MENDOZA
 Department Manager

Approved by:

 ROMLEAH JULIET P. OCAMPO
 EXECUTIVE DIRECTOR

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CONTRACTOR/SUPPLIER: TEN O FIVE PRODUCTIONS INC. ADDRESS: 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY MODE OF PROCUREMENT: Small Value Procurement	DELIVERY TERM: PAYMENT TERM: 30 days PLACE OF DELIVERY: DATE OF DELIVERY:
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DESCRIPTION		QTY/UNIT	UNIT PRICE	AMOUNT
b. Indicative Programs b.1 Opening Ceremony Date/Time: May 22, 2025 10:00am Venue / Location: World Trade Center, Lobby				
Time	Activity	Speakers/People Involved	Requirements	Manpower
09:00am – 10:00am	Arrival and Registration of Guests		•Stage •Sound system	•Host/Emcee •Technical Crew for Equipment
10:00am – 11:30am	Invocation and National Anthem		•Lighting system •LED Wall	
	Welcome Remarks	Hon. Ma. Cristina A. Roque Secretary, Department of Trade and Industry	•Live Streaming •Cameras	
	Keynote Address	H.E. Ferdinand R. Marcos Jr. President Republic of the Philippines		
	Ceremonial Ribbon Cutting and Photo Opportunity	H.E. Ferdinand R. Marcos Jr. Secretary Ma. Cristina A. Roque CITEM Executive Director Leah Pulido Ocampo PhilExport President Sergio Luis Ortiz		
	Video Presentation	IFEX Philippines 2025 and KATHA Awards for Food Winners AVP		
11:30am – 12:00nn	VIP Tour of the Exhibit and Food Sampling			

b.2 Appreciation Night Date/Time: May 22, 2025 06:00pm – 08:00pm Venue/Location: World Trade Center, Lobby	TOTAL AMOUNT IN WORDS:	Php
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Very truly yours,
 ATTY. ANNA GRACE I. MARPURI
 Department Manager, Corporate Services Dept.

CONFORME:

JOSEPH LAURENT G. ALCASABAS

Name Signature of Contractor/Supplier

May 14, 2025

Date

BUR No. **IFEX-25050689**

DATE **May 8, 2025**

AMOUNT **₱800,000.00**

Funds Available

WILMA G. DULAY

OIC-Chief Controllorship

Recommended by
 MA. LOURDES M. MEDIRAN
 Deputy Executive Director
 ROWENA G. MENDOZA
 Department Manager

Approved by:

ROMLEAH JULIET P. OCAMPO
 EXECUTIVE DIRECTOR

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CONTRACTOR/SUPPLIER TEN O FIVE PRODUCTIONS INC. ADDRESS 17 JAKARTA STREET, BF HOMES, PARANAQUE CITY MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM _____ PAYMENT TERM 30 days PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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DESCRIPTION			QTY/UNIT	UNIT PRICE	AMOUNT
Time	Activity	Speakers/People Involved	Requirements	Manpower	
06:00pm - 06:30pm	ANNOUNCEMENT VIA PA SYSTEM	Voice over	•Stage •Sound system •Lighting system •LED Wall •Live Streaming	•Host/Emcee •Technical Crew for Equipment	
06:00pm - 06:10pm	Opening Spiel of Host	Host			
06:10pm - 06:20pm	Keynote Speech	TBA			
06:20pm - 06:30pm	Special Message to Partners and Presentation of Certificate of Appreciate to IFEX Trade Partners				
06:30pm - 06:55pm	Awarding Of Top Performing DTI Regional Trade Promotions Officers (TPOs)				
06:55pm - 07:10pm	KATHA AWARDS HIGHLIGHTS				
07:10pm - 07:25pm	Awarding of Best Booth Presentations (Individual and Group/ Regional)				

b.3 IFEX Kitchen

Date/Time: May 22, 2025 | 01:00pm – 06:00pm
 May 23, 2025 | 10:00am – 07:00pm
 May 24, 2025 | 10:00am – 07:00pm
 Venue/Location: World Trade Center, Lobby

Time	Activity	Speakers/People Involved	Requirements	Manpower
Day 01				
01:00pm – 05:00pm	Cooking Demo / Product Presentation		•Stage •Sound system •Lighting system	•Host/Emcee •Technical Crew for Equipment

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 Department Manager, Corporate Services Dept.

CONFORME:

JOSEPH LAURENT G. ALCASABAS

Name of Signature of Contractor/Supplier

May 14, 2025

Date

BUR No. **IFEX-23050685**

DATE **May 8, 2025**

AMOUNT **₱ 800,000.00**

Funds Available

WILMA G. DULAY

OIC-Chief Controllership

Recommended by

MA. LOURDES M. MEDIRAN
 Deputy Executive Director

ROSENA G. MENDOZA
 Department Manager

Approved by:

ROMLEAH JULIET P. OCAMPO
 EXECUTIVE DIRECTOR

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PR Date:

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CONTRACTOR/SUPPLIER **TEN O FIVE PRODUCTIONS INC.**

ADDRESS **17 JAKARTA STREET, BF HOMES, PARANAQUE CITY**

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM **30 days**

PLACE OF DELIVERY

DATE OF DELIVERY

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
Day 02 and Day 03			
10:00am – 07:00pm Cooking Demo / Product Presentation	•LED Wall •Live Streaming •Cameras		

c. Technical Requirements

c.1 Opening Ceremony

Date/Time: May 22, 2025 | 10:00am

Venue / Location: World Trade Center, Lobby

SPECIFICS	NO. OF UNITS	DAYS / TIME	DESCRIPTION
TECHNICAL REQUIREMENTS			
LED Wall	1 lot	3 days / 10:00 am – 6:00pm	9 ft x 14ft with System, structure and structure covering
Lighting Provision	1 lot	0.5 day / 10:00 am – 12:00nn	Lighting provision applicable for Opening Ceremony
Professional Sound System	1 lot	3 days / 10:00 am – 6:00pm	Specific requirements – must include: (3 units) Wireless microphones (3 units) Lapel microphone (6 units) Comsets
Camera Set-up	2 units (1 static, 1 roving)	0.5 day / 10:00 am – 12:00nn	Live streaming and recording
MANPOWER			
Host / Masters of Ceremony	1 pax	0.5 day / 10:00 am – 12:00nn	Shall be in-charge of welcoming guests, introducing speakers, and providing needed fillers during the program. Shall be in-charge of announcing the upcoming events and activities.
Production team	3 pax	1 day / 10:00 am – 12:00nn, 6:00pm-8:00pm	Shall be in-charge of the installation and dismantling of the lighting and sound equipment

TOTAL AMOUNT IN WORDS:

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Very truly yours,

ATTY. ANNA GRACE I. MARPURI

Department Manager, Corporate Services Dept.

CONFORME:

JOSEPH LAURENT G. ALCASABAS

Name & Signature of Contractor/Supplier

May 14, 2025

Date

BUR No. **IFEX 25250685**

DATE **May 8, 2025**

AMOUNT **9800,000.00**

Funds Available:

WILMA G. DULAY

OIC-Chief Controllership

Recommended by **MA. LOURDES M. MEDIRAN**

Deputy Executive Director

ROWENA G. MENDOZA

Department Manager, EDD

Approved by:

ROMLEAH JULIET P. OCAMPO
EXECUTIVE DIRECTOR

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DESCRIPTION		QTY/UNIT	UNIT PRICE	AMOUNT
Audio and Visual Operators	3 pax	1 day / 10:00 am – 12:00nn; 6:00pm-8:00pm	In charge of operating the assigned equipment and ensuring the functionality of the rented equipment Must know how to handle music selection in coordination with the team, and to handle over-all show production and stage direction	
Camerasmen	2 pax	1 day / 10:00 am – 12:00nn; 6:00pm-8:00pm	In charge of operating the camera during live broadcasts or other programming	
Camera Switch and monitor	1 pax	1 day / 10:00 am – 12:00nn; 6:00pm-8:00pm	In charge of switching views on monitor/ live.	
Technical Director	1 pax	1 day / 10:00 am – 12:00nn; 6:00pm-8:00pm	In charge of event direction and specifics during the live events according to the agreed program with CITEM. Must ensure the smoothness of the transition of segments according to the program	
OTHER REQUIREMENTS				
Event script	3-day event script		Must provide a transcript where the dialogue of the host, and one or more presenters and the order in which they will occur is indicated.	
Opening ceremony props (flowers/poppers/ any agreed props for the segment)	1 lot		Must provide the opening ceremony props agreeable with both the supplier and CITEM.	
Live streaming	1 lot	1 day / 10:00 am – 12:00nn; 6:00pm-8:00pm	Production outfit must be able to stream the event on IFEX Facebook Page. Production outfit must also provide streaming software. Streaming key shall be provided by CITEM.	

c.2 IFEX KITCHEN

Date/Time: May 22, 2025 | 01:00pm – 06:00pm

May 23, 2025 | 10:00am – 07:00pm

May 24, 2025 | 10:00am – 07:00pm

Venue/Location: World Trade Center, Lobby

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,

ATTY. ANNA GRACE I. MARPURI

Department Manager, Corporate Services Dept.

CONFORME:

JOSEPH LAURENT G. ALCASABAS

Name & Signature of Contractor/Supplier

May 14, 2025

Date

BUR No.

IFEX 25050585

DATE

May 8, 2025

AMOUNT

₱800,000.00

Recommended by:

MA. LOURDES M. MEDIRAN

Deputy Executive Director

ROMENA G. MENDOZA

Department Manager

Approved by:

ROMLEAH JULIET P. OCAMPO

EXECUTIVE DIRECTOR

Funds Available

WILMA G. DULAY

OIC-Chief Controllorship

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
1300 Pasay City, Metro Manila, Philippines
(632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
info@citem.com.ph www.citem.com.ph



JO Number:
2025-0239
PR No.:
2025-0239

JO Date
04/22/2025
PR Date:
04/04/2025

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CONTRACTOR/SUPPLIER **TEN O FIVE PRODUCTIONS INC.**

ADDRESS **17 JAKARTA STREET, BF HOMES, PARANAQUE CITY**

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM **30 days**

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION			QTY/UNIT	UNIT PRICE	AMOUNT
SPECIFICS	NO. OF UNITS	DAYS / TIME	DESCRIPTION		
TECHNICAL REQUIREMENTS					
LED Wall	1 lot	3 days / 10:00 am–6:00pm	9 ft x 14ft with System, structure and structure covering		
LED Wall Housing	2 units	3 days / 10:00 am–6:00pm	Fabrication and printing of LED Wall housing (Technical detail shall be supplied by EDD)		
Lighting Provision	1 lot	3 days / 10:00 am–6:00pm	Lighting provision applicable for Opening Ceremony		
Professional Sound System	1 lot	3 days / 10:00 am–6:00pm	Specific requirements – must include: (3 units) Wireless microphones (3 units) Lapel microphone (6 units) Comsets		
Camera Set-up	2 units (1 static, 1 roving)	3 days / 10:00 am–6:00pm	Live streaming and recording		
Bleachers	2 units	3 days / 10:00am - 6:00pm	3 Level Bleachers for 18 pax 10 feet wide x 8 feet thick x 6 feet thick x 6 feet high		
MANPOWER					
Host / Masters of Ceremony	1 pax	3 days / 10:00 am–6:00pm	Shall be in-charge of introducing speakers or segments of IFEX Kitchen and providing needed fillers during program.		
Production team	3 pax	3 days / 10:00 am–6:00pm	Shall be in-charge of the installation and dismantling of the lighting and sound equipment		
Audio and Visual Operators	3 pax	3 days / 10:00 am– 6:00 pm	In charge of operating the assigned equipment and ensuring the functionality of the rented equipment Must know how to handle music selection in coordination with the team, and to handle over-all show production and stage direction		
Camermen	2 pax	3 days / 10:00 am–6:00pm	In charge of operating the camera during live broadcasts or other programming		
Camera Switch and monitor	1 pax	3 days / 10:00 am–6:00pm	In charge of switching views on monitor/ live.		

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,
ATTY. ANNA GRACE I. MARPURI
Department Manager, Corporate Services Dept.

BUR No. **IFEX, 25050685**
DATE **May 8, 2025**
AMOUNT **9870,000.00**

Recommended by
MA. LOURDES M. MEDIRAN
Deputy Executive Director
ROSENA G. MENDOZA
Department Manager, CBB

CONFORME:

JOSEPH LAURENT G. ALCASABAS

Name & Signature of Contractor/Supplier

May 14, 2025

Date

Funds Available

WILSON G. LULAY

OIC-Chief Controllership

Approved by:

ROMLEAH JULIET P. OCAMPO
EXECUTIVE DIRECTOR

JOB ORDER

CITEM.STR.FR.006



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10-10CONTRACTOR/SUPPLIER **TEN O FIVE PRODUCTIONS INC.**ADDRESS **17 JAKARTA STREET, BF HOMES, PARANAQUE CITY**MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM **30 days**

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION			QTY/UNIT	UNIT PRICE	AMOUNT
Technical Director	1 pax	3 days / 10:00 am – 6:00pm	In charge of event direction and specifics during the live events according to the agreed program with CITEM. Must ensure the smoothness of the transition of segments according to the program		
OTHER REQUIREMENTS					
Event script	3-day event script		Must provide a transcript where the dialogue of the host, and one or more script presenters and the order in which they will occur is indicated.		
Live streaming	1 lot	3 days / 10:00 am – 12:00nn	Production outfit must be able to stream the event on IFEX Facebook Page. Production outfit must also provide streaming software. Streaming key shall be provided by CITEM.		

IV. Terms of payment

Full payment of 100% shall be processed after the conclusion of the event and will commence upon the submission of the contractor's service invoice and delivery receipt.

IV. Risk Protection and Management

Deductions shall be implemented under the following conditions:

- A 10% deduction will be applied for the incomplete delivery of the pavilion if deemed unreasonable by the Exhibition Design Division.
- Deductions will be applied for any undelivered items listed in the "Event Details" section of this requirement.
- A deduction will be imposed for the late turnover of requirements if deemed unreasonable.

TOTAL AMOUNT IN WORDS: **EIGHT HUNDRED THOUSAND PESOS**Php **800,000.00**

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Very truly yours,

ATTY. ANNA GRACE I. MARPURI
Department Manager, Corporate Services Dept.

CONFORME:

JOSEPH LAURENT G. ALCASABAS
Name & Signature of Contractor/Supplier

May 14, 2025

BUR No.

DATE

AMOUNT

Funds Available:

WILMA G. DULAY

OIC-Chief Controllorship

Recommended by:
MA. LOURDES M. MEDIRAN
Deputy Executive Director
ROWENA G. MENDOZA
Department Manager, CBD

Approved by:

ROMLEAH JULIET P. OCAMPO
EXECUTIVE DIRECTOR