

CHECKLIST				
PAVILION				
ITEM NO.	PARTICULARS	QTY	UNIT	DESCRIPTION
1	PAVILION STRUCTURE	1	LOT	9.00m x 10.00m x 2.75mH Wooden Based made of MDF Finish with Laminate
2	CARPET	1	LOT	10.00m x 11.00m Carpet (available colors same or near as the Pavilion color)
3	CITEM AREA INFORMATION COUNTER	1	UNIT	0.90m x 0.30m x 1.00mH CITEM Area Wooden Counter Table with Lockable Storage with Printed Graphics/Signage
4	TALL DISPLAY SHOWCASE	15	UNITS	Tall Display Glass Showcase
5	INFO COUNTER /EXHIBITOR	15	UNITS	Information Counter with Lockable Cabinet/Storage /print graphics
6	SHELVINGS	30	UNITS	1.00m x 0.30m Shelvings made of MDF Finish with Laminate with approve color
7	SIGNAGE POSTER	16	UNITS	exhibithor poster and CITEM
8	ROUND TABLES	16	UNITS	Glass round table
	FLOOR STICKER	2	UNITS	More exhibithor inside
9	CHAIRS	32	UNITS	Standard White Chair
10	BAR STOOL	1	UNIT	White Bar Stool for CITEM Area
11	COMPANY NAME	24	UNITS	Wooden Base Fascia Name Board (2 Units For Corner Booths)
12	HALLOGEN LIGHT	40	UNITS	Hallogen Light - Daylight
13	STORAGE AREA	1	UNIT	for CITEM Area Storage
14	COAT HANGER	3	UNITS	Wall Mounted Coat Hanger (Placed in CITEM Area Storage Area)
15	TV	1	UNIT	40" TV Wall Mounted, Mounted on CITEM Area
16	OVERHEAD	1	LOT	9.00m x 10.00m x 1.75mH Overhead Wooden Based with Printed Graphics
17	ELECTRICAL OUTLETS	17	UNITS	300W Electrical Outlets 3-Gang
18	TRASHBIN	16	SETS	Trashbin with 1Allocated Trashbag Per Day
19	WATER DISPENSER	1	UNIT	Hot and Cold Water Dispenser (Floor Standing - Placed in CITEM Area Storage Area)
20	WATER GALLON	5	GAL	Water Gallon Per Day (5 GAL/Day)
21	COFFEE MAKER	1	UNIT	Commercial Coffee Maker (Placed in CITEM Area Storage Area)
22	PAPER CUPS & STIRRER	600	CUPS/SETS	Coffee Condiments Organizer (Placed in CITEM Area Storage Area)
23	COFFEE/CREAMER	6	BAGS	Coffe Bag, Creamer & Sugar (Placed in CITEM Area Storage Area)
25	CIRCUIT BREAKER	1	LOT	Contractor to provide appropriate circuit breaker for all electrical requirements of the pavilion
26	ELECTRICAL CONSUMPTION	1	LOT	Contractor to provide electricity for the pavilion for the duration of the show (electrical consumption to be estimated by contractor with each convenience outlet having 300watts allocation per day).
FOR OPENING CEREMONY				
27	MICROPHONE	2	UNITS	Microphone for Opening Ceremony
28	FULL RANGE HOUSE SPEAKER	1	SET	House Speakers for Opening Ceremony
29	MULTI CHANNEL MIXER	1	LOT	Multi Channel Mixer with Laptop Connected LED TV and Speakers (Must be compatible to play MP3/MP4)
30	FLOWERS ON STAND	2	SETS	Flowers on Stand
31	RIBBON SET-UP	1	LOT	Ribbon Set-Up
32	GOLD SCISSORS	8	PCS	Gold Scissors
33	HELPER	1	NO	Helper/Technician, assist during Opening Ceremony
NOTE				
PLEASE INCLUDE ELECTRICAL CONSUMPTION FOR THE DURATION OF THE SHOW (INGRESS TO EVENT PROPER TO EGRESS)				

NOTE:

PLEASE INCLUDE ALL APPROPRIATE TAXES IN YOUR QUOTATION.