

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965  
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number:  
2024-0383

JO Date:  
09/09/2024

PAGE

1

PR No.:  
2024-0383

PR Date:  
08/27/2024

CONTRACTOR/SUPPLIER **REE EXHIBITION ORGANIZING LLC**

ADDRESS **DUBAI UAE**

MODE OF PROCUREMENT **Overseas Procurement**

DELIVERY TERM .....

PAYMENT TERM .....

PLACE OF DELIVERY .....

DATE OF DELIVERY .....

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<p><b>BOOTH CONSTRUCTION OF THE PHILIPPINE PAVILLION IN SIAL 2024</b></p> <p>Ingress: 14-18 OCTOBER 2024                      Show Proper: 19-23 OCTOBER 2024</p> <p>Venue: PARIS-NORD VILLEPINTE EXHIBITION CENTRE                      82 Avenues des Nations, 93420 Villepinte, France</p> <p>(Please see attached Floor Plan, Details, Perspective, Technical, Drawing and Checklist as part of Job Order)</p>	1 lot		EUR47,000.00 or Php2,930,901.20
<p><b>FORTY SEVEN THOUSAND EUROS or TWO MILLION NINE HUNDRED THIRTY THOUSAND</b></p>			EUR47,000.00 or Php2,930,901.20
<p><b>TOTAL AMOUNT IN WORDS: NINE HUNDRED ONE AND 20/100 PESOS</b></p>			Php2,930,901.20

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

**ATTY. ANNA GRACE I. MARPURI**  
 Acting DM, Corporate Services Dept.

BUR No.

DATE

AMOUNT

SIAL-24090979

SEPT. 11, 2024

EUR 47,000  
 PHP 2,930,901.20

Recommended by:

**ROWENA G. MENDOZA**  
 Acting DM, CBD-FFRI

CONFORME:

**LAROSA SUBASI**  
 Name & Signature of Contractor/Supplier

15.09.2024  
 Date

Function Available:

**MALERNA C. BUYAO**  
 Chief Controllorship

Approved by:

**LEAH PULIDO OCAMPO**  
 EXECUTIVE DIRECTOR



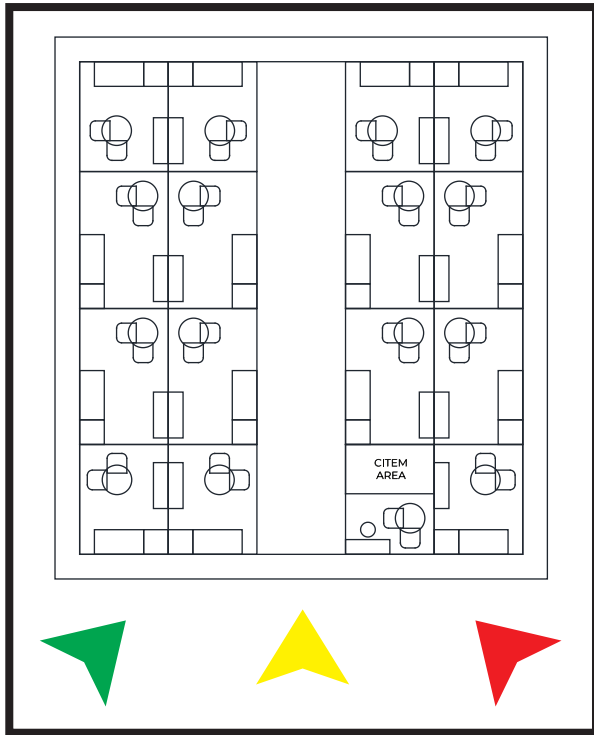
# PHILIPPINE PAVILION PERSPECTIVE VIEWS

# SHAL

**INSPIRE FOOD BUSINESS**

PARIS, FRANCE  
19-23 OCTOBER 2024

SIAL 2024  
PHILIPPINE PAVILION



PERSPECTIVE VIEWS

SIAL 2024  
PHILIPPINE PAVILION



DETAILS

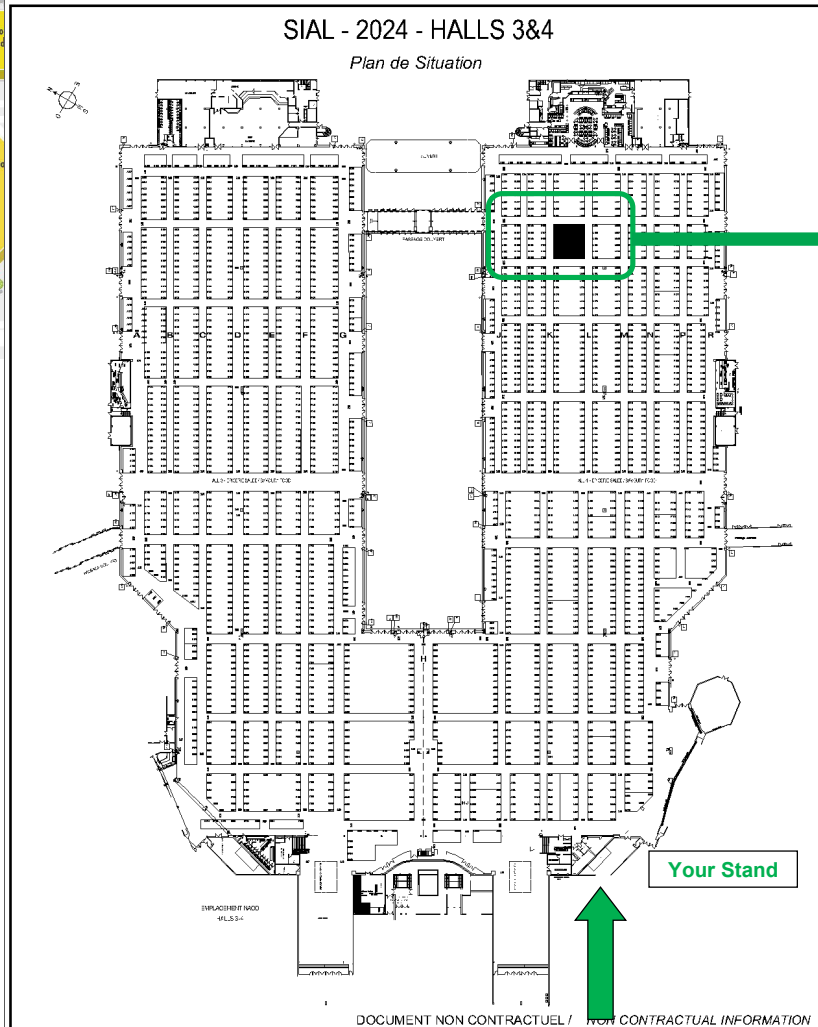
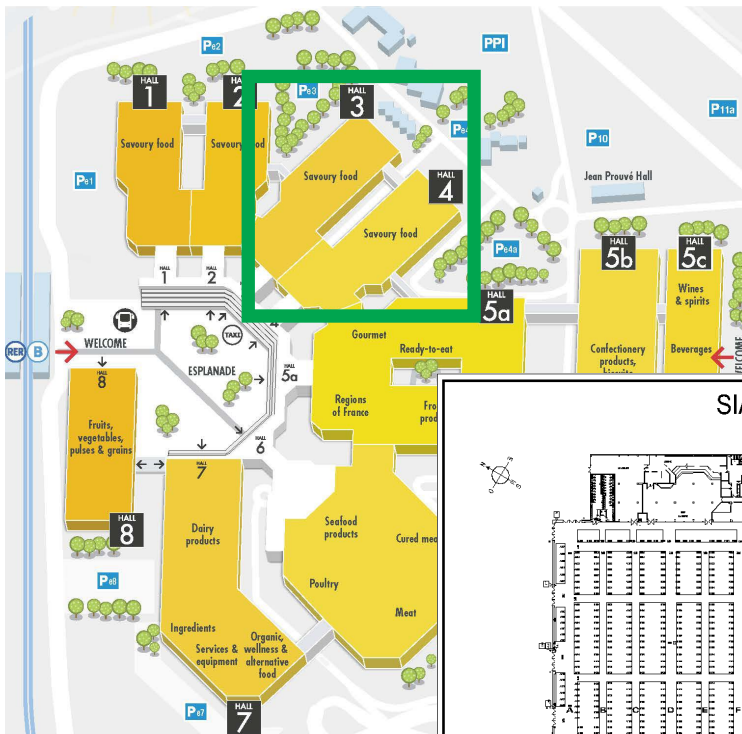


# PHILIPPINE PAVILION TECHNICAL DRAWINGS

# SIAL

**INSPIRE FOOD BUSINESS**

PARIS, FRANCE  
19-23 OCTOBER 2024



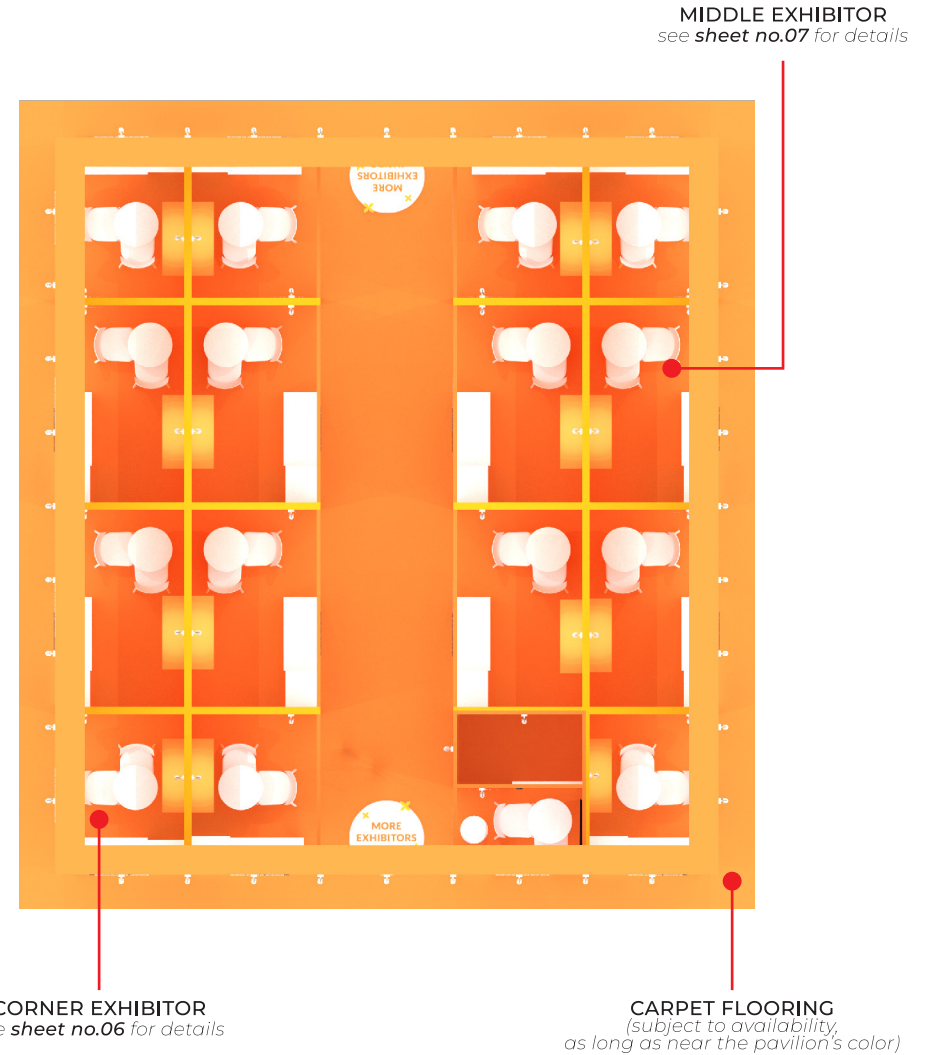
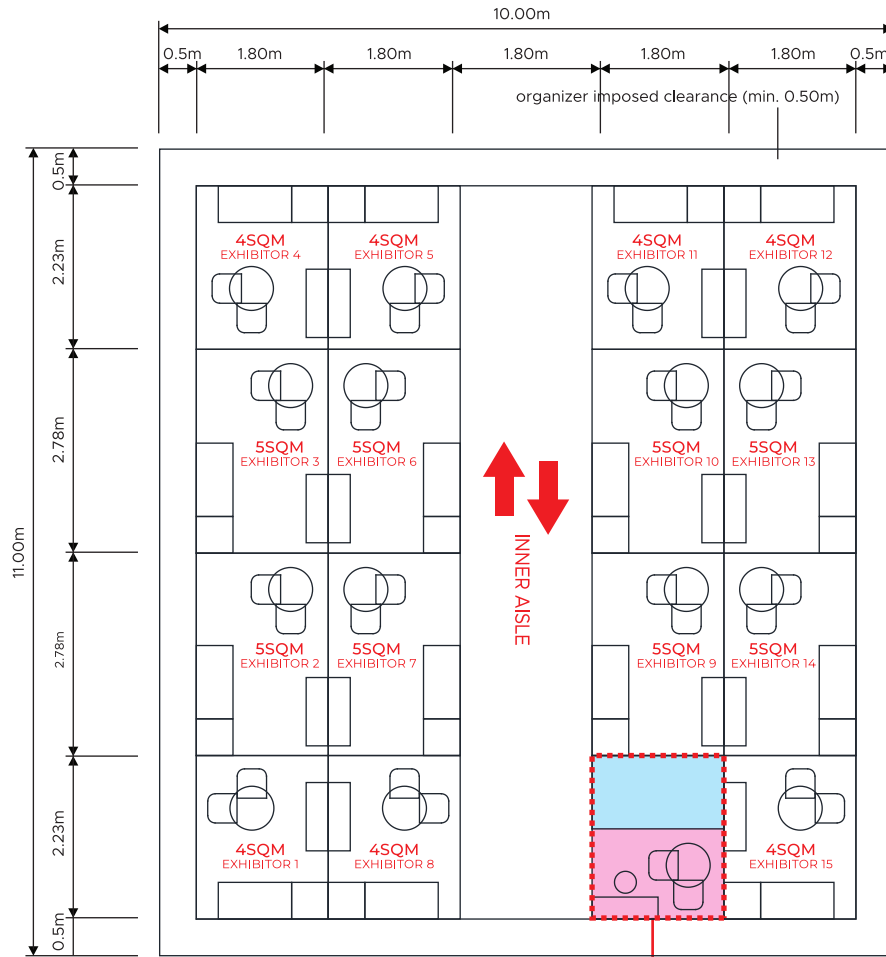
**SIAL - 2024 - HALLS 3&4**  
*Plan de Localisation*

08	K 207	K 208	L 207	L 208	M 207
06	K 205	K 206	L 205	L 206	M 205
04	K 203	K 204	L 203	L 204	M 203
00	K 199	K 200	L 199	L 200	M 199
98	K 197	K 198	L 197	L 198	M 197
96	K 195	K 196	L 195	L 196	M 195
94	94.66 m <sup>2</sup> K 193	K 194	L 193	L 194	M 193
92	K 191	K 192	L 191	L 192	M 191
90	K 189	K 190	L 189	L 190	M 189
86	K 185	K 186	L 185	L 186	M 185
84	K 183	K 184	L 183	L 184	M 183
82	K 181	K 182	L 181	L 182	M 181
80	80.96 m <sup>2</sup> K 177	K 178	L 177	L 178	M 177
78	78.96 m <sup>2</sup> K 177	K 178	L 177	L 178	M 177

DOCUMENT NON CONTRACTUEL / NON CONTRACTUAL INFORMATION

110 sqm  
**HALL 4 K 190**  
**SAVORY FOOD HALL**

SIAL 2024 - PHILIPPINE PAVILION  
 TECHNICAL DRAWINGS



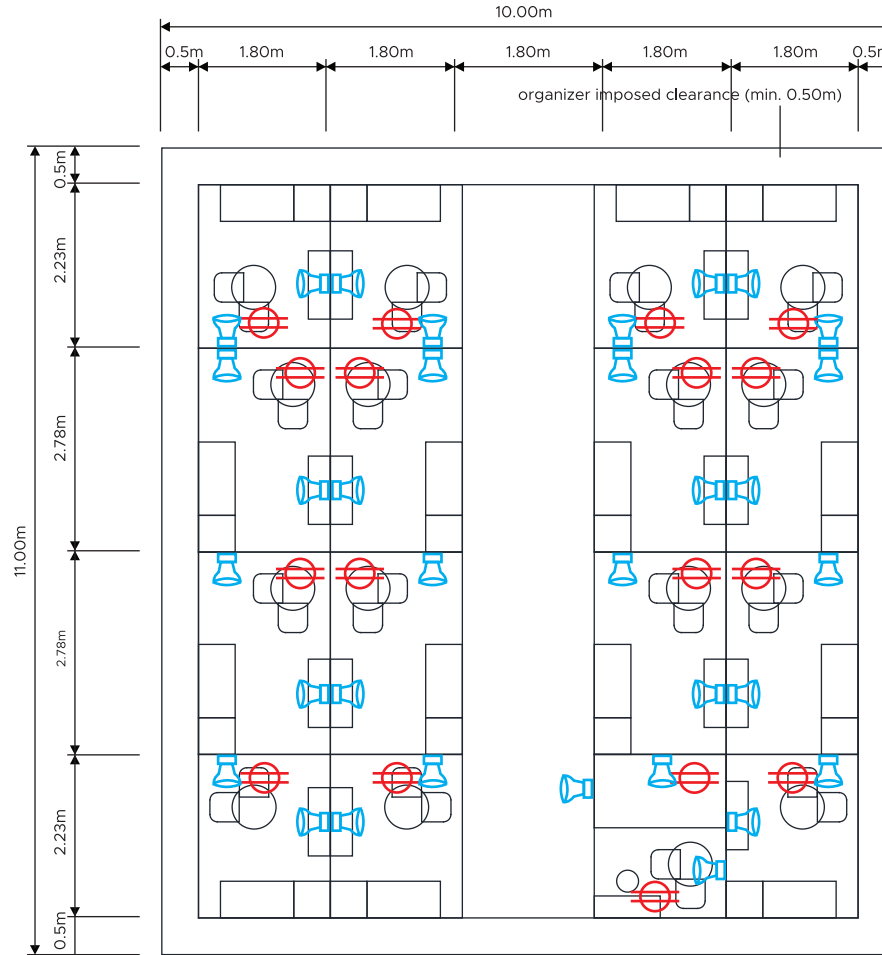
LEGEND:

<span style="color: lightblue;">●</span>	CITEM STORAGE AREA
<span style="color: pink;">●</span>	CITEM AREA



FLOOR PLAN

	PROJECT:	SIAL 2024
	TITLE:	PHILIPPINE PAVILION
DESIGNED BY:	ACGV	LOCATION: PARIS, FRANCE
DATE/TIME:	08.15.24	LOCATION: FLOOR PLAN
		SHEET NO: 01

SIAL 2024 - PHILIPPINE PAVILION  
 TECHNICAL DRAWINGS



LEGEND:

-  SPOTLIGHTS (33 UNITS - BOOTHS)
-  ELECTRICAL OUTLETS (17 UNITS)

NOTE:

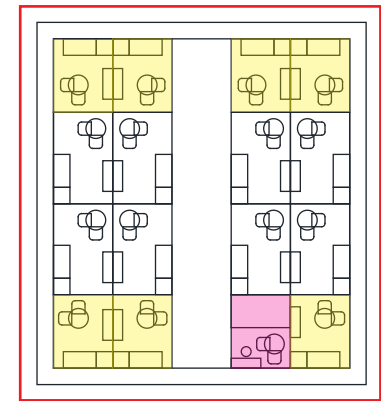
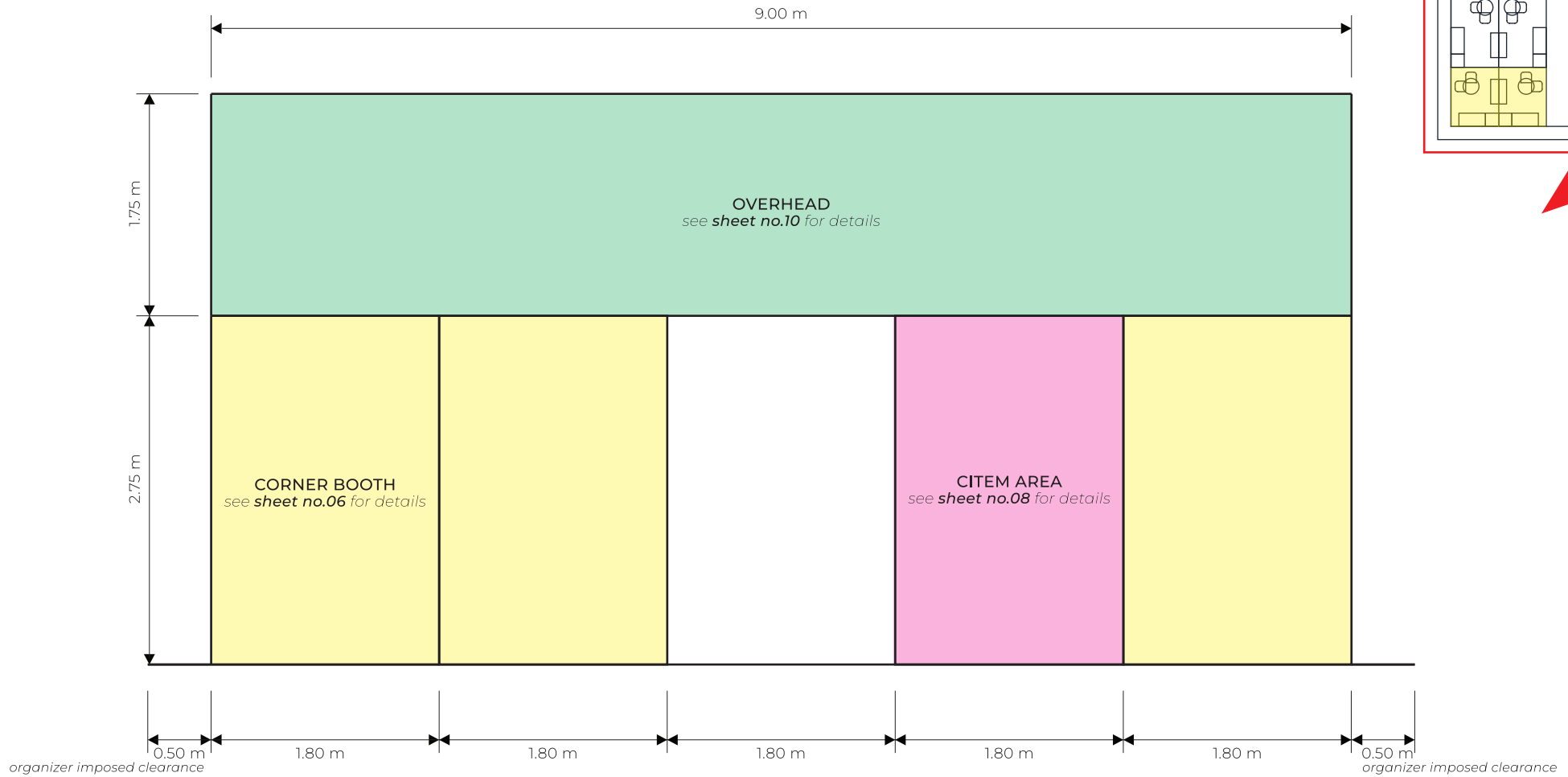
\*CONTRACTOR TO PROVIDE APPROPRIATE CIRCUIT BREAKERS AND PROVIDE RATING

LIGHTING & ELECTRICAL PLAN

	PROJECT:	SIAL 2024	
	TITLE:	PHILIPPINE PAVILION	
DESIGNED BY:	LOCATION:	PARIS, FRANCE	
DATE/TIME:	LOCATION:	LIGHTING & ELECTRICAL PLAN	SHEET NO: 02
08.15.24			



SIAL 2024 - PHILIPPINE PAVILION  
 TECHNICAL DRAWINGS



FLOOR PLAN

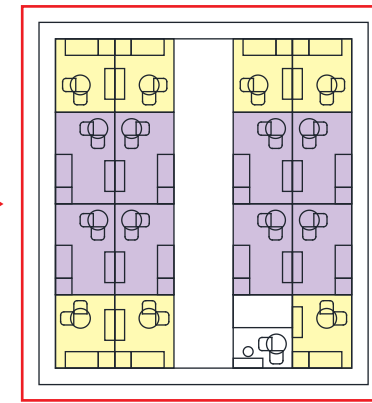
LEGEND:

<span style="color: pink;">●</span>	CITEM AREA
<span style="color: green;">●</span>	OVERHEAD
<span style="color: yellow;">●</span>	CORNER EXHIBITOR BOOTH

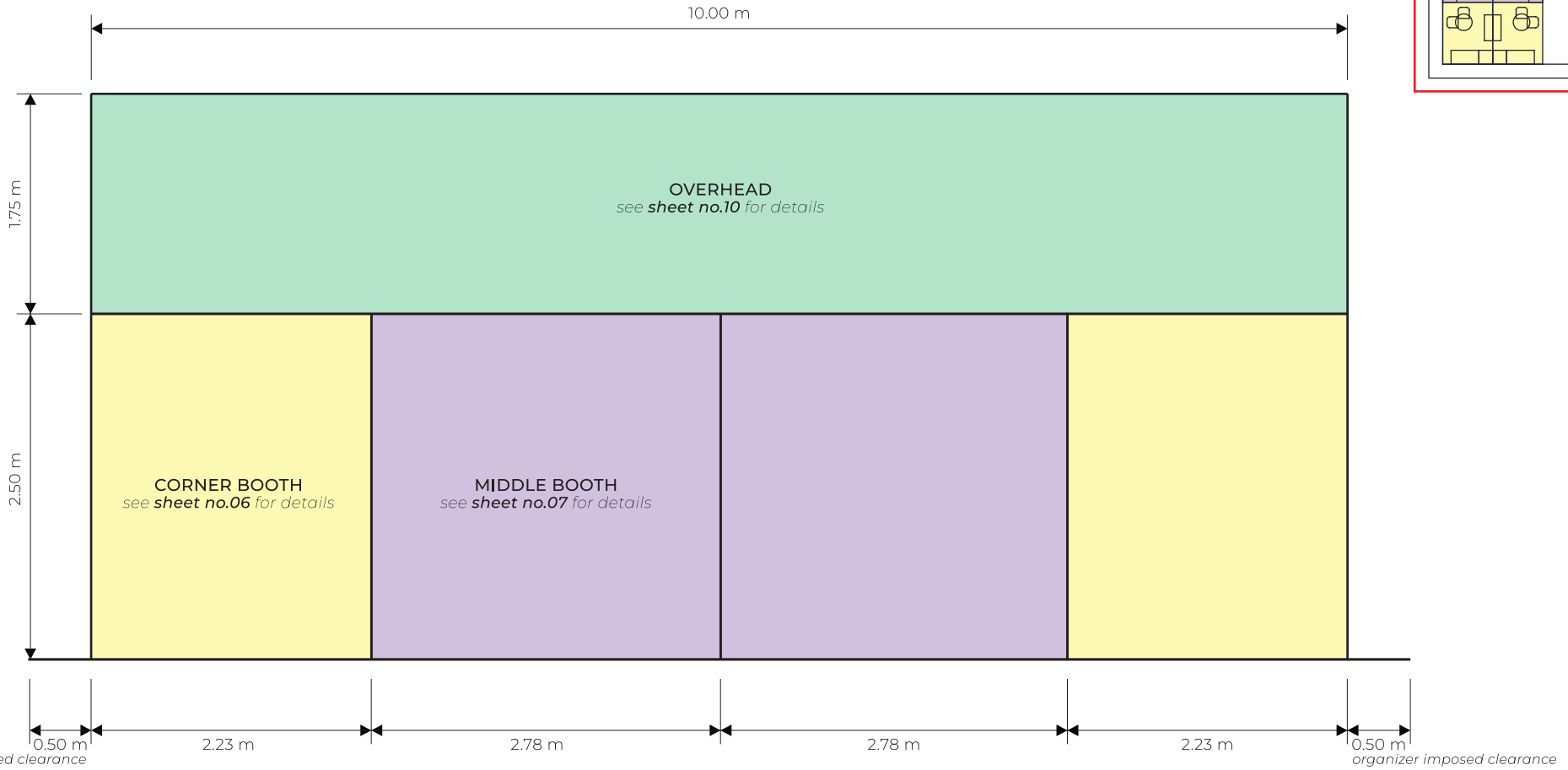
FRONT ELEVATION

	PROJECT:	SIAL 2024	
	TITLE:	PHILIPPINE PAVILION	
DESIGNED BY: ACGV	LOCATION:	PARIS, FRANCE	
DATE/TIME: 08.15.24	LOCATION:	ELEVATION	SHEET NO. 03

SIAL 2024 - PHILIPPINE PAVILION  
 TECHNICAL DRAWINGS



FLOOR PLAN



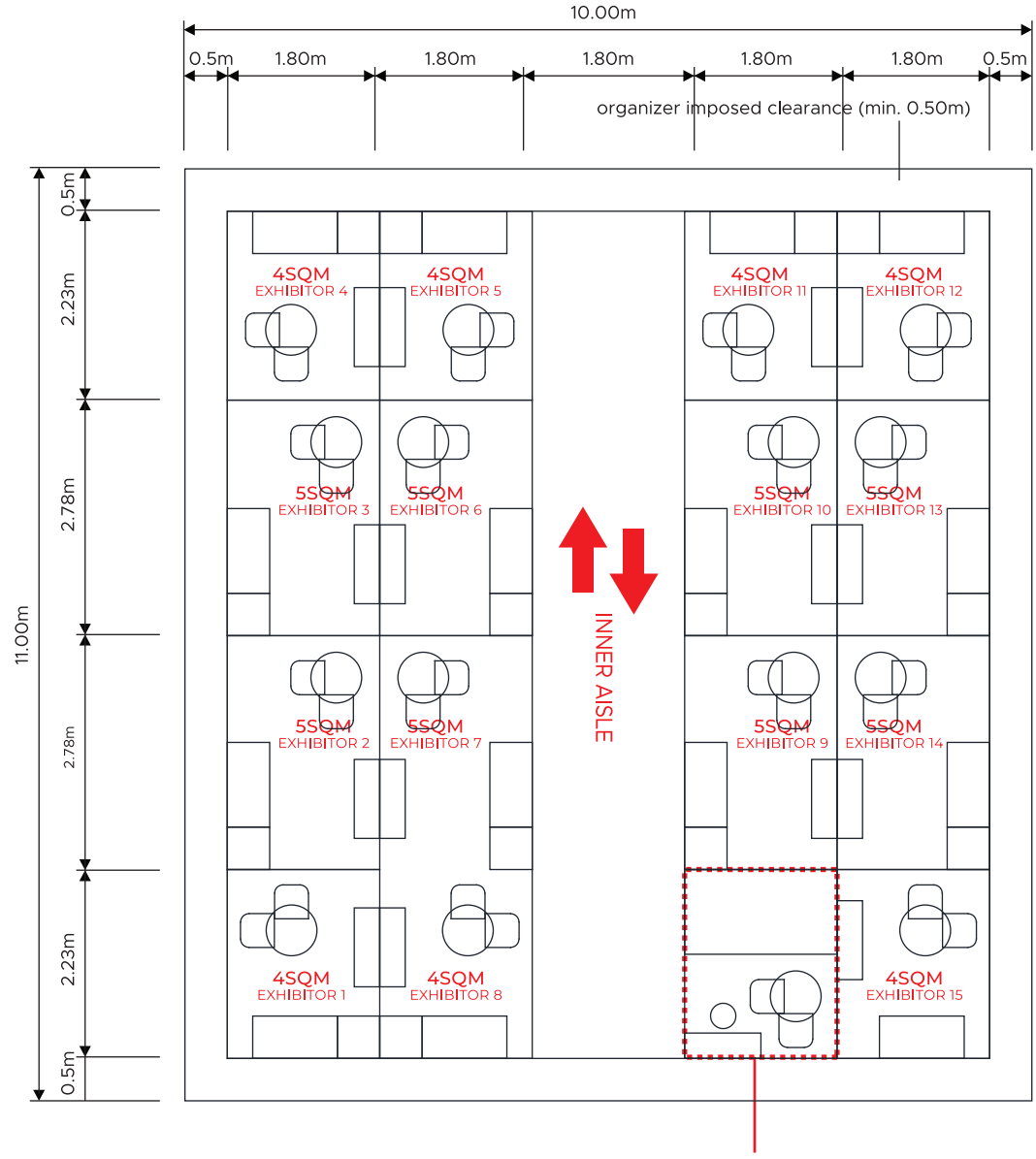
**LEGEND:**

- OVERHEAD
- CORNER EXHIBITOR BOOTH
- MIDDLE EXHIBITOR BOOTH

**SIDE ELEVATION**

	PROJECT: SIAL 2024	
	TITLE: PHILIPPINE PAVILION	
DESIGNED BY: ACCV	LOCATION: PARIS, FRANCE	
DATE/TIME: 08.15.24	LOCATION: ELEVATION	SHEET NO: 04

SIAL 2024 - PHILIPPINE PAVILION  
 TECHNICAL DRAWINGS



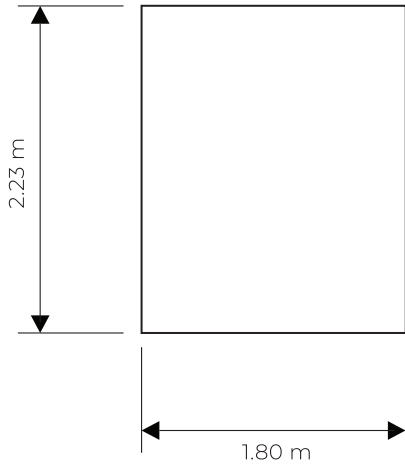
**CITEM AREA**  
 (1.80m x 2.23m)  
 see *sheet no.08* for details

EXHIBITOR LOCATION PLAN

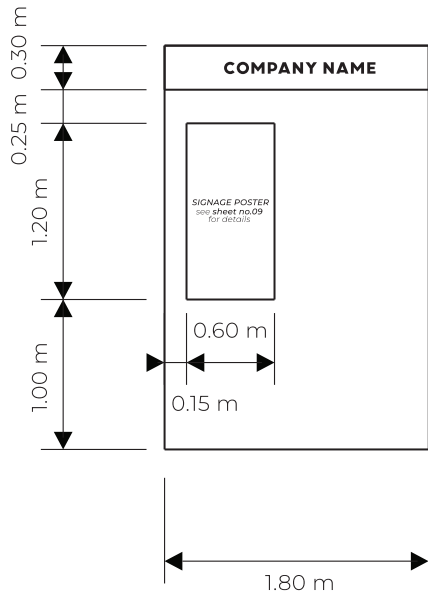
<b>CITEM</b>	PROJECT:	SIAL 2024
	TITLE:	PHILIPPINE PAVILION
DESIGNED BY:	LOCATION:	PARIS, FRANCE
DATE/TIME:	LOCATION:	SHEET NO.
08.15.24	LOCATION PLAN	05

SIAL 2024 - PHILIPPINE PAVILION  
**TECHNICAL DRAWINGS**

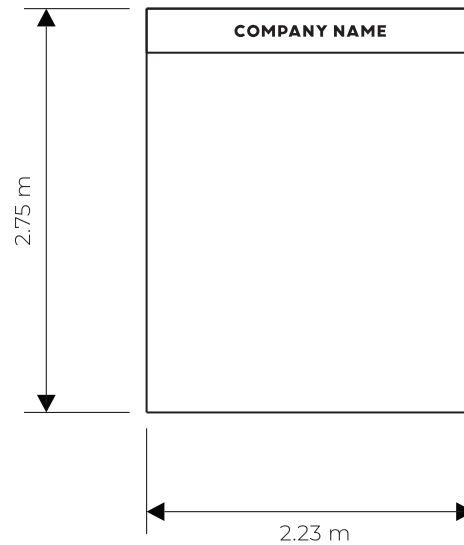
TOP VIEW



FRONT VIEW



SIDE VIEW



SIGNAGE POSTER  
see sheet no.09  
for details

SHELVINGS  
(1.00m x 0.30m)

COMPANY NAME

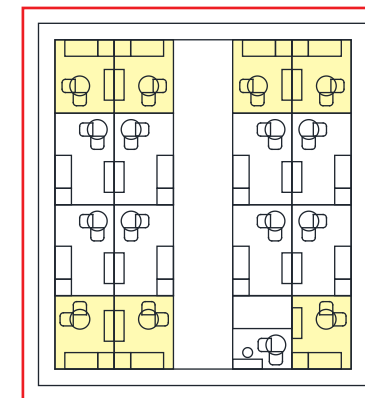
TALL DISPLAY  
SHOWCASE

1 TABLE, 2 CHAIRS

COMPANY  
LOGO

INFORMATION  
COUNTER  
(with company logo)

CARPET FLOORING  
(subject to availability,  
as long as near this color)



FLOOR PLAN

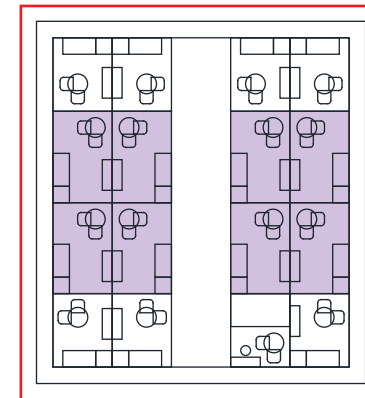
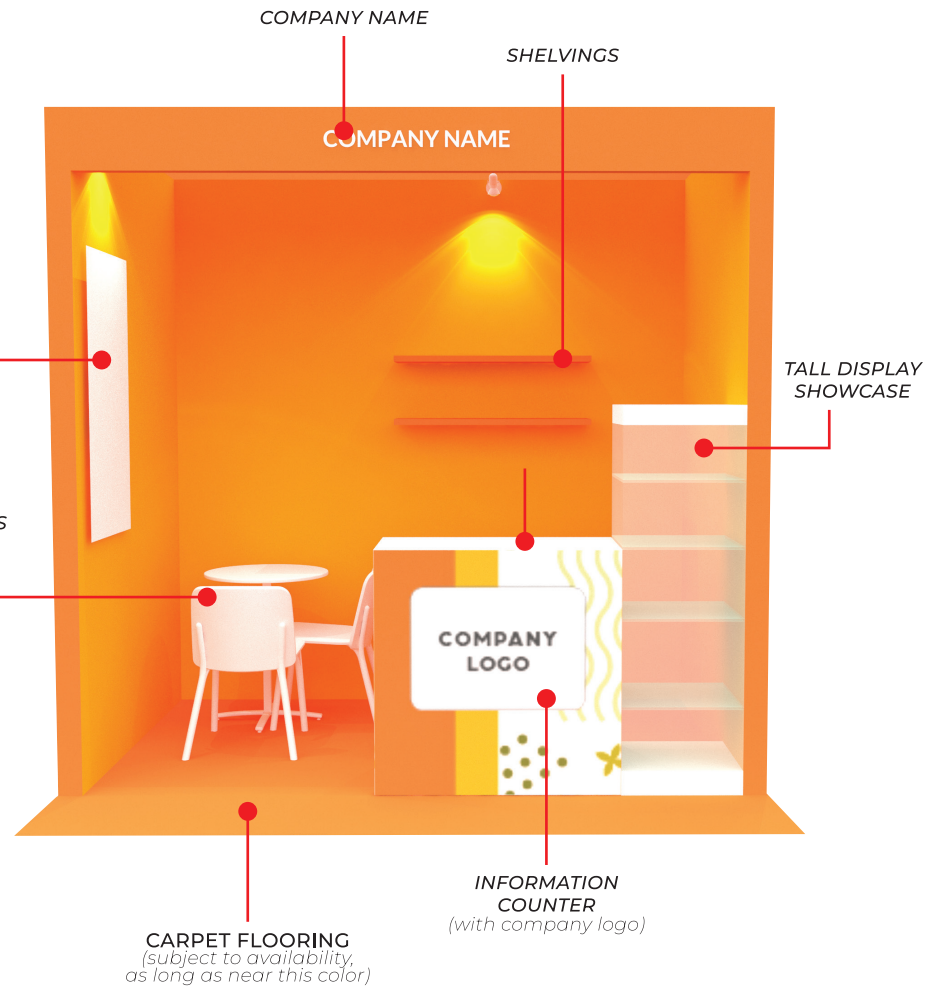
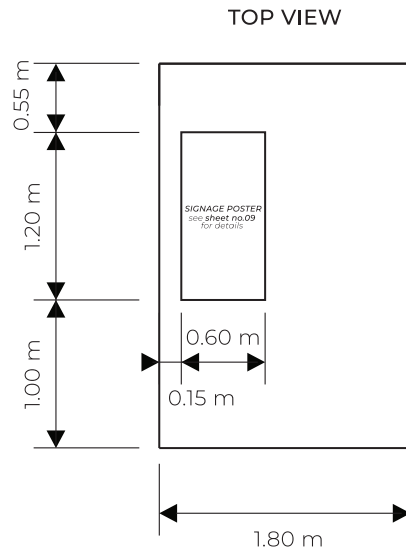
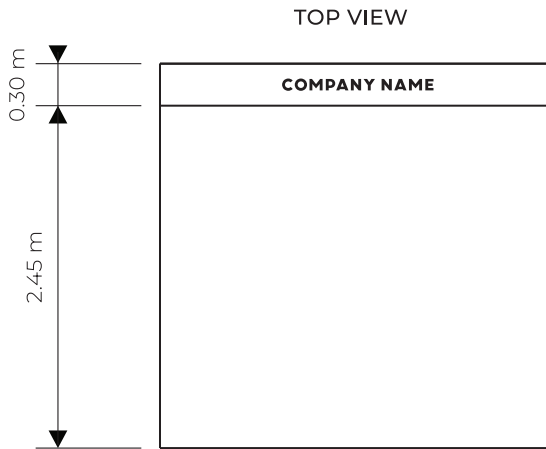
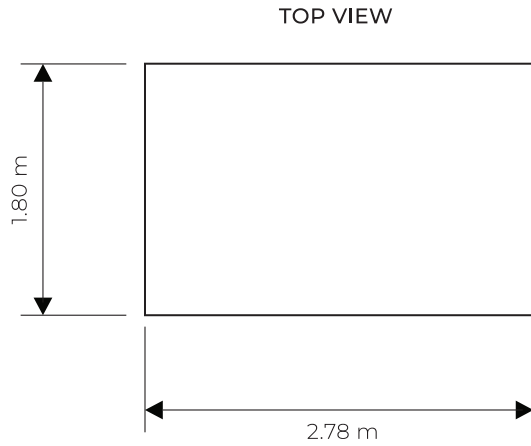
**BOOTH AMENITIES:**

- 1 TALL DISPLAY SHOWCASE
- 1 INFORMATION COUNTER
- 2 SHELVINGS
- 1 ROUND TABLE
- 2 CHAIRS
- 1 SIGNAGE POSTER
- 2 SPOTLIGHTS
- 1 TRASHBIN
- 1 OUTLET

**7 UNITS**  
**BOOTH DETAILS (CORNER)**

	PROJECT:	SIAL 2024	
	TITLE:	PHILIPPINE PAVILION	
DESIGNED BY: ACGV	LOCATION:	PARIS, FRANCE	
DATE/TIME: 08.15.24	LOCATION:	BOOTH DETAILS	SHEET NO: 06

SIAL 2024 - PHILIPPINE PAVILION  
**TECHNICAL DRAWINGS**



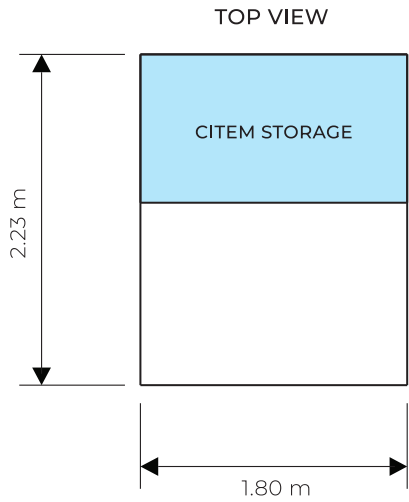
FLOOR PLAN

- BOOTH AMENITIES:**
- 1 TALL DISPLAY SHOWCASE
  - 1 INFORMATION COUNTER
  - 2 SHELVINGS
  - 1 ROUND TABLE
  - 2 CHAIRS
  - 1 SIGNAGE POSTER
  - 2 SPOTLIGHTS
  - 1 TRASHBIN
  - 1 OUTLET

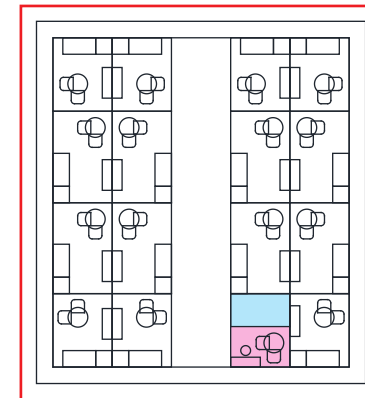
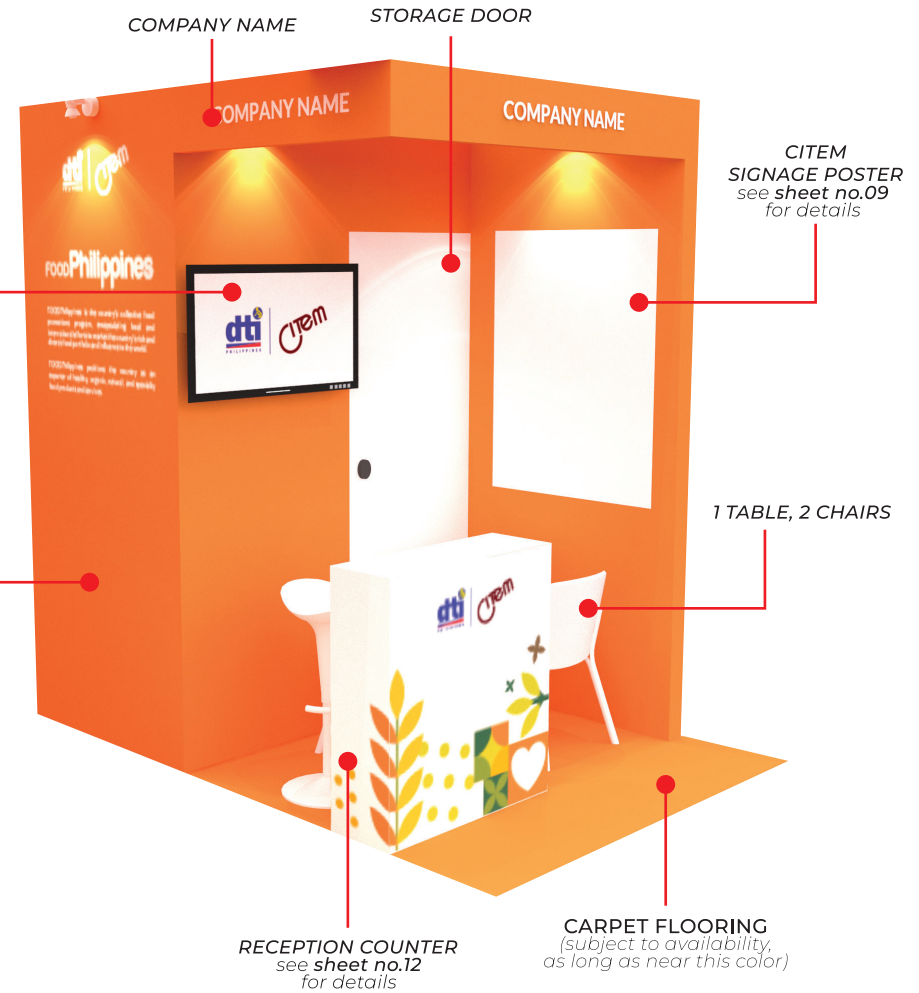
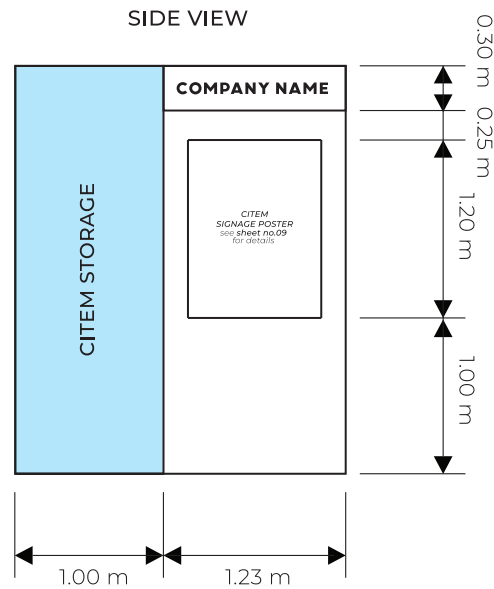
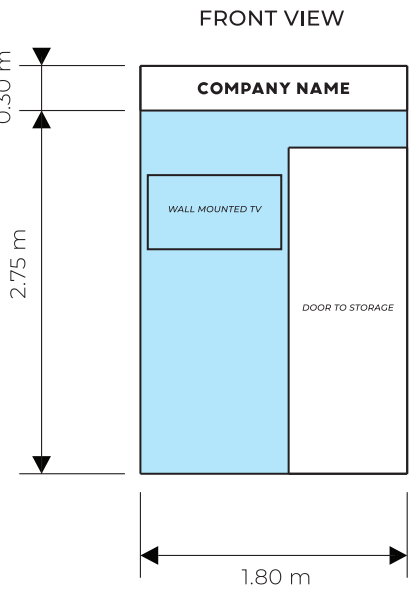
**8 UNITS**  
**BOOTH DETAILS (MIDDLE)**

	PROJECT:	SIAL 2024	
	TITLE:	PHILIPPINE PAVILION	
DESIGNED BY: ACGV	LOCATION:	PARIS, FRANCE	
DATE/TIME: 08.15.24	LOCATION:	BOOTH DETAILS	SHEET NO. 07

SIAL 2024 - PHILIPPINE PAVILION  
**TECHNICAL DRAWINGS**



- CITEM STORAGE AREA AMENITIES:**
- 1 LOCKABLE CABINET
  - 3 COAT HANGERS
  - 1 SPOTLIGHT
  - 1 OUTLET
  - COFFEE, WATER, ETC.



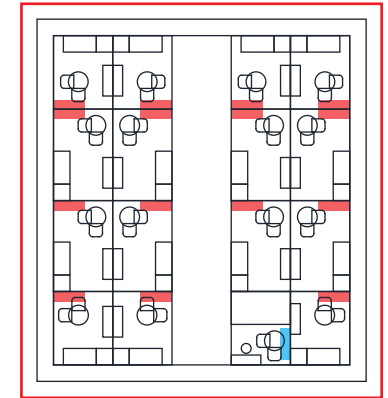
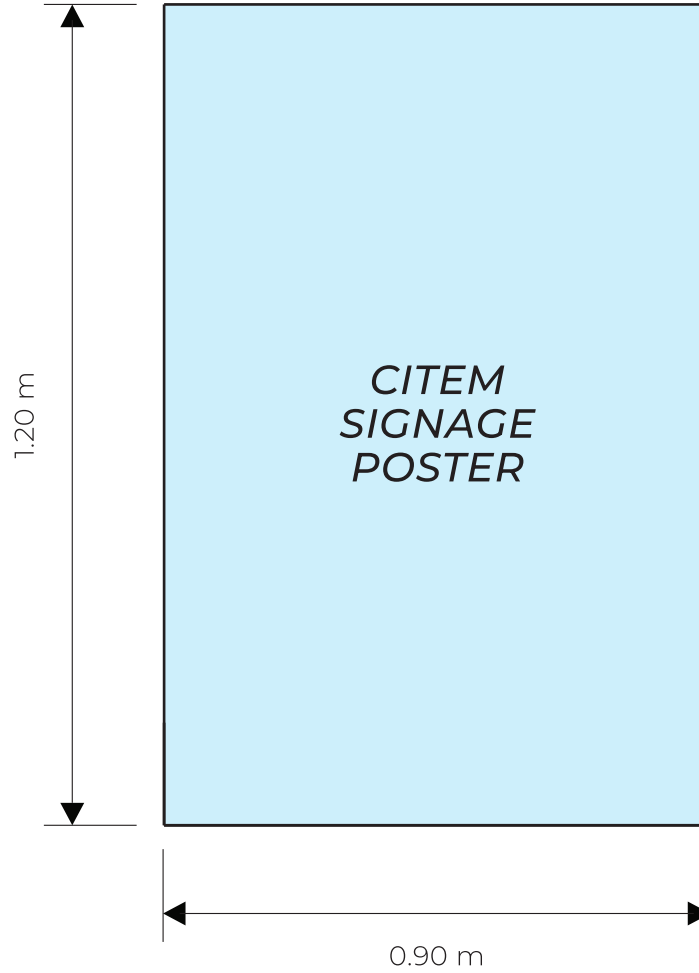
- CITEM AREA AMENITIES:**
- 1 STORAGE AREA
  - 1 RECEPTION COUNTER
  - 1 BAR STOOL
  - 1 ROUND TABLE
  - 2 CHAIRS
  - 1 WALL MOUNTED 40" TV
  - 3 SPOTLIGHTS
  - 1 TRASHBIN
  - 1 OUTLET

<b>Citem</b>	PROJECT:	SIAL 2024
	TITLE:	PHILIPPINE PAVILION
DESIGNED BY: ACGV	LOCATION:	PARIS, FRANCE
DATE/TIME: 08.15.24	LOCATION:	CITEM AREA
		SHEET NO: 08

**1 UNIT**  
**CITEM AREA**

FLOOR PLAN

SIAL 2024 - PHILIPPINE PAVILION  
 TECHNICAL DRAWINGS



FLOOR PLAN

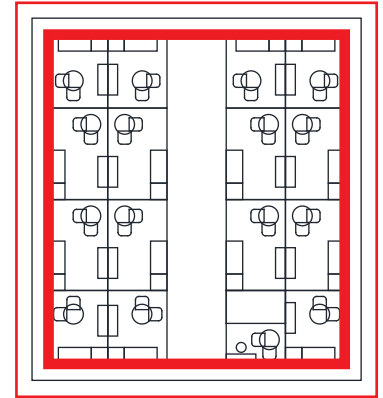
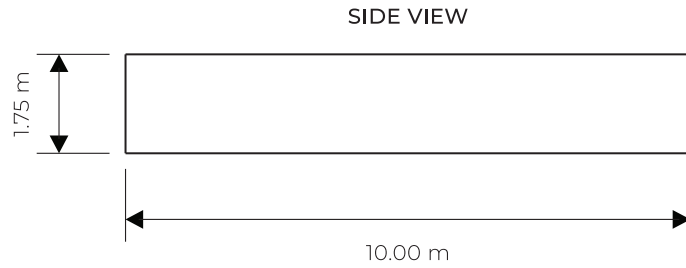
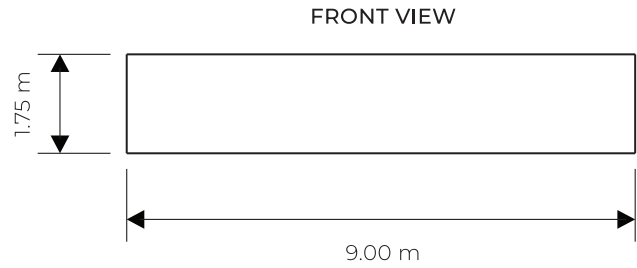
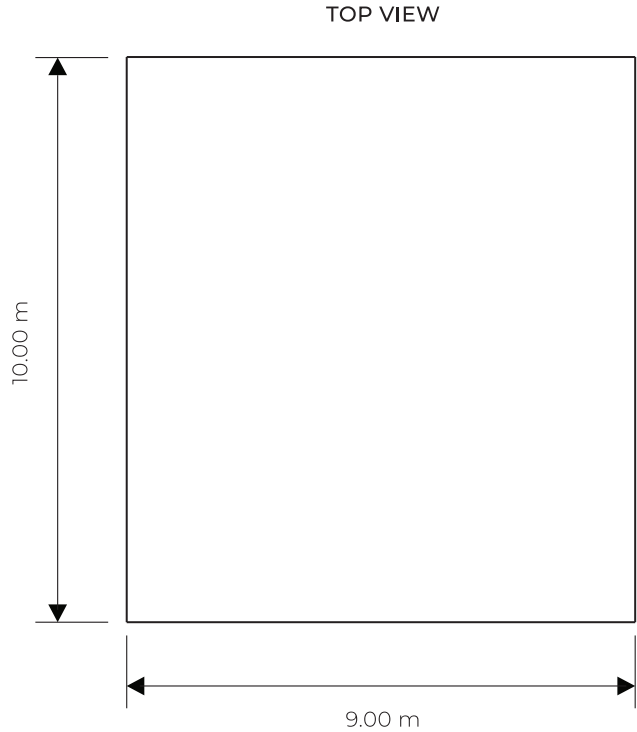
LEGEND:

- EXHIBITOR POSTER (EXHIBITORS - 15 UNITS)
- CITEM POSTER (ORGANIZER - 1 UNIT)

BOOTH DETAILS (SIGNAGE POSTER)

	PROJECT:	SIAL 2024
	TITLE:	PHILIPPINE PAVILION
DESIGNED BY: ACCV	LOCATION:	PARIS, FRANCE
DATE/TIME: 08.15.24	LOCATION:	BOOTH DETAILS
		SHEET NO. 09

SIAL 2024 - PHILIPPINE PAVILION  
 TECHNICAL DRAWINGS



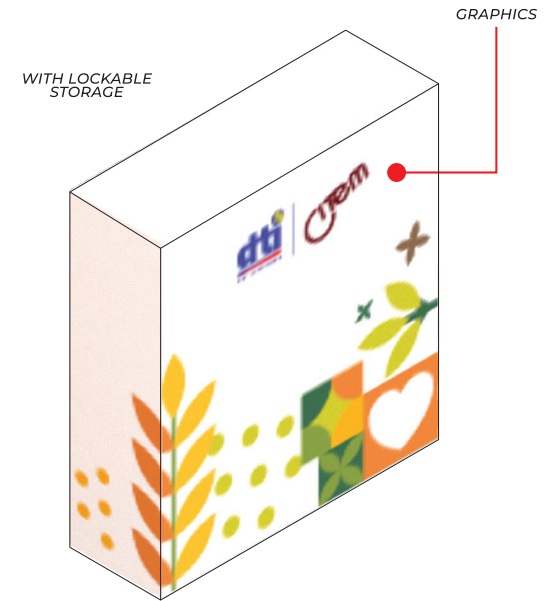
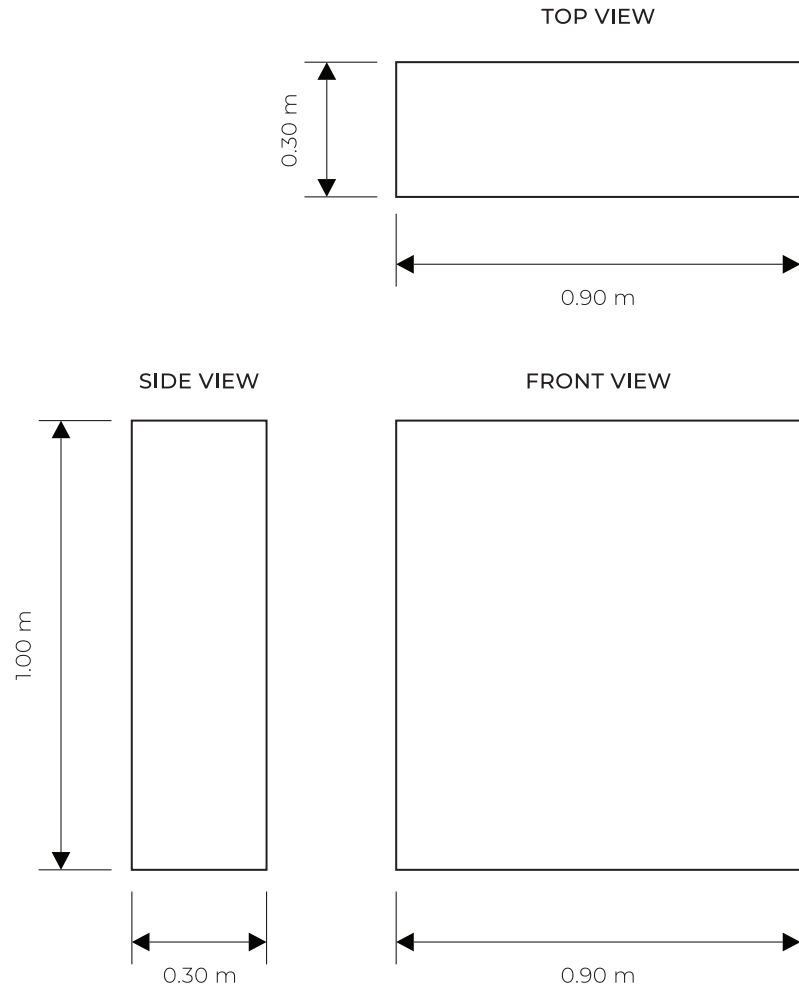
FLOOR PLAN

**1 UNIT**  
 OVERHEAD DETAILS

	PROJECT:	SIAL 2024	
	TITLE:	PHILIPPINE PAVILION	
DESIGNED BY:	ACCV	LOCATION:	PARIS, FRANCE
DATE/TIME:	08.15.24	LOCATION:	OVERHEAD DETAILS
		SHEET NO.:	10



SIAL 2024 - PHILIPPINE PAVILION  
 TECHNICAL DRAWINGS



**1 UNIT**  
 RECEPTION COUNTER

	PROJECT: SIAL 2024	
	TITLE: PHILIPPINE PAVILION	
DESIGNED BY: ACCV	LOCATION: PARIS, FRANCE	
DATE/TIME: 08.15.24	LOCATION: RECEPTION COUNTER	SHEET NO: 11

CHECKLIST				
PAVILION				
ITEM NO.	PARTICULARS	QTY	UNIT	DESCRIPTION
1	PAVILION STRUCTURE	1	LOT	9.00m x 10.00m x 2.75mH Wooden Based made of MDF Finish with Laminate
2	CARPET	1	LOT	10.00m x 11.00m Carpet (available colors same or near as the Pavilion color)
3	CITEM AREA INFORMATION COUNTER	1	UNIT	0.90m x 0.30m x 1.00mH CITEM Area Wooden Counter Table with Lockable Storage with Printed Graphics/Signage
4	TALL DISPLAY SHOWCASE	15	UNITS	Tall Display Glass Showcase
5	INFO COUNTER /EXHIBITOR	15	UNITS	Information Counter with Lockable Cabinet/Storage /print graphics
6	SHELVS	30	UNITS	1.00m x 0.30m Shelvings made of MDF Finish with Laminate with approve color
7	SIGNAGE POSTER	16	UNITS	exhibithor poster and CITEM
8	ROUND TABLES	16	UNITS	Glass round table
	FLOOR STICKER	2	UNITS	More exhibithor inside
9	CHAIRS	32	UNITS	Standard White Chair
10	BAR STOOL	1	UNIT	White Bar Stool for CITEM Area
11	COMPANY NAME	24	UNITS	Wooden Base Fascia Name Board (2 Units For Corner Booths)
12	HALLOGEN LIGHT	40	UNITS	Hallogen Light - Daylight
13	STORAGE AREA	1	UNIT	for CITEM Area Storage
14	COAT HANGER	3	UNITS	Wall Mounted Coat Hanger (Placed in CITEM Area Storage Area)
15	TV	1	UNIT	40" TV Wall Mounted, Mounted on CITEM Area
16	OVERHEAD	1	LOT	9.00m x 10.00m x 1.75mH Overhead Wooden Based with Printed Graphics
17	ELECTRICAL OUTLETS	17	UNITS	300W Electrical Outlets 3-Gang
18	TRASHBIN	16	SETS	Trashbin with 1Allocated Trashbag Per Day
19	WATER DISPENSER	1	UNIT	Hot and Cold Water Dispenser (Floor Standing - Placed in CITEM Area Storage Area)
20	WATER GALLON	5	GAL	Water Gallon Per Day (5 GAL/Day)
21	COFFEE MAKER	1	UNIT	Commercial Coffee Maker (Placed in CITEM Area Storage Area)
22	PAPER CUPS & STIRRER	600	CUPS/SETS	Coffee Condiments Organizer (Placed in CITEM Area Storage Area)
23	COFFEE/CREAMER	6	BAGS	Coffe Bag, Creamer & Sugar (Placed in CITEM Area Storage Area)
25	CIRCUIT BREAKER	1	LOT	Contractor to provide appropriate circuit breaker for all electrical requirements of the pavilion
26	ELECTRICAL CONSUMPTION	1	LOT	Contractor to provide electricity for the pavilion for the duration of the show (electrical consumption to be estimated by contractor with each convenience outlet having 300watts allocation per day).
FOR OPENING CEREMONY				
27	MICROPHONE	2	UNITS	Microphone for Opening Ceremony
28	FULL RANGE HOUSE SPEAKER	1	SET	House Speakers for Opening Ceremony
29	MULTI CHANNEL MIXER	1	LOT	Multi Channel Mixer with Laptop Connected LED TV and Speakers (Must be compatible to play MP3/MP4)
30	FLOWERS ON STAND	2	SETS	Flowers on Stand
31	RIBBON SET-UP	1	LOT	Ribbon Set-Up
32	GOLD SCISSORS	8	PCS	Gold Scissors
33	HELPER	1	NO	Helper/Technician, assist during Opening Ceremony
NOTE				
PLEASE INCLUDE ELECTRICAL CONSUMPTION FOR THE DURATION OF THE SHOW (INGRESS TO EVENT PROPER TO EGRESS)				

**NOTE:**

PLEASE INCLUDE ALL APPROPRIATE TAXES IN YOUR QUOTATION.