

# JOB ORDER

CITEM.STR.FR.006



## CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
1300 Pasay City, Metro Manila, Philippines  
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JO Number:  
2025-0104

JO Date:  
2/11/2025

PAGE  
1

PR No.:  
2025-0104

PR Date:  
2/06/2025

CONTRACTOR/SUPPLIER **MESSE FRANKFURT GmbH**

ADDRESS **Germany**

MODE OF PROCUREMENT **Overseas Procurement**

DELIVERY TERM

PAYMENT TERM

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROCUREMENT OF MEDIA OBLIGATORY PACKAGE FOR AMBIENTE 2025			EUR9,850.00 or PHP593,826.95
NINE THOUSAND EIGHT HUNDRED FIFTY EUROS			EUR9,850.00

TOTAL AMOUNT IN WORDS: FIVE HUNDRED NINETY-THREE THOUSAND EIGHT HUNDRED TWENTY-SIX & 95/100

Php 593,826.95

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of **1/10 of 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI  
Department Manager, CSD

CONFORME:

Name & Signature of Contractor/Supplier

Date

BUR No.

IP-CORP.COM-25020231

DATE

2/14/2025

AMOUNT

Php 593,826.95

Recommended by:

MARJO F. EVIO

Department Manager, SBD

Approved by:

LEAH PULIDO OCAMPO

Executive Director

Funds Available:

MALERNA C. BUYAO

Chief Controllership

MEMORANDUM

*Ok. John 02.25*  
For : MA. LOURDES D. MEDIRAN  
Deputy Executive Director

*Medir's signed.*  
From : *Mario E. Evio*  
MARIO E. EVIO  
Department Manager, SBD

Date : 07 February 2025

Re : CHANGE OF DELIVERY DATE

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This is to request to change the service date of Messe Frankfurt GmbH for the Media Obligatory Package, in connection with the Philippine participation in Ambiente 2025, due to failed bid on the 1<sup>st</sup> procurement activity.

Hence, an adjustment of five (5) days, from 07 February 2025 to 11 February 2025, is requested.

For consideration please.

Thank you.