# PURCHASE ORDER

CITEM.STR.FR.007

CITEM CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
1300 Pasay City, Metro Manila, Philippines
(632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
info@citem.com.ph www.citem.com.ph

dti PHILIPPINES

| PO Number | PO Date | PAGE |
|---|---|---|
| 25-0248 | 06/03/2025 | 1 |
| PR No. | PR Date | |
| 2025-0248 | 04/10/2025 | |

CONTRACTOR/SUPPLIER O PLUS C EXPRESS CORPORATION
ADDRESS Unit A, 8116 Dr. A. Santos Avenue, San Donisio
Sucat, Paranaque City
MODE OF PROCUREMENT SHOPPING

DELIVERY TERM
PAYMENT TERM 30 days
PLACE OF DELIVERY
DATE OF DELIVERY

*Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).*

| DESCRIPTION | QTY/UNIT | UNIT PRICE | AMOUNT |
|---|---|---|---|
| PROCUREMENT OF ADDITIONAL VDD EQUIPMENT AND TOOLS FOR ALL CITEM EVENTS | | | |
| Item #1 - Steel Platform Push Cart<br>300kg load capacity, NF Steel Series Platform, 13cm caster size 36" x 24" loading face | 1 pc | 8,150.00 | 8,150.00 |
| Item #3 - 75L Storage Box<br>70.8cm x 43.4cm x 38.4cm, Stackable type, Snap-lid | 4 pcs | 2,100.00 | 8,400.00 |
| Item #5 - 6FT Aluminum Step Ladder<br>6 feet height, at least 225lb load capacity, Foldable, 41.6 inch base spread, 12 inch step rise, with tray or work platform | 1 pc | 5,900.00 | 5,900.00 |
| TOTAL AMOUNT IN WORDS: TWENTY TWO THOUSAND FOUR HUNDRED FIFTY PESOS | | | Php 22,450.00 |

*This order is placed subject to the following terms and conditions.*

*The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of ____________ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.*

Very truly yours,
ATTY. ANNA GRACE I. MARPURI
Department Manager III, CSD

BUR No. 1D-CORPcom-25060872
DATE June 10, 2025
AMOUNT ₱22,450.00

Recommended by:
JOSEPH D. BERNAT
Department Manager III, CCSD

CONFORME:
RYANN ASTROLOGO
Name & Signature of Contractor/Supplier
06/27/2025
Date

Funds Available
WILMA G. DULAY
OIC-Chief, Controllership

Approved by:
For: ROMLEAH JULIET P. OCAMPO
Executive Director