

JOB ORDER

CITEM.STR.FR.006

CITEM CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3865 info@citem.com.ph www.citem.com.ph	dti DEPARTMENT OF TRADE AND INDUSTRY	JO Number: 2025-0311	JO Date: 05/16/2025	PAGE 1
		PR No.: 2025-0311	PR Date: 05/06/2025	
CONTRACTOR/SUPPLIER ENVIRONMENTAL COMPLIANCE CONSULTANTS INTERNATIONAL CORPORATION ADDRESS (ECCI) UNIT 1403 14/F PACIFIC STAR BLDG., BRGY. 1226 SEND GIL PUYAT COR. MAKATI AVE. MAKATI CITY MODE OF PROCUREMENT Direct Contracting		DELIVERY TERM _____ PAYMENT TERM 30 days PLACE OF DELIVERY _____ DATE OF DELIVERY _____		
Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).				
DESCRIPTION		QTY/UNIT	UNIT PRICE	AMOUNT
PROCUREMENT OF THE DOMAIN NAME, GREENECONOMY.PH, AND TRANSFER OF OWNERSHIP TO CITEM		1 lot		Php36,595.22
TOTAL AMOUNT IN WORDS: THIRTY SIX THOUSAND FIVE HUNDRED NINETY FIVE AND 22/100 PESOS				Php36,595.22
This order is placed subject to the following terms and conditions: The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.				
Very truly yours, ATTY. ANNA GRACE I. MARPURI Department Manager, Corporate Services Dept. CONFORME: KARTIKEYA SUBRAHMANYAN Name & Signature of Contractor/Supplier MAY 28, 2025 Date		BUR No. IP-COAPCm 25030784 Recommended by: JOSEPH D. BERNAT Department Manager, CCSD Approved by: ROMLEAH JULIET P. OCAMPO EXECUTIVE DIRECTOR Funds Available: WILMA G. DULAY OIC-Chief Controllorship		

MEMORANDUM

Oh. chaw 06.11
For : **LEAH PULIDO OCAMPO**
Executive Director, CITEM
Copy : **BIDS AND AWARDS COMMITTEE**
Thru : **JOSEPH D. BERNAT**
Department Manager III, CCSD
From : **ROSELLER F. DELA CRUZ**
IT Officer II, WMD
Date : 10 June 2025
Subject : **UPDATE IN DELIVERY DATE**

This memo serves to officially update the commencement date for the Purchase Request: "Transfer of Domain Name, greeneconomy.ph, to CITEM"

The subscription's effective start date has been revised from May 15, 2025, to May 28, 2025. This adjustment is due to an extended lead time in our procurement process, influenced by the heavy involvement of key personnel with the recent IFEX Philippines.

This update is crucial for accurate record-keeping and to ensure no payment issues arise, as the supplier was not responsible for this delay.

Thank you.