JOB ORDER

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965 info@citem.com.ph www.citem.com.ph	JO Number: 2025-0329-R1	JO Date: 05/20/2025	PAGE 1of2
	PR No.: 2025-0329-R1	PR Date: 05/16/2025	

CONTRACTOR/SUPPLIER **MSD GODSPEED EXHIBITS CORP.**	DELIVERY TERM
ADDRESS 324 NAVY ROAD VETERANS VILLAGE, BRGY. HOLY SPIRIT, QUEZON CITY	PAYMENT TERM 30 days
	PLACE OF DELIVERY
MODE OF PROCUREMENT Direct Contracting	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
SUPPLY, INSTALLATION, DISMANTLING OF ALUMINUM SYSTEM-BASED PAVILION FOR DEPARTMENT OF AGRICULTURE IN IFEX PHILIPPINES 2025			Php380,000.00
D.A PAVILION			
I. STRUCTURE & FABRICATION			
I.A) Flooring, Gray Needlepunch Carpet	216 sqm		
I.B) System Structure	1 lot		
II. ELECTRICALS			
II.A) Spotlight (warm white)	118 units		
II.B) 2 Gang Convenience Outlet	25 units		
III. FURNITURE & EQUIPMENT RENTAL			
III.A) Chairs	74 units		
III.B) Barstool	5 units		
III.C) Round table 06m	9 units		
III.D) System table (with lockable cabinet)	19 units		
III.E) System counter	2 units		
III.F) Shelving	75 units		
III.G) Medium size trushbin with LID and garbage bag	18 units		
III.H) System cabinet (with lockable cabinet	6 units		
III. I) 50" LED TV	1 unit		
IV. GRAPHICS			
IV.A) Tarpaulin print	350 sqm		
IV.B) Printable sticker mounted on sintra board	5 sqm		
TOTAL AMOUNT IN WORDS:			Php

This order is placed subject to the following terms and conditions:

*The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of* 1/10 of 1% *of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of ______________ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.*

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
Department Manager, Corporate Services Dept.

BUR No. IFEX-2505079
DATE May 26, 2025
AMOUNT ₱380,000.00

Recommended by:

MA. LOURDES D. MEDIRAN
Deputy Executive Director

ROWENA G. MENDOZA
Department Manager, CBD

CONFORME: Alma A Curitas

Name & Signature of Contractor/Supplier

Date

Funds Available:
WILMA G. DULAY
OIC-Chief Controllership

Approved by:

ROMLEAH JULIET P. OCAMPO
EXECUTIVE DIRECTOR

JOB ORDER

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
1300 Pasay City, Metro Manila, Philippines
(632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
info@citem.com.ph www.citem.com.ph

JO Number:	JO Date:	PAGE
2025-0329-R1	05/20/2025	2of2
PR No.:	**PR Date:**	
2025-0329-R1	05/16/2025	

CONTRACTOR/SUPPLIER **MSD GODSPEED EXHIBITS CORP.**

ADDRESS 324 NAVY ROAD VETERANS VILLAGE, BRGY. HOLY SPIRIT, QUEZON CITY

MODE OF PROCUREMENT Direct Contracting

DELIVERY TERM

PAYMENT TERM 30 days

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
D.A RETAIL (ENHANCEMENT)			
I. FURNITURE & EQUIPMENT RENTAL			
Shelving	24 units		
II. GRAPHICS & LETTER CUT OUTS			
Tarpaulin Print	12 sqm		
IV. LOGISTIC			
Delivery, Installation and Dismantling			
Manpower onsite duty during Event Show			
VAT INCLUSIVE			
TOTAL AMOUNT IN WORDS: THREE HUNDRED EIGHTY THOUSAND PESOS			Php380,000.00

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the ***PENALTY*** *of* 1/10 of 1% *of the* ***TOTAL VALUE*** *of this ORDER for* ***EACH DAY OF DELAY****. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of __________ of the* ***TOTAL AMOUNT*** *unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.*

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
Department Manager, Corporate Services Dept.

CONFORME: alma P. Guitalas

Name & Signature of Contractor/Supplier

Date

BUR No. IFEX - 23050785U

DATE May 26, 2025

AMOUNT P380,000.00

Funds Available:
WILMA G. DULAY
OIC-Chief Controllership

Recommended by:
MA. LOURDES D. MEDIRAN
Deputy Executive Director

ROWENA G. MENDOZA
Department Manager, CDD

Approved by:
ROMLEAH JULIET P. OCAMPO
EXECUTIVE DIRECTOR