

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965  
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number: 2024-0265	JO Date 07/19/2024	PAGE 1
PR No.: 2024-0265	PR Date: 06/19/2024	

CONTRACTOR/SUPPLIER <b>FOOD HOLIDAYS PUBLISHING</b>	DELIVERY TERM .....
ADDRESS U1206 THE TRADE AND FINANCIAL TOWERS	PAYMENT TERM .....
7TH AVE. & 32ND ST., BONIFACIO GLOBAL CITY, TAGUIG CITY	PLACE OF DELIVERY .....
MODE OF PROCUREMENT <b>Small Value Procurement</b>	DATE OF DELIVERY .....

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>CULINARY HERITAGE TOUR FOR 15 MEDIA WINNERS FOR IFEX MEDIA SALU-SALO RAFFLE DRAW</b>	15 pax	6,000.00	Php90,000.00
<p><b>QUALIFICATION:</b></p> <ol style="list-style-type: none"> <li>Registered Business</li> <li>Must have experience with private tours in Pampanga</li> <li>Company must offer exclusive tour with Clang Garcia as host and/or tour guide.</li> </ol> <p><b>REQUIREMENTS:</b></p> <ol style="list-style-type: none"> <li>Culinary day-tour in Pampanga including the following destinations/activities:                             <ol style="list-style-type: none"> <li>Boating, fish feeding and bird watching near Mt. Arayat</li> <li>Kabigting's Halo-halo experience</li> <li>San Guillermo Parish Church (Bacolor)</li> <li>Culinary lunch experience at Estancia De Bacolor</li> </ol> </li> <li>Proposed package must include the following:                             <ol style="list-style-type: none"> <li>Driver and private van transport from Manila to destination to Manila to ferry the media and guests including gas and toll fees Pick-up and drop-off: CITEM Office, Pasay City Destinations: Private Park, Kabigting Halohalo and Estancia de Bacolor</li> <li>Complimentary food and beverage (AM snack, PM snack and lunch) for 15 pax media and guest.</li> <li>Tour requirements and other fees needed for the tour e.g. entrance fees, environmental fees.</li> </ol> </li> </ol>			
TOTAL AMOUNT IN WORDS: <b>NINETY THOUSAND PESOS ONLY</b>			Php 90,000.00

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  
  
**ATTY. ANNA GRACE I. MARPURI**  
 OIC- DM, Corporate Services Dept.  
 CONFORME:  
  
**Cela Rose Garcia**  
 Name & Signature of Contractor/Supplier  
 Date

BUR No. \_\_\_\_\_  
 DATE \_\_\_\_\_  
 AMOUNT \_\_\_\_\_  
 Funds Available:  
  
**MALERNA C. BUYAO**  
 Chief Controllership

Recommended by:  
  
**ROWENA G. MENDOZA**  
 OIC-DM, OG2  
 Approved by:  
  
**LEAH PULIDO OCAMPO**  
 EXECUTIVE DIRECTOR