

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number: 2024-0515	JO Date 12/09/2024	PAGE 1/2
PR No.: 2024-0515	PR Date: 10/14/2024	

CONTRACTOR/SUPPLIER JETS TROPHY, INC.	DELIVERY TERM _____
ADDRESS QUEZON CITY	PAYMENT TERM _____
MODE OF PROCUREMENT Small Value Procurement	PLACE OF DELIVERY _____
	DATE OF DELIVERY 12 December 2024

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
DESIGN, FABRICATION AND SUPPLY OF SERVICE AWARD TROPHY FOR LOYALTY AWARDS 2023 AND 2024	22 pcs.	4,000.00	88,000.00

Size: OH 9"

Material

- 2mm thick gold mirrored acrylic cut-outs for border and number, mounted on 3/8" thick clear glass with UV printing for texts and logo at the back.
- Mounted on 1/4" thick clear glass and 1/4" thick tinted-bronze glass bases.
- Box. Corrugated box with bubble wrap.

LIST OF RECIPIENTS

2023 LOYALTY AWARDEES	
5 Years	Five (5)
10 Years	Two (2)
15 Years	Three (3)
35 Years	Three (3)
Total:	Thirteen (13)

TOTAL AMOUNT IN WORDS: _____ Phip

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours, ATTY. ANNA GRACE I. MARPURI Department Manager, Corporate Services Dept.	BUR No. <u>AOE 24121527</u> DATE <u>December 19, 2024</u> AMOUNT <u>P 88,000.00</u>	Recommended by: FLORENCE PEARL M. BUENSALIDO Chief, HRMD
CONFORME: KRISTAN M. JERAO Name & Signature of Contractor/Supplier	Funds available: MALERNA C. BUYAO Chief Controllership	Approved by: LEAH PULIDO OCAMPO EXECUTIVE DIRECTOR

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CONTRACTOR/SUPPLIER JETS TROPHY, INC.
 ADDRESS QUEZON CITY
 MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM _____
 PAYMENT TERM _____
 PLACE OF DELIVERY _____
 DATE OF DELIVERY 12 December 2024

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
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LIST OF RECIPIENTS

2024 LOYALTY AWARDEES	
10 Years	Five (5)
15 Years	Four (4)
Total:	Nine (9)

SUMMARY	
2023 Loyalty Awardees	Thirteen (13)
2024 Loyalty Awardees	Nine (9)
Total:	Twenty Two (22)

TERMS AND CONDITIONS

- The awarded amount for this requirement is PHP88,000.00 inclusive of all applicable taxes, commissions, bank charges, and other fees as may be incurred in the process.
- Preferred trophy design based on the qualitative evaluation shall be owned exclusively used by CITEM, with full and exclusive rights.
- Jets Trophy, Inc., shall be subject to the assessment by CITEM according to the effectiveness of delivery of any part or phase of the project. CITEM reserves the right to terminate the services of Jets Trophy Inc., should any part of the deliverables be unsatisfactory.


TOTAL AMOUNT IN WORDS: EIGHTY EIGHT THOUSAND PESOS Php 88,000.00

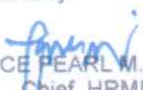

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Very truly yours,

 ATTY. ANNA GRACE I. MARPURI
 Department Manager, Corporate Services Dept.
 CONFORME:

 CRISTIAN M. JERAO
Name & Signature of Contractor/Supplier

BUR No. AOE-24121527
 DATE 12/19/2024
 AMOUNT ₱88,000.00
 Funds Available:

 MALERNA C. BOYAO
 Chief Controllership

Recommended by:

 FLORENCE PEARL M. BUENSALIDO
 Chief, HRMD
 Approved by:

 LEAH PULIDO OCAMPO
 EXECUTIVE DIRECTOR

