

# JOB ORDER

CITEM, STR. FR. 006

 <b>CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS</b> Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1800 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1366, 532-2965 📧 info@citem.com.ph @ www.citem.com.ph		JO NUMBER 2024-0543	JO DATE 12/18/2024	PAGE 1
		PR No. 2024-0543	PR Date 11/14/2024	

CONTRACTOR/SUPPLIER <b>ALL TRANSPORT NETWORK INC.</b> (ALTA FAIRS AND EXHIBITS)	DELIVERY TERM _____ PAYMENT TERM _____ PLACE OF DELIVERY _____ DATE OF DELIVERY _____
ADDRESS No. 3 Sta. Agueda Avenue, Pascor Dr. Paranaque City	
MODE OF PROCUREMENT <b>Direct Contracting</b>	

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>SHIPMENT SUBSIDY FOR THE PHILIPPINE PARTICIPATION IN AMBIENTE 2025 ON 7-11 FEBRUARY 2025 IN FRANKFURT GERMANY</b>	1 lot		PHP 400,000.00

Date Needed/Delivery Date: 21 November 2024  
 Event Date: 07-11 February 2025  
 Event Venue: Frankfurt, Germany

Please see attached Job Order for Outbound Shipment Transaction (JOFOST)

TOTAL AMOUNT IN WORDS: **FOUR HUNDRED THOUSAND PESOS** Php 400,000.00

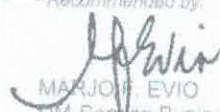

This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, who shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.


Very truly yours,


ATTY. ANNA GRACE I. MARPURI  
 DM-Corporate Services Department  
 CONFORME:

SONIA R. SAYAMAN  
 Name & Signature of Contractor/Supplier  
 Date: \_\_\_\_\_

BUR No. **AMBIENTE25-24/21634**  
 DATE **12-27-2024**  
 AMOUNT **400,000.00**

Recommended by:  
  
 MARJORIE EVIO  
 DM-Service Business Department  
 Approved by:  
  
 LEAH PULIDO OCAMPO  
 Executive Director

Funds Available:  
  
 MALVERNA C. BAYAD  
 Chief Controllorship





# JOFOST

CITEM.STR.FR.003  
REV 1

## JOB ORDER FOR OUTBOUND SHIPMENT TRANSACTION Shipping Travel Records and Documentation (STREDO)

Name of Project : Ambiente 2025  
 Project Manager : Anna Marie Alzona Fair Date : 07-11 February 2025  
 Complete Address of Exhibition Venue : Messe Frankfurt GmbH Ludwig-Erhard-Anlage 160327 Frankfurt am Main Germany

Name of Coordinating Commercial Attache or Contact Person: Cecille Joyce Lao  
 Complete Address: Grüneburgweg 16-18 Westend Carree 1st Floor, 60322 Frankfurt am Main, Germany  
 Phone / Fax / E-mail : +49 69 870066900, cecille.lao@dfa.gov.ph

CONSIGNEE / COMPLETE ADDRESS :  
Hall 10.4 A49 & C51, Messe Frankfurt  
GmbH Ludwig-Erhard-Anlage 160327 Frankfurt am Main  
Germany

Phone / Fax / E-mail paulina.abad@messefrankfurt.com

NOTIFY PARTY / COMPLETE ADDRESS:  
Philippine Consulate General office  
Grüneburgweg 16-18 Westend Carree 1st Floor, 60322  
Frankfurt am Main, Germany

Phone / Fax / E-mail: cecille.lao@dfa.gov.ph

OFFICIAL FREIGHT FORWARDER/S, IF ANY:

(Please provide Organizer's Exhibitor's Manual or Shipping Instructions, if possible.)  
<https://citemdti-my.sharepoint.com/:b:/g/personal/k>

### TYPE OF SHIPMENT:

Door-to-Port  Door-to-Door

DATE REQUIRED AT PORT:  
 DATE REQUIRED AT FAIRSITE:  
 DATE AND TIME REQUIRED AT PHILIPPINE BOOTH/  
 STAND: Hall 10.4 A49 and C51

GENERAL DESCRIPTION OF GOODS:  
Home decor and accessories made of wood, shells,  
capiz and other natural materials

(Note: Exhibitor/s shall submit the applicable Commodity Clearance required by the country of exportation, i.e. GTIDO, PHYTOSANITARY, BFAD, BFAR, CITES, Quarantine, etc.)

### MODE OF TRANSPORT:

By AIR  By SEA

Approximate Volume/Gross Weight: 2,500 kgs  
 Minimum 300 to 600 Maximum CBM

Less Container Load (LCL)  
 FCL - 1 x 20' Container (max. 25 cbm)  
 FCL - 1 x 40' Container (max. 46 cbm)

(note: The computation of shipping cost by air is based on volume weight or gross weight whichever is higher; if by sea, based on actual number of CBM as measured by STREDO.)

NO. OF PARTICIPATING COMPANIES: 50

With CITEM Props or Supplies:  Yes  No  
 If Yes, CITEM Props to be included in this shipment:

No (Please submit separate JOFOST)  
 Yes (Please submit list with complete specs)

MOCK-UP OF SAMPLES  Yes  No.  
 if Yes, Date of Mock-up: \_\_\_\_\_

CITEM APPROVED BUDGET FOR THIS SHIPMENT:  
400,000.00 - for Western Visayas

PLEASE INDICATE PERCENTAGE SHARE OR APPROXIMATE BREAKDOWN OF PAYMENT FOR BILLING PURPOSES:

### ORIGIN CHARGES

CITEM .% 400,000.00  
 EXHIBITORS .% \_\_\_\_\_  
 Subsidy for US\$ Php \_\_\_\_\_

### AIR / SEA FREIGHT CHARGES

CITEM .% \_\_\_\_\_  
 EXHIBITORS .% \_\_\_\_\_  
 Subsidy for US\$ Php \_\_\_\_\_

### DESTINATION CHARGES

CITEM .% \_\_\_\_\_  
 EXHIBITORS .% \_\_\_\_\_  
 Subsidy for US\$ Php \_\_\_\_\_

### OTHER / ADDITIONAL CHARGES

CITEM .% \_\_\_\_\_  
 EXHIBITORS .% \_\_\_\_\_  
 Subsidy for US\$ Php \_\_\_\_\_

For Susidized Projects please indicate funding agency.

### PLEASE FILL UP:

<input checked="" type="checkbox"/>	With Return Shipment
<input type="checkbox"/>	Without Return Shipment
SUBMITTED BY: <u>ANNA MARIE D. ALZONA</u> <i>[Signature]</i>	
Project Manager	
<u>08 OCTOBER 2024</u>	
Date	
APPROVED BY: <u>MARCO P. RIVIO</u> <i>[Signature]</i>	
Department / Division	
<u>08 OCTOBER 2024</u>	
Date	