

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number:
2024-0319

JO Date:
8/7/2024

PAGE

PR No.:
2024-0319

PR Date:
7/30/2024

1

CONTRACTOR/SUPPLIER JS' PUBLICATIONS
 ADDRESS (THE FREEMAN) CO., INC.
Cebu City
 MODE OF PROCUREMENT Nego Proc (Scientific, Scholarly or Artistic Work)

DELIVERY TERM _____
 PAYMENT TERM 30 days
 PLACE OF DELIVERY _____
 DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PRINT AD PLACEMENT FOR THE PUBLICITY AND PROMOTION OF CREATE PHILIPPINES 2024 Print Ad placements for the following newspaper: FREEMAN (Full Page / Full Color) (August 7, 12, 16 & 22, 2024) CREATE PHILIPPINES 2024 Schedule of Event: August 27-30, 2024 (Bohol)			PHP136,000.00

TOTAL AMOUNT IN WORDS: **ONE HUNDRED THIRTY SIX THOUSAND PESOS** Php 136,000.00

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,
ATTY. ANNA GRACE I. MARPURI
 ACTING DM, Corporate Service Dept.

BUR No. 11-comproc-24080859
 DATE Aug. 12, 2024
 AMOUNT ₱ 136,000 -

Recommended by:

NORMAN D. BAGULBAGUL
 ACTING DM, CCSD

CONFORME:

DEMELYN S. DE JESUS
 Name & Signature of Contractor/Supplier

Funds Available:

MALERNA C. BUYAO
 Chief Controllorship

Approved by:

LEAH PULIDO OCAMPO
 Executive Director

Date



CENTER FOR INTERNATIONAL
TRADE EXPOSITIONS AND MISSIONS

LC240316



07 August 2024

DEMELYN S. DE JESUS
Account Manager
JS' Publications (The Freeman) Co., Inc.
Philstar Media Group Bldg., D
Jakosalem St., cor. V. Gullas St., Cebu City

Dear Ms. De Jesus:

Please be informed that during the negotiation conducted by the Bids and Awards Committee (BAC) on 06 August 2024, it was agreed that JS' Publications (The Freeman) Co., Inc., shall deliver Four (4) Social Media Post and Two (2) PR Accommodation in addition to the services mentioned under Job Order No. 2024-0319 dated 07 August 2024.

However, the above negotiation agreement was inadvertently not included in the issued Job Order. In this regard, we are issuing this letter-conforme as supplemental to the same.

Please sign in the conforme below and return this letter to us.

Thank you.

Sincerely,

LEAH PULIDO OCAMPO
Executive Director

Conforme:

DEMELYN S. DE JESUS
Account Manager
JS' Publications (The Freeman) Co., Inc.

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS