

**Republic of the Philippines**  
**Department of Trade and Industry**  
**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

**Solicitation No.: CITEM-2025-0055-R1**

**NOTICE TO CONDUCT PROCUREMENT OF GOODS  
AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING  
SERVICES TO BE PROCURED AND PERFORMED OVERSEAS**

Pursuant to GPPB-Resolution No. 28-2017 dated 31 July 2017, the Center for International Trade Expositions and Missions (CITEM), through its Bids and Awards Committee (BAC), hereby issues this Notice for:

**SPACE RENTAL FOR THE PHILIPPINE  
PARTICIPATION IN INDEX DUBAI 2025**

*(Please see attached Request for Quotation Form for more details.)*

**APPROVED BUDGET FOR THE CONTRACT: PHP2,856,600.00 OR USD47,610.00**

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309/218 or fax no. 834-0177/8331284 or e-mail at [citembac@citem.com.ph](mailto:citembac@citem.com.ph).

for:

  
**ATTY. ANNA GRACE I. MARPURI**  
Chairman, CITEM-BAC



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
Golden Shell Pavilion, Roxas Blvd. Cor. Sen. Gil Puyat Avenue, Pasay City  
Tel.: (632) 8-831-2201 local 309/294 E-mail: [citembac@citem.com.ph](mailto:citembac@citem.com.ph)



## REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: **18 February 2025**

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact No.: \_\_\_\_\_

RFQ No.: **2025-0055-R1**

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope OR compressed folder and submitted to CITEM BAC.

|   |                      |                      |
|---|----------------------|----------------------|
| <b>Schedule of Bidding in Philippine Standard Time:</b>       |                      |                      |
| Deadline of Submission of Quotations: <b>21 February 2025</b> |                      | Time: <b>01:00PM</b> |
| Schedule of Opening of Bids: <b>21 February 2025</b>          | Time: <b>02:00PM</b> | Venue: <b>ZOOM</b>   |

|   |                      |                      |
|---|----------------------|----------------------|
| <b>Schedule of Bidding in Gulf Standard Time:</b>             |                      |                      |
| Deadline of Submission of Quotations: <b>21 February 2025</b> |                      | Time: <b>09:00AM</b> |
| Schedule of Opening of Bids: <b>21 February 2025</b>          | Time: <b>10:00AM</b> | Venue: <b>ZOOM</b>   |

| QTY | UNIT | ARTICLE / WORK / DESCRIPTION / SPECIFICATION   | UNIT PRICE | AMOUNT |
|-----|------|--|------------|--------|
| 90  | sqm  | <b>SPACE RENTAL FOR THE PHILIPPINE PARTICIPATION IN INDEX DUBAI 2025</b><br><br>APPROVED BUDGET FOR THE CONTRACT:<br><u>PHP2,856,600.00 or USD47,610.00</u><br><br>Date Needed / Delivery Date: March 2025<br>Event Date: 27 to 29 May 2025<br>Venue: Dubai World Trade Center |            |        |

**Terms and Conditions:**

- 1) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar.
- 2) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by CITEM and Supplier.
- 3) Any alterations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.

for:   
**ATTY. ANNA GRACE I. MARPURI**  
BAC Chairman

TO: CITEM Bids and Awards Committee:

Per your request, I/we have indicated the prices of the above-mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood, and shall conform with the terms and conditions of this requirement.

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
**Signature over printed name of the Authorized Company Representative**  
Designation: \_\_\_\_\_  
Telephone No(s): \_\_\_\_\_  
Email: \_\_\_\_\_