

JOB ORDER

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965 info@citem.com.ph www.citem.com.ph		JO Number: 2024-0427	JO Date: 10/11/2024	PAGE
		PR No.: 2024-0427	PR Date: 09/16/2024	1/2

CONTRACTOR/SUPPLIER FRANC & MARCEL GRAPHICS AND CONSTRUCT CORPORATION ADDRESS 208 A. Mabini Street, Maypajo, Caloocan City MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM PAYMENT TERM PLACE OF DELIVERY DATE OF DELIVERY
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
FABRICATION, HAULING, MOBILIZATION, INSTALLATION, DISMANTLING OF TAGLAY PINOY SHOWCASE IN MANILA FAME 2024			Php598,150.00
QTY	UNIT	DESCRIPTION	AMOUNT
1	Lot	I. MOBILIZATION AND DISMANTLING	Php38,000.00
48	Sqm	II. FLOORING (PURCHASE) Needle punch carpet in approved color (8.00m x 3.00m x 2 areas)	Php450.00/sqm Php21,600.00
2	Units	III. BUILT-UP REQUIREMENTS (RENTAL) a. Built-up structure A (4.00m W x 0.50m D x 4.00m H) in 3/4" thk plywood with inner framing in approved paint finish	Php20,800.00 Php41,600.00
2	Units	b. Built-up structure B (4.00m W x 0.50m D x 3.00m H) in 3/4" thk plywood with inner framing in approved paint finish	Php18,750.00 Php37,500.00
8	Units	c. 0.30m x 0.30m x 0.60m H Wooden Pedestal in approved finish (final color to be advised)	Php1,200.00 Php9,600.00
6	Units	d. 0.40m x 0.40m x 0.80m H Wooden Pedestal in approved finish (final color to be advised)	Php1,600.00 Php9,600.00
6	Units	e. 0.30m x 0.30m x 1.00m H Wooden Pedestal in approved finish (final color to be advised)	Php1,800.00 Php10,800.00
4	Units	f. 0.80m x 0.30m x 0.50m H Wooden Pedestal in approved finish (final color to be advised)	Php2,300.00 Php9,200.00
4	Units	g. 1.20m x 0.45m x 0.75m H Long Table with Wooden top in laminate finish with 1"x1" square	Php9,000.00 Php36,000.00
1	Unit	h. 1.60m x 0.50m x 1.00m H Reception Counter in approved finish	Php8,850.00 Php8,850.00
8	Units	IV. BUILT-UP REQUIREMENTS (PURCHASE) a. 50" Smart TV with full HD resolution	Php31,500.00 Php252,000.00
8	Units	b. TV Wall Bracket	Php800.00 Php6,400.00
2	Units	c. Video Wall Controller Processor Multi Screen Stitching Box	Php2,500.00 Php5,000.00
10	Units	d. 3.00meters HDMI Cable 4K 60Hz HDMI 2.0 Flat High Speed 18Gbps Video Cable Adapter Golden-Plated	Php500.00 Php5,000.00
16	Units	V. ELECTRICAL REQUIREMENTS (RENTAL) a. 20 watts Daylight Spotlight in black casing	Php1,075.00 Php17,200.00
6	Units	b. Convenience Outlet	Php400.00 Php2,400.00
1	Lot	c. Installation, Stitching and Wiring of Purchased TV	Php4,500.00 Php4,500.00
1	Lot	d. Wiring and Conduits	Php4,500.00 Php4,500.00
70	sqm	VI. PRINTING REQUIREMENTS (PURCHASE) a. Digital Print Sticker	Php1,120.00 Php78,400.00
			Php598,150.00

TOTAL AMOUNT IN WORDS: _____ Php

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10% of 100 of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY.** In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. MARY JANE DIAGRO-GERONIMO, CPA
 Procurement Unit Head

BUR No. 110 comp com - 24101235
 DATE OCT-16, 2024
 AMOUNT **Php598,150.00**

Recommended by:

NORMAN D. BAGULBAGUL
 Acting DM, CSSD

CONFORME:

Gregoria K. Garcia
 Name & Signature of Contractor/Supplier
 Date _____

Funds available:

MALERNA C. BUYAO
 Chief, Controllership Division

Approved by:

LEAH PULIDO-OCAMPO
 Executive Director

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



JO Number:

2024-0427

PR No.:
2024-0427

JO Date:

10/11/2024

PR Date:

09/16/2024

PAGE

2/2

CONTRACTOR/SUPPLIER **FRANC & MARCEL GRAPHICS AND CONSTRUCT CORPORATION**

ADDRESS

208 A. Mabini Street, Maypajo, Caloocan City

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION

QTY/UNIT

UNIT PRICE

AMOUNT

FABRICATION, HAULING, MOBILIZATION, INSTALLATION, AND DISMANTLING OF TAGLAY PINOY SHOWCASE IN MANILA FAME 2024

Scope of Work:

1. The contractor shall Install, Dismantle, and Haul the items listed above on the specified materials and specifications.
2. The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
3. The contractor shall ensure the durability and quality of the items.
4. The contractor shall install the items properly and in good condition (without smudge, dirt, stains and the like) starting on ingress of 14 October 2024 - 16 October 2024 and egress on 19 October 2024, 07:00PM - 12:00MN.
5. The contractor shall complete the installation of the requirements on 14 October 2024, 11:59PM. A 10% deduction shall be applied for incomplete delivery of the pavilion deemed unreasonable.
6. Contractors should be at least 5 years in the business and must have a Very Satisfactory (VS) Rating if contractor was previously hired by CITEM. (Please provide company profile and list of projects for the past three (3) years)
7. All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise. Item shall be delivered to the CITEM office and shall be received by the General Services Division (GSD).

TOTAL AMOUNT IN WORDS:

Five Hundred Ninety Eight Thousand One Hundred Fifty Pesos

Php **598,150.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of _____ of the **TOTAL VALUE** of this **ORDER** for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

BUR No. IP-COM-24101235

Recommended by:

DATE OCT. 16, 2024

NORMAN D. BAGULBAGUL
Acting DM, CSSD

AMOUNT **Php598,150.00**

CONFORME:

Gregoria L. Garcia
Name & Signature of Contractor/Supplier

Funds Available:

MALERNA C. BUYAO
Chief, Controllership Division

Approved by:

LEAH PULIDO-OCAMPO
Executive Director

Date