

PURCHASE ORDER

CITEM.STR.FR.007



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



PO Number: 24-0286-A	PO Date: 12/19/2024	PAGE 1
PR No.: 2024-0286	PR Date: 06/28/2024	

CONTRACTOR/SUPPLIER JAIRUE NON-SPECIALIZED WHOLESALE TRADING ADDRESS _____ 3161 VISIRA ST., STA. CRUZ, MAKATI CITY MODE OF PROCUREMENT Shopping	DELIVERY TERM _____ PAYMENT TERM _____ PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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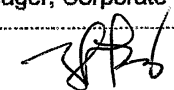
Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

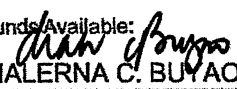
DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROCUREMENT OF VARIOUS LAPTOP SPARE PARTS			
C-MOS BATTERY - CR2032 - 220mAh - 20mm in diameter, with 3V output	10 pcs.	25.00	Php250.00
KEYBOARD FOR ASUS PRO LAPTOP - Model: Asus Pro P2540F	2 pcs.	1,920.00	Php3,840.00
KEYBOARD FOR ACE TRAVELMATE - Model: TMP2510	5 pcs.	1,880.00	Php9,400.00

TOTAL AMOUNT IN WORDS: **THIRTEEN THOUSAND FOUR HUNDRED NINETY PESOS** Php **13,490.00**


This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,
ATTY. ANNA GRACE I. MARPURI
 Department Manager, Corporate Services Dept.
 CONFORME: _____

GRACELYN LIM
 Name & Signature of Contractor/Supplier

BUR No. ISP-24121582
 DATE December 27, 2024
 AMOUNT ₱ 13,490.00
 Funds Available: _____

MALERNA C. BUYAO
 Chief Controllership

Recommended by:

 Approved by: 
LEAH PULIDO OCAMPO
 EXECUTIVE DIRECTOR
