

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
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JO Number:
2024-0336

JO Date
08/08/2024

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PR No.:
2024-0336

PR Date:
08/02/2024

CONTRACTOR/SUPPLIER **HONG KONG TRADE DEVELOPMENT COUNCIL**
 ADDRESS **Congressional Town Centre, Quezon City**
 MODE OF PROCUREMENT **Overseas Procurement**

DELIVERY TERM _____
 PAYMENT TERM _____
 PLACE OF DELIVERY _____
 DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
CENTRESTAGE HONGKONG 2024 September 4-7, 2024 at the Hong Kong Convention and Exhibition Centre Booth System Package (total 72 sqm) - Craftmanship Zone inclusions: <ul style="list-style-type: none"> Showroom Accessories Booth (36sqm) - Two (2) Booth - see attachment for details Default Online Package (default inclusion; 1 for each brand) <ul style="list-style-type: none"> Scan2Match: Offline-to-Online Connection 2-month exposure at hktdc.com Sourcing (3GB space) Feature at centrestage.com.hk 	72 sqm		USD 44,580.00 (inclusive of tax) or a total of 2,578,551.78
FORTY-FOUR THOUSAND FIVE HUNDRED EIGHTY US DOLLARS OR A TOTAL OF TWO MILLION SEVENTY-EIGHT CENTAVOS			USD 44,580.00 or a total of 2,578,551.78
TOTAL AMOUNT IN WORDS: FIVE HUNDRED SEVENTY-EIGHT THOUSAND FIVE HUNDRED FIFTY-ONE PESOS AND SEVENTY-EIGHT CENTAVOS			Php

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 Acting DM - Corporate Services Department

BUR No. CENTRESTAGE - 24080857
 DATE Aug. 09, 2024
 AMOUNT USD 44,580 or P 2,578,551.78

Recommended by:

MARJO F. EVIO
 Acting DM - Service Business Department

CONFORME:
MARIBETH M. BARROS
 Name & Signature of Contractor/Supplier

Funds Available:

MALERNA C. BUYAO
 Chief Controllership

Approved by:

LEAH PULIDO OCAMPO
 Executive Director

Date
August 15, 2024