

Republic of the Philippines
Department of Trade and Industry
CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2025-0035-R1

**NOTICE TO CONDUCT PROCUREMENT OF GOODS
AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING
SERVICES TO BE PROCURED AND PERFORMED OVERSEAS**

Pursuant to GPPB-Resolution No. 28-2017 dated 31 July 2017, the Center for International Trade Expositions and Missions (CITEM), through its Bids and Awards Committee (BAC), hereby issues this Notice for:

**RENTAL OF SOUND SYSTEM AND MATERIALS FOR
GULFOOD OPENING CEREMONY WITH
MANPOWER SUPPORT NEEDED ON FEBRUARY 17,
2025 AT THE DUBAI WORLD TRADE CENTER**

(Please see attached Request for Quotation Form for more details.)

APPROVED BUDGET FOR THE CONTRACT: PHP350,000.00

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309/218 or fax no. 834-0177/8331284 or e-mail at citembac@citem.com.ph.

for:

ATTY. ANNA GRACE I. MARPURI
Chairman, CITEM-BAC



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Sen. Gil Puyat Avenue, Pasay City
Tel.: (632) 8-831-2201 local 309/294 E-mail: citembac@citem.com.ph



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Company Name: _____

Address: _____

Contact No.: _____

Date: **31 January 2025**RFQ No.: **2025-0035-R1**

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope OR compressed folder and submitted to CITEM BAC.

Schedule of Bidding in Philippine Standard Time:		
Deadline of Submission of Quotations: 03 February 2025		Time: 05:00PM
Schedule of Opening of Bids: 04 February 2025	Time: 02:00PM	Venue: ZOOM

Schedule of Bidding in Gulf Standard Time:		
Deadline of Submission of Quotations: 03 February 2025		Time: 01:00PM
Schedule of Opening of Bids: 04 February 2025	Time: 10:00AM	Venue: ZOOM

QTY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
		RENTAL OF SOUND SYSTEM AND MATERIALS FOR GULFOOD OPENING CEREMONY WITH MANPOWER SUPPORT NEEDED ON FEBRUARY 17, 2025 AT THE DUBAI WORLD TRADE CENTER TOTAL APPROVED BUDGET FOR THE CONTRACT: <u>PHP350,000.00</u> Date Needed / Delivery Date: 17 February 2025		
1	set	Requirements: Flower Arrangement for Ribbon Cutting		
10	pcs	Scissors (Large, for Ribbon Cutting)		
1	lot	Ribbon (for Ribbon Cutting)		
1	unit	Digital Vocal Multi-Effects Processor; Brand: Yamaha or Equivalent		
1	unit	Appropriate Power Amplifiers or Powered Speakers		
1	pax	English Speaking Sound & Lights Engineer / Technician		
1	unit	Podium		
1	pax	Photography / Videography & editing services for the Same Day Edit (SDE) video material (5 hours only) - 9:00AM to 2:00PM		
		Note: Same Day Edit (SDE) will be played during the Stakeholder's Night on 17 February 2025, 6:00PM (Venue: TBA)		
TOTAL BID OFFER				

Terms and Conditions:

- 1) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar.
- 2) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by CITEM and Supplier.
- 3) Any alterations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.
- 4) This requirement is **One Project** having several items and shall be **awarded as One Contract**.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.

for: 
ATTY. ANNA GRACE I. MARPURI
BAC Chairman

TO: CITEM Bids and Awards Committee:

Per your request, I/we have indicated the prices of the above-mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood, and shall conform with the terms and conditions of this requirement.

Date Submitted _____

Signature over printed name of the Authorized Company Representative

Designation: _____

Telephone No(s): _____

Email: _____