

# JOB ORDER

CITEM.STR.FR.006

<b>CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS</b> Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965 ✉ info@citem.com.ph @ www.citem.com.ph		JO Number: <b>2025-0305</b>	JO Date: <b>05/08/2025</b>	PAGE  <b>1 of 2</b>
	PR No.: <b>2025-0305</b>	PR Date: <b>05/02/2025</b>		

  

<b>CONTRACTOR/SUPPLIER</b> <b>MANGOTREE MARKETING SOLUTIONS INC.</b> <b>ADDRESS</b> 8 CVHS HOMES 2, SANTO DOMINGO, CAINTA RIZAL <b>MODE OF PROCUREMENT</b> <u>Small Value Procurement</u>	<b>DELIVERY TERM</b> _____ <b>PAYMENT TERM</b> <u>30 days</u> <b>PLACE OF DELIVERY</b> _____ <b>DATE OF DELIVERY</b> _____
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>FABRICATION, HAULING, MOBILIZATION, INSTALLATION, AND DISMANTLING OF MEDIA PREVIEW EXHIBITION AREA FOR IFEX PHILIPPINES 2025</b>			<b>Php238,248.00</b>
<b>I. MOBILIZATION COST</b> Fabrication, Hauling, Installation, Dismantling	1 lot		
<b>II. FLOORING</b> Needle Punch Carpet in approved color	10 sqm		
<b>III. SCAFFOLDING REQUIREMENTS</b> a. Standard scaffolding H-frame set with catwalk and wheels (1.20m x 1.80m x 1.70m H) RENTAL – Scaffolding must be presentable and in good condition	8 units		
<b>IV. EXHIBITION AREA</b> a. Display unit in laminated top with metal legs in approved paint finish 1.40m x 0.30m x 1.00m H <b>PURCHASE</b> b. 1.00m x 1.00m x 1.00m H Wooden crate in 3/4" thk plywood with sticker on sintra board accents <b>PURCHASE</b> c. 0.50m x 0.70m x 0.80m H Corrugated box A <b>PURCHASE</b> d. 0.50m x 0.50m x 0.50m H Corrugated box B <b>PURCHASE</b>	19 units 4 units 8 units 6 units		
<b>V. GRAPHICS REQUIREMENTS</b> a. Sticker on sintra board <b>PURCHASE</b> b. Printed Tarpaulins with proper hanging mechanism and accessories <b>PURCHASE</b>	30 sqm 15 sqm		
<b>VI. ELECTRICAL</b> a. 2 gang convenience <b>RENTAL</b> b. LED Wall clamp spotlight in Warm White Purchase 20 watts <b>PURCHASE</b>	19 units 40 units		
<b>TOTAL AMOUNT IN WORDS:</b>			Php

This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of **1/10 of 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  <b>ATTY. ANNA GRACE I. MARPUR</b> Department Manager, Corporate Services Dept.  <b>CONFORME:</b>  <b>CARLOS CHINO A. SANTIAGO</b> <small>Name &amp; Signature of Contractor/Supplier</small>	BUR No. <u>1PEX-25050768</u> DATE <u>May 26, 2025</u> AMOUNT <u>238,248.00</u>	Recommended by:  <b>ROWENA G. MENDOZA</b> Department Manager, CBD  Approved by: <b>ROMLEAH JULIET P. OCAMPO</b> EXECUTIVE DIRECTOR
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Funds Available:  <b>WILMA G. DULAY</b> OIC-Chief Controllorship	
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		PR No.: <b>2025-0305</b>	PR Date: <b>05/02/2025</b>	
CONTRACTOR/SUPPLIER <b>MANGOTREE MARKETING SOLUTIONS INC.</b>		DELIVERY TERM _____		
ADDRESS <b>8 CVHS HOMES 2, SANTO DOMINGO, CAINTA RIZAL</b>		PAYMENT TERM <b>30 days</b>		
MODE OF PROCUREMENT <b>Small Value Procurement</b>		PLACE OF DELIVERY _____		
		DATE OF DELIVERY _____		
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DESCRIPTION		QTY/UNIT	UNIT PRICE	AMOUNT
c. Wiring and conduits		1 lot		
<b>CONDITIONS:</b> 1. The contractor shall Install, Dismantle, and Haul the items listed above on the specified materials and specifications. 2. Contractor must be able to turnover the items on time and in good condition. A 10% deduction shall be applied for incomplete delivery of the pavilion deemed unreasonable.				
TOTAL AMOUNT IN WORDS: TWO HUNDRED THIRTY EIGHT THOUSAND TWO HUNDRED FORTY EIGHT PESOS			Php <b>238,248.00</b>	
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Very truly yours,  <b>ATTY. ANNA GRACE I. MARPUR</b> Department Manager, Corporate Services Dept.		BUR No. <b>IFEX-25050768</b> DATE <b>May 26, 2025</b> AMOUNT <b>9238,248.00</b>		Recommended by:  <b>ROWENA G. MENDOZA</b> Department Manager, CBD
CONFORME:  <b>CARLOS CHINO A. SANTIAGO</b> Name & Signature of Contractor/Supplier		Funds Available:  <b>WILMA G. DULAY</b> OIC-Chief Controllership		Approved by:  <b>ROMLEAH JULIET P. OCAMPO</b> EXECUTIVE DIRECTOR