

JOB ORDER

CITEM STR. FILE NO.

 CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS United Street Pavilion, Rizal Boulevard corner San Juan Road Avenue 1305 Pasay City, Metro Manila, Philippines TEL: (63) 2-812-0101 to 0104, 218 (1-800) 831-1998, 832-3366 info@citem.com.ph www.citem.com.ph		ORDER NO.	DATE
		2024-0498	11/05/2024
		PRINCE	PR. DATE
		2024-0498	10/09/2024

CONTRACTOR/SUPPLIER SPECIALTY FOOD ASSOCIATION ADDRESS New York, USA MODE OF PROCUREMENT Overseas Procurement	DELIVERY TERM PAYMENT TERM 30 days PLACE OF DELIVERY DATE OF DELIVERY
--	---

Please provide form at the office for requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
BOOTH SPACE RENTAL FOR THE PHILIPPINE PARTICIPATION IN WINTER FANCY FOOD SHOW 2025			USD 42,600.00 or PHP 2,458,786.80

Event: WINTER FANCY FOOD SHOW 2025
 Date: 19-21 January 2025
 Venue: Las Vegas Convention Center, Las Vegas Nevada, USA
 Booth / Space Requirements: 800 sq. ft (8 booths)

Exchange Rate: **USD 1.00 = PHP 57.7150**
 @ as of Oct. 16, 2024

FORTY TWO THOUSAND SIX HUNDRED US DOLLARS USD 42,600.00 or
 TOTAL AMOUNT IN WORDS: TWO MILLION FOUR HUNDRED FIFTY EIGHT THOUSAND SEVEN HUNDRED EIGHTY SIX & 80/100 PHP 2,458,786.80

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representatives (visual and inspection by CITEM Management Inspection Team and/or the Commission on Audit). Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, she shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requests and CITEM grants an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,
ATTY. MARY JANE DIASRO GERONIMO
 Procurement, Unit Head

CONFORME: 
Philip Robinson

BUR No. _____
 DATE _____
 AMOUNT _____

Reported by: 
ROWENA G. MENDOZA
 Department Manager III, CBD

Approved: 
LEAH P. ESCAMPOS
 Executive Director

Fund Available: 
MALERNA C. BUYAO
 Chief Controllership