

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



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2024-0438	10/14/2024	
PR No.:	PR Date:	
2024-0438	09/19/2024	

CONTRACTOR/SUPPLIER JETS TROPHY INC.	DELIVERY TERM
ADDRESS 65 West Avenue, Quezon City	PAYMENT TERM
MODE OF PROCUREMENT Small Value Procurement	PLACE OF DELIVERY
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
FABRICATION OF TROPHY FOR MANILA FAME 2024 KATHA AWARDS Material: Stainless Steel Size: OH 12" --1.5mm thick stainless with engravings for logo and texts on front; matte clear top coat finish, 1.5mm thick stainless sidings; mirror finish Please see attached sample/specifications Details: DATE: 17-19 OCTOBER 2024 AWARD CATEGORIES: BEST PRODUCT DESIGN FOR FURNITURE BEST PRODUCT DESIGN FOR HOME DÉCOR AND HOUSEWARE BEST PRODUCT DESIGN FOR LAMPS AND LIGHTING BEST PRODUCT DESIGN FOR FASHION BEST PRODUCT DESIGN FOR HOLIDAY DÉCOR AND GIFTS ECO-DESIGN AWARD BEST BOOTH DISPLAY BEST SUSTAINABLE DESIGN (BOOTH) COMPANY NAMES: To be provided/engraved after the awarding Note: *Trophies shall be delivered on October 14, 2024 to be used for the awarding ceremony on October 17, 2024 *Supplier must be able to provide a sample/prototype 2 days after the awarding of the contract.	8 pcs	Php15,000.00/pc	Php120,000.00

TOTAL AMOUNT IN WORDS: Php

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. MARY JANE DIAGRO-GERONIMO
 Procurement Unit Head
 CONFORME:

BUR No. MF-24101233
 DATE Oct 14, 2024
 AMOUNT Php 120,000.00

Recommended by:

MARJO F. EVIO
 Department Manager III

CRISTIAN M. JERAO
 Name & Signature of Contractor/Supplier

Funds Available:

MALERNA C. BUYAO
 Chief, Controllership Division

Approved by:

LEAH PULIDO-OCAMPO
 EXECUTIVE DIRECTOR

Date

JOB ORDER

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CONTRACTOR/SUPPLIER **JETS TROPHY INC.**

ADDRESS **65 West Avenue, Quezon City**

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM

PLACE OF DELIVERY

DATE OF DELIVERY

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
	4	96	

TOTAL AMOUNT IN WORDS: **One Hundred Twenty Thousand Pesos** Php 120,000.00

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Very truly yours,

ATTY. MARY JANE DIAGRO-GERONIMO

Procurement Unit Head

CONFORME:

Cristian M. Jerao
CRISTIAN M. JERAO
 Name & Signature of Contractor/Supplier

Date

BUR No. **MF-24101233**

DATE **10-16-2024**

AMOUNT **Php 120,000.00**

Funds Available:

Malerna C. Buyao
MALERNA C. BUYAO
 Chief, Controllership Division

Recommended by:

Marjo F. Evio
MARJO F. EVIO
 Department Manager III

Approved by:

Leah Pulido-Ocampo
LEAH PULIDO-OCAMPO
 EXECUTIVE DIRECTOR