

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number: 2024-0390	JO Date 9/26/2024	PAGE 1 of 3
PR No.: 2024-0390	PR Date: 8/30/2024	

CONTRACTOR/SUPPLIER <u>MSD GODSPEED EXHIBITS CORP.</u>	DELIVERY TERM _____
ADDRESS <u>Holy Spirit, Quezon City</u>	PAYMENT TERM <u>30 days</u>
MODE OF PROCUREMENT <u>Small Value Procurement</u>	PLACE OF DELIVERY _____
	DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
FABRICATION, HAULING, MOBILIZATION, INSTALLATION, AND DISMANTLING OF NOSTALGIA SETTING FOR MANILA FAME 2024			
I. MOBILIZATION, INSTALLATION, DISMANTLING, 2-WAY HAULING	1 lot	50,000.00	50,000.00
II. FLOORING (RENTAL)			
a. Needle punch carpet Black	108.5 sqm	375/sqm	40,687.50
III. FABRICATION (RENTAL)			
a. Main structure with Wall Shelves - 2"x2" Kiln dry wood framing cladded with 1/2" Plywood	1 lot	165,720.13	165,720.13
b. Hanging Frames - 2"x2" Square Tubular Steel painted in black	1 lot	28,621.60	28,621.60
c. Display Platform 0.6m - 1" x 2" Kiln dry wood framing cladded with 1/4" Plywood	8 pcs	6,082.11	48,656.88
d. Display Platform 0.8m - 1" x 2" Kiln dry wood framing daddded with 1/4"Plywood	5 pcs	6,187.10	30,935.50
e. Display Platform 1 m - 2" x 2" Kiln dry wood framing daddded with 1/4 "Plywood	6 pcs	9,961.86	59,771.16
f. Display Platform 1.2m - 2 1/2" x 2" Kiln dry wood framing daddded with 1/4"Plywood	4 pcs	9,986.86	39,947.44
g. Display Platform 1.2m Half Circle - 2" x 2" Kiln dry wood framing cladded with 1/4"Plywood	3 pcs	7,453.69	22,361.07
h. Display Platform 2m - 2" x 2" Kiln dry wood framing cladded with 1/4"Plywood	1 pc	7,687.01	7,687.01

TOTAL AMOUNT IN WORDS: _____ Php

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY.** In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 Department Manager III, CSD

CONFORME:

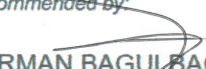
 Name & Signature of Contractor/Supplier

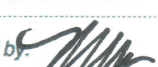
Date _____

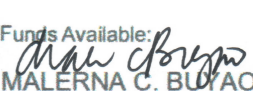
BUR No. MF-24101085

DATE SEP. 01, 2024

AMOUNT ₱ 750,732.07

Recommended by:

NORMAN BAGUL BAGUL
 Acting Dept. Manager, CCSD

Approved by:

LEAH PULIDO OCAMPO
 Executive Director

Funds Available:

MALERNA C. BUYAO
 Chief Controllership

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9/26/2024
PR Date: *with*
8/30/2024

PAGE

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CONTRACTOR/SUPPLIER MSD GODSPEED EXHIBITS CORP.
 ADDRESS Holy Spirit, Quezon City
 MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM _____
 PAYMENT TERM 30 days
 PLACE OF DELIVERY _____
 DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
i. Pylon - 2" x 2" Kiln dry wood framing clad with 1/4" Plywood	2 pcs	9,770.21	19,540.42
j. Brandboard-2" x 2" Kiln dry wood framing clad with 1/2" Plywood	1 pc	12,603.36	12,603.36
IV. GRAPHICS (RENTAL)			
a. Printable Sticker mounted on foamboard	160 sqm	545/sqm	87,200.00
b. Printable Sticker	60 sqm	1,250.00	75,000.00
V. ELECTRICAL & LIGHTING			
For Purchased items, contractor to install and turnover to CITEM complete, clean, with wirings, ready for product visual merchandising, etc.			
a. Installation/Wirings/Etc. (Rental)	1 lot	5,000.00	5,000.00
b. 12W LED Short Arm Spotlight (Daylight) (Rental)	32 pieces	750.00	24,000.00
c. 4pcs 20w warm Tracklight Black casing with 3 pcs Trackbarset (Purchase)	11 pcs	3,000.00	33,000.00

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,
 ATTY. ANNA GRACE *AG* MARPURI
 Department Manager III, CSD *AG*

BUR No. MF-24101085
 DATE Oct-01, 2024
 AMOUNT ₱ 750,732.07

Recommended by:

 NORMAN BAGULBAGUL
 Acting Dept. Manager, CCSD

CONFORME:

 Winlore D. Campos
 Name & Signature of Contractor/Supplier

Fund Available:

 Malerna C. Buyao
 Chief Controllership

Approved by:

 LEAH PULIDO OCAMPO
 Executive Director *OC*

Date

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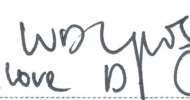
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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
SCOPE OF WORK:			
1. The Contractor shall Install, Dismantle and Haul the items listed above on the specified materials and specifications. 2. The Contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output. 3. The contractor shall ensure the durability and quality of the items. 4. The contractor shall install the items properly and in good condition (without smudge dirt, and stains and the like) starting on ingress of 14 October 2024 - 16 October, 2024 and egress on 19 October 2024, 7:00PM - 12MN. 5. The contractor shall complete the installation of the requirements on 15 October 2024, 11:59PM. A 10% deduction shall be applied for incomplete delivery of the pavilion deemed unreasonable. 6. Contractors should be at least 5 years in the business and must have a Very Satisfactory (VS) Rating if contractor was previously hired by CITEM. (Please provide company profile and list of projects for the past three (3) years). 7. All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise. Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD).			

TOTAL AMOUNT IN WORDS: SEVEN HUNDRED FIFTY THOUSAND SEVEN HUNDRED THIRTY TWO & 07/100 **Php 750,732.07**

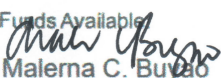
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ATTY. ANNA GRACE J. MARPURI
 Department Manager III, CSD

CONFORME:

Winlove D. Campos
 Name & Signature of Contractor/Supplier

Date _____

BUR No. MF-24101085
 DATE Oct-1, 2024
 AMOUNT ₱ 750,732.07

Funds Available

Malerna C. Buyao
 Chief Controllership

Recommended by:

NORMAN BAGULBAGUL
 Acting Dept. Manager, CCSD

Approved by:

LEAH PULIDO OCAMPO
 Executive Director

