

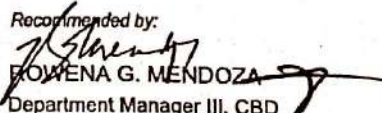
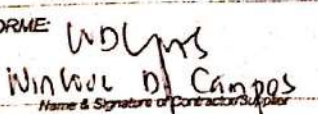
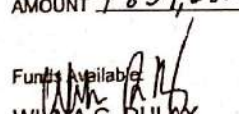
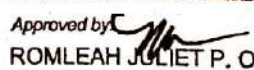






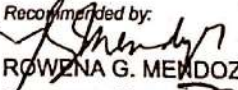

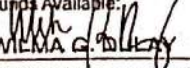
JOB ORDER

CITEM.STR.FR.006

 CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965 info@citem.com.ph www.citem.com.ph		JO Number: 2025-0222	JO Date: 04/08/2025	PAGE 1 of 6
		PR No.: 2025-0222	PR Date: 03/27/2025	
CONTRACTOR/SUPPLIER MSD GODSPEED EXHIBITS, CORP.		DELIVERY TERM _____		
ADDRESS 324 Navy Road Veterans Village, Holy Spirit District 2, Quezon City		PAYMENT TERM 30 days		
MODE OF PROCUREMENT Small Value Procurement		PLACE OF DELIVERY _____		
		DATE OF DELIVERY _____		
Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).				
DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT	
FABRICATION, HAULING, MOBILIZATION, INSTALLATION, AND DISMANTLING OF GMART AND BUYER'S LOUNGE FOR IFEX PHILIPPINES 2025 Period of Engagement: Ingress: 19-21 May 2025 Event Proper: 22-24 May 2025 Egress : 24 May 2025 Location: WORLD TRADE CENTER, METRO MANILA, PHILIPPINES I. DETAILED SCOPE OF WORK: a. Fabrication and Construction * Produce and Install high-quality graphics, signage, and branding elements for this requirement, if applicable. * Contractor shall provide color proofing of all signage requirements and must be aligned with the provided color proofing of CITEM EDD. b. Project Management and Coordination * Assign a project manager to oversee design, fabrication, logistics and coordination with event organizers. * Ensure timely delivery of the requirement based on the indicated schedule of			PHP839,281.00	
TOTAL AMOUNT IN WORDS:				Php
<i>This order is placed subject to the following terms and conditions:</i> The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of <u>1/10 of 1%</u> of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, she shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.				
Very truly yours, ATTY. ANNA GRACE I. MARPURI Department Manager III, CSD		BUR No. <u>1 FBX 2 SD 40616</u> DATE <u>April 25, 2025</u> AMOUNT <u>₱839,281.00</u>		Recommended by:  ROWENA G. MENDOZA Department Manager III, CBD
CONFORME:  Name & Signature of Contractor/Supplier Date _____		Funds Available:  WILMA G. DULAY OIC-Chief Controllorship		Approved by:  ROMLEAH JULIET P. OCAMPO Executive Director


JOB ORDER

CITEM.STR.FR.006

 CITEM CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Ben. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1360, 832-3065 ✉ info@citem.com.ph www.citem.com.ph	 dti Philippines	JO Number: 2025-0222	JODATE 04/08/2025	PAGE 2 of 6
		PR No.: 2025-0222	PR Date: 03/27/2025	
CONTRACTOR/SUPPLIER MSD GODSPEED EXHIBITS, CORP.		DELIVERY TERM _____		
ADDRESS 324 Navy Road Veterans Village, Holy Spirit District 2, Quozon City		PAYMENT TERM 30 days		
MODE OF PROCUREMENT Small Value Procurement		PLACE OF DELIVERY _____		
		DATE OF DELIVERY _____		
Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).				
DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT	
ingress, event proper, and egress.				
c. Installation and Set-up				
* Transport materials and components to the event venue				
* Assemble the structural requirements onsite, ensuring stability and proper functionality.				
d. Electrical and Lighting Installation				
* Provide appropriate electrical wiring, power connections, and lighting fixtures based on the electrical plan discussed by the designer.				
e. Graphics and Signage Production				
* Produce and install high-quality graphics, signage and branding elements for this requirement, if applicable.				
f. Furniture and Fixtures				
* Supply furniture, display stands, shelving and other fixtures as indicated in the specifications of this requirement, if applicable.				
g. On-Site Support				
* Provision of sufficient manpower to work solely for this requirement during ingress and egress proper.				
* Provide technical assistance during the event to address any issues promptly.				
TOTAL AMOUNT IN WORDS:				Php
<i>This order is placed subject to the following terms and conditions:</i> The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of <u>1/10 of 1%</u> of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.				
Very truly yours,  ATTY. ANNA GRACE I. MARPURI Department Manager III, CSD		BUR No. <u>1FEX-25040616</u> DATE <u>April 25, 2025</u> AMOUNT <u>₱ 839,281.00</u>		
CONFORME:  Winlene D. Camps Name & Signature of Contractor/Supplier Date _____		Recommended by:  ROWENA G. MENDOZA Department Manager III, CBD Approved by:  ROMLEAH JULIET P. OCAMPO Executive Director		
		Funds Available:  WINLENE D. CAMP OIC-Chief Controllorship		

JOB ORDER

CITEM.STR.FR.008

 CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965 ✉ info@citem.com.ph 🌐 www.citem.com.ph	JO Number:	JODate	PAGE 3 of 6
	2025-0222	04/08/2025	
	PR No.:	PR Date:	
	2025-0222	03/27/2025	

CONTRACTOR/SUPPLIER MSD GODSPEED EXHIBITS, CORP. ADDRESS 324 Navy Road Veterans Village, Holy Spirit District 2, Quezon City MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM _____ PAYMENT TERM 30 days PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
* Assign personnel for on-site troubleshooting and support throughout the exhibition. h. Dismantling * Safely dismantle and remove all structural requirements after the event within the given egress period. i. Turn-over of Purchased Items * All above item/s is/are property of CITEM after the event unless indicated as rental. Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD) with proper documentary requirements. II. ROLES AND RESPONSIBILITIES OF THE CONTRACTOR * Supply, deliver, install, dismantle, purchase, turn-over and haul the design of the pavilion according to the technical drawings provided by the designer. Suppliers may suggest a more efficient assembly or construction but must be implemented with the approval of CITEM EDD Designer. * If necessary, the contractor shall provide proofs and swatches prior to final fabrication for approval. * Provide sufficient manpower and materials for the installation of the requirement.			

TOTAL AMOUNT IN WORDS:	Php
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This order is placed subject to the following terms and conditions:

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Very truly yours,
 ATTY. ANNA GRACE I. MARPURI
 Department Manager III, CSD

BUR No. IFEX-25040616
 DATE April 25, 2025
 AMOUNT 9839,281.00

Recommended by:
[Signature]
 ROWENA G. MENDOZA
 Department Manager III, CSD

CONFORME:
[Signature]
 Name & Signature of Contractor/Supplier



Funds Available:
[Signature]
 WILMA G. BULAY
 OIC-Chief Controllorship

Approved by:
[Signature]
 ROMLEAH JULIET P. OCAMPO
 Executive Director

Date

JOB ORDER

CITEM.STR.FR.006

 CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (832) 831-2201 to 09 ext. 218 📠 (832) 831-1368, 832-3065 📧 info@citem.com.ph 🌐 www.citem.com.ph		JO Number: 2025-0222	JO Date: 04/08/2025	PAGE 4 of 6
	PR No.: 2025-0222	PR Date: 03/27/2025		

CONTRACTOR/SUPPLIER MSD GODSPEED EXHIBITS, CORP. ADDRESS 324 Navy Road Veterans Village, Holy Spirit District 2, Quezon City MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM _____ PAYMENT TERM 30 days PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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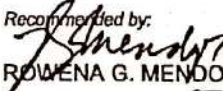

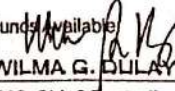
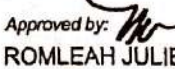
Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
* Complete the scope of work within the Ingress proper. * Updated EDD on work status/progress of fabrication. III. ROLES AND RESPONSIBILITIES OF CITEM * CITEM EDD Designers will be providing the following requirements for a smooth delivery of this contract: a. Complete Technical Drawings b. 3D renditions c. Checklist of requirements with specifications * CITEM EDD Designer will be closely monitoring all necessary requirements such as but not limited to: a. Approval of swatches b. Monitoring of color proofing IV. OTHER CONDITIONS First-time contractors will undergo a mandatory plant visit or participate in an online meeting and assessment conducted by a representative from the Exhibition Design Division.			

TOTAL AMOUNT IN WORDS:	Php
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Very truly yours,  ATTY. ANNA GRACE I. MARPURI Department Manager III, CSD	BUR No. IFBX-25040616 DATE April 25, 2025 AMOUNT 9839,281.00	Recommended by:  ROWENA G. MENDOZA Department Manager III, CBD
CONFORME:  Winlove B. Campos Name & Signature of Contractor/Supplier Date _____	Funds Available:  WILMA G. DULAY OIC-Chief Controllorship	Approved by:  ROMLEAH JULIET P. OCAMPO Executive Director

JOB ORDER

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965 ✉ info@citem.com.ph 🌐 www.citem.com.ph	JO Number: 2025-0222	JO Date: 04/08/2025	PAGE 5 of 6
	PR No.: 2025-0222	PR Date: 03/27/2025	

CONTRACTOR/SUPPLIER <u>MSD GODSPEED EXHIBITS, CORP.</u> ADDRESS <u>324 Navy Road Veterans Village,</u> <u>Holy Spirit District 2, Quezon City</u> MODE OF PROCUREMENT <u>Small Value Procurement</u>	DELIVERY TERM _____ PAYMENT TERM <u>30 days</u> PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
V. ITEMS			
I. MOBILIZATION COST			
a. Fabrication, Hauling, Installation, Delivery	1	lot	
II. FABRICATION (RENTAL)			
a. Reception counter (Buyer's Lounge)	1	lot	
b. Reception counter (GMART)	1	lot	
c. Fence Planters	1	lot	
d. Fence Wood	7	set	
e. Fence Pipe	1	lot	
f. VIP Structure	1	lot	
g. Reception Structure	1	lot	
h. Mental Framing	1	lot	
III. GRAPHICS (RENTAL)			
a. Tarpaulin Print	270	sqm	
b. Printable Sticker	20	sqm	
c. Printable Sticker mounted on foamboard	3	sqm	
IV. COMPONENTS			
a. Folding Table 1.2m x 0.6m x 0.75m (Purchase)	24	pcs	
b. Chair (Rent)	90	pcs	
c. Metal Shelving 1.2m x 0.3m x 1.8m (Purchase)	11	pcs	
d. Bar Stool (Rental)	6	pcs	
e. Scaffolding (Rental) - Scaffolding must be presentable and in good condition	10	set	
f. Potted Plant small (Purchase)	12	pcs	
TOTAL AMOUNT IN WORDS:			Php

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Very truly yours, ATTY. ANNA GRACE I. MARPURI Department Manager III, CSD	BUR No. <u>1PEX-25040616</u> DATE <u>April 25, 2025</u> AMOUNT <u>9839,281.00</u>	Recommended by: ROWENA G. MENDOZA Department Manager III, CBD Approved by: ROMLEAH JULIET P. OCAMPO Executive Director
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CONFORME: Name & Signature of Contractor/Supplier _____ Date _____	Funds Available: WILMA G. DULAY OIC-Chief Controllorship
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JOB ORDER

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (832) 831-2201 to 00 ext. 218 📠 (832) 831-1368, 832-3965 📧 info@citem.com.ph 🌐 www.citem.com.ph	JO Number: 2025-0222	JODate 04/08/2025	PAGE 6 of 6
	PR No.: 2025-0222	PR Date: 03/27/2025	

CONTRACTOR/SUPPLIER <u>MSD GODSPEED EXHIBITS, CORP.</u> ADDRESS <u>324 Navy Road Veterans Village,</u> <u>Holy Spirit District 2, Quezon City</u> MODE OF PROCUREMENT <u>Small Value Procurement</u>	DELIVERY TERM _____ PAYMENT TERM <u>30 days</u> PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
V. ITEMS			
Item	Particulars	QTY	UNIT
V.	ELECTRICAL & LIGHTING (RENTAL)		
a.	Installation/Wirings/Etc.	1	lot
b.	2 Gang convenience outlet with extension cord	11	pcs
c.	Incandescent Bulb with housing	3	pcs
d.	20-30 W LED Spotlight (Daylight)	44	pcs
e.	LED Strip Light-White	105	sqm
VI. TERMS OF PAYMENT Full payment of 100% shall be processed after the conclusion of the event and will commence upon the submission of the contractor's service invoice and delivery receipt.			
VII. RISK PROTECTION AND MANAGEMENT Deductions shall be implemented under the following conditions: a. A 10% deduction will be applied for the incomplete delivery of the pavilion if deemed unreasonable by the Exhibition Design Division. b. Deductions will be applied for any undelivered items listed in the "Items to Bid" section of this requirement. c. A deduction will be imposed for the late turnover of requirements if deemed unreasonable.			
TOTAL AMOUNT IN WORDS: EIGHT HUNDRED THIRTY NINE THOUSAND TWO HUNDRED EIGHTY ONE PESOS			Php 839,281.00

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Very truly yours, ATTY. ANNA GRACE I. MARPURI Department Manager III, CSD	BUR No. <u>IFEX-25040616</u> DATE <u>April 25, 2025</u> AMOUNT <u>839,281.00</u>	Recommended by: ROWENA G. MENDOZA Department Manager IV, CBD
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CONFORME: Wilmar D. Campos <small>Name & Signature of Contractor/Supplier</small> _____ <small>Date</small>	Funds Available: WILMA G. DULAY OIC-Chief Controllorship	Approved by: ROMLEAH JULIET P. OCAMPO Executive Director
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