

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

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JO Number:

2025-0246

JO Date

05/20/2025

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PR No.:

2025-0246

PR Date:

04/10/2025

CONTRACTOR/SUPPLIER **RULUJAC ENTERPRISE**

ADDRESS 165 Flamengco St., Panghulo, Obando, Bulacan

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM **30 days**

PLACE OF DELIVERY

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
FABRICATION, PRINTING AND DELIVERY OF 400 PIECES OF MEDIA AND VIB BAGS FOR IFEX PHILIPPINES 2025	400 pcs	328.00	131,200.00
I. PRINTING AND DELIVERY			
A. IFEXPh Media Bag			
Height: 15 inches			
Width: 19 inches/6 inches			
Material: Canvass			
Handle: 30 inches			
II. SCOPE OF WORK:			
1. The Contractor shall Print and Deliver the items listed above on the specified materials and specifications.			
2. The Contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by the enduser.			
3. The Contractor shall ensure the durability and quality of the items.			
4. The Contractor shall deliver the items properly and in good condition (without smudge, dirt and stains and the like).			
5. Delay of delivery will obtain deduction from the total contract price			

TOTAL AMOUNT IN WORDS: **ONE HUNDRED THIRTY-ONE THOUSAND TWO HUNDRED PESOS** Php **131,200.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of **1/10 of 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI

Department Manager, CSD

CONFORME:

Gaudencio Jacinto

Name & Signature of Contractor/Supplier

Date

BUR No. **VAR-25071036**

DATE **July 9, 2025**

AMOUNT **131,200.00**

Funds Available:

WILMA G. DELAY
OIC-Chief, Controllershship

Recommended by:

JOSEPH O. BERNAT
Department Manager, CCSD

Approved by:

ROMLEAH JULIET P. OCAMPO
Executive Director