

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



JO Number:
2024-0381
 PR No.:
2024-0381

JO Date:
10/01/2024
 PR Date:
08/22/2024

PAGE
 1/2

CONTRACTOR/SUPPLIER **MSD GODSPEED EXHIBITS CORP.**
 ADDRESS **324 Navy Road, Veterans, Village, Brgy. Holy Spirit, Quezon City, Metro Manila, NCR**
 MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM _____
 PAYMENT TERM _____
 PLACE OF DELIVERY _____
 DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
FABRICATION, HAULING, MOBILIZATION, INSTALLATION, AND DISMANTLING OF DESIGN COMMUNE FASHION SETTING FOR MANILA FAME 2024			Php598,002.94

QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	Lot	I. MOBILIZATION COST FABRICATION, HAULING, INSTALLATION AND DISMANTLING	Php53,200.00	Php53,200.00
120	Sqm	II. FLOORING (RENTAL) a. Needle-punch Carpet Beige	Php400.00/sqm	Php48,000.00
1	Lot	III. FABRICATION (RENTAL) a. MAIN STRUCTURE – 2" x 2" Square Tubular steel with 1" x 1" Square Tubular steel painted in approved color	Php93,844.80	Php93,844.80
1200	Pcs	b. Papercore supply	Php140.00	Php168,000.00
1	Lot	IV. INSTALLATION OF PAPERCORE a. Manpower for the Installation of Papercores (at least 3 people dedicated to the pavilion with ladders/scaffoldings)	Php71,094.14	Php71,094.14
4	sqm	V. GRAPHICS (RENTAL) a. Sticker cut-out Mounted on Acrylic Board	Php1,978.00	Php7,912.00
30	sqm	b. Printable sticker mounted on foamboard (matte finish)	Php1,508.00	Php45,240.00
1	Lot	VI. PROPS (PURCHASE) a. Necklace & Earrings Display	Php22,400.00	Php22,400.00
1	Lot	VII. ELECTRICAL & LIGHTING (RENTAL) a. Installation/Wirings/Etc.	Php7,000.00	Php7,000.00
8	pcs	b. 2 Gang convenience outlet with extension cord	Php504.00	Php4,032.00
60	Pcs	c. Tracklight 12watts (white)	Php1,120.00	Php67,200.00
20	Pcs	d. Trackbar 1m (white)	Php504.00	Php10,080.00
				Php598,002.94

TOTAL AMOUNT IN WORDS: _____ Php

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

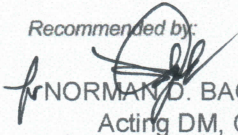
Very truly yours,

 ATTY. ANNA GRACE I. MARPURI
 Department Manager, CSD
 CONFORME:

 Wirmove D. Campos
 Name & Signature of Contractor/Supplier

 Date

BUR No. MF2410112
 DATE Oct. 04, 2024
 AMOUNT 9598,002.94

Recommended by:

 for **NORMAN D. BAGULBAGUL**
 Acting DM, CCSD

Funds Available:

MALERNA C. BUYAO
 Chief Controllership

Approved by:

LEAH PULIDO OCAMPO
 EXECUTIVE DIRECTOR


JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



JO Number:
2024-0381

JO Date:
10/01/2024

PAGE

2/2

PR No.:
2024-0381

PR Date:
08/22/2024

CONTRACTOR/SUPPLIER **MSD GODSPEED EXHIBITS CORP.**
 ADDRESS **324 Navy Road, Veterans, Village, Brgy. Holy Spirit, Quezon City, Metro Manila, NCR**
 MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM _____
 PAYMENT TERM _____
 PLACE OF DELIVERY _____
 DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
-------------	----------	------------	--------

FABRICATION, HAULING, MOBILIZATION, INSTALLATION, AND DISMANTLING OF DESIGN COMMUNE FASHION SETTING FOR MANILA FAME 2024

Scope of Work:

- The contractor shall install, Dismantle, and Haul the items listed above on the specified materials and specifications.
- The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
- The contractor shall ensure the durability and quality of the items.
- The contractor shall install the items properly and in good condition (without smudge, dirt, stains and the like) starting on ingress of 14 October 2024 – 16 October 2024 and egress on 19 October 2024, 07:00PM – 12:00MN.
- The contractor shall complete installation of the requirements on 16 October 2024, 12:00NN.
- Contractors should be at least five (5) years in the business and must have a Very Satisfactory (VS) rating if contractor was previously hired by CITEM. (Please provide company profile and list of projects for the past three (3) years.)
- All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise. Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD).
- Delay of delivery or installation will call for deduction of 10% of contract price.

TOTAL AMOUNT IN WORDS: **FIVE HUNDRED NINETY EIGHT THOUSAND TWO PESOS AND 94/100 CENTAVOS** Php 598,002.94

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of _____ of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 Department Manager, CSD

BUR No. MF 24101112
 DATE Oct-4, 2024
 AMOUNT 9598,002.94

Recommended by:

[Signature]
 for **NORMAN D. BAGULBAGUL**
 Acting DM, CCSD

CONFORME:

[Signature]
Winlove D. Campos
 Name & Signature of Contractor/Supplier

Funds Available:
[Signature]
MALERNA C. BUYAO
 Chief Controllership

Approved by:

[Signature]
LEAH PULIDO OCAMPO
 EXECUTIVE DIRECTOR

Date