

JOB ORDER

CITEM STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (832) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965 info@citem.com.ph www.citem.com.ph		JO Number 2024-0288-P5	JO Date 10/18/2024	PAGE 1 of 2
		PR No 2024-0288-P5	PR Date 10/18/2024	

CONTRACTOR/SUPPLIER TINCHIYAH ADVERTISING ADDRESS Quezon City MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM PAYMENT TERM 30 days PLACE OF DELIVERY DATE OF DELIVERY
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM)

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROJECT MANILA FAME 2024			
SUBJECT MF 2024 SIGNAGE PART 05			
I. PRINTING, DELIVERY, INSTALLATION, DISMANTLING, AND 2-WAY HAULING			
a. WTC SIGNAGES (0.60m x 1.20m) Printable Sticker on Sintraboard (Indoor)	4 pcs	720.00	2,880.00
II. SCOPE OF WORK AND TIMETABLE			
1. The contractor shall Install, Dismantle and Haul the items listed above on the specified materials and specifications 2. The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output. 3. The contractor shall ensure the durability and quality of the items. 4. The contractor shall install the items properly and in good condition (without smudge, dirt, and stains and the like) starting on ingress of 14 October 2024 and egress on 19 October 2024.			
TOTAL AMOUNT IN WORDS:			Php

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY in case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. MARY JANE DIAGRO-GERONIMO
 Head, Procurement Unit

BUR No MF-24101267
 DATE 10-29-2024
 AMOUNT 2,880.

Recommended by:

NORMAN BAGOLBAGUL
 Acting DM, CCSD

CONFORME:

Reymon G. Ferraris
 Name & Signature of Contractor/Supplier

Funds Available:

MALERNA C BUYAO
 Chief Controllership

Approved by:

LEAH PULIDO OCAMPO
 Executive Director

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JO Number: 2024-0288-P5	JO Date: 10/18/2024	PAGE 2 of 2
PR No.: 2024-0288-P5	PR Date: 10/18/2024	

CONTRACTOR/SUPPLIER: TINCHIAH ADVERTISING	DELIVERY TERM
ADDRESS: Quezon City	PAYMENT TERM: 30 days
MODE OF PROCUREMENT: Small Value Procurement	PLACE OF DELIVERY
	DATE OF DELIVERY


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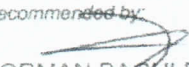
DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
5. The contractor shall complete the installation of the requirements on 18 October 2024			
6. Contractors should be at least 5 yrs in the business and must have a Very Satisfactory (VS) Rating if contractor was previously hired by CITEM			
7. All above items are the property of CITEM after the event unless indicated as rental or otherwise. Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD)			
8. Delay of delivery or installation will call for deduction of 10% of contract price			


TOTAL AMOUNT IN WORDS: TWO THOUSAND EIGHT HUNDRED EIGHTY PESOS Php 2,880.00

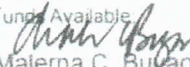
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
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Very truly yours, 
ATTY. MARY JANE DIAGRO-GERONIMO
 Head, Procurement Unit

BUR No. MF - 24 10/267 Recommended by:
 DATE 10-29-2024 
NORMAN BAGULBAGUL
 Acting DM, CCSD

CONFORME:

Reymon G. Ferraris
 Name & Signature of Contractor/Supplier

Amount 2,880
 Fund Available 
Malerna C. Buyao
 Chief Controllership

Approved by: 
LEAH PULIDO OCAMPO
 Executive Director 

Date _____