

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965  
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number:  
2025-0136

JO Date  
03/11/2025

PAGE

PR No.:  
2025-0136

PR Date:  
02/18/2025

1 of 5

CONTRACTOR/SUPPLIER MICROGENESIS SOFTWARE, INC.

doing business under the name and style of  
 ADDRESS Microgenesis Business Systems / Mandaluyong City

MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM .....

PAYMENT TERM 30 days .....

PLACE OF DELIVERY .....

DATE OF DELIVERY .....

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>RENEWAL OF REMOTE MONITORING AND MANAGEMENT SOFTWARE</b> Date Needed/Delivery Date: 01 April 2025 Period: One (1) year subscription (April 1, 2025 – March 31, 2026) Renewal- 135 Nodes Specifications: Agent Deployment 1. Thru Active Directory, discovery, URL Link 2. Can automatically group machine based in Agent package Supported Devices 1. Windows, Mac, Virtualization (VMWare/Hyper-V), OSX, Linux, Network Devices (Routers, Switches, Printers, and other IP-based devices) Automation Scripts 1. Ready to use scripts 2. Supports custom IT Procedures/Scripts for Windows using Batch, Powershell, and VBScript 3. Supports custom IT Procedures/Scripts for MAC and Linux using Batch			PHP495,000.00

TOTAL AMOUNT IN WORDS:

Php

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The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI  
 Department Manager III, CSD

BUR No. ISP 250 30439

DATE 3/11/2025

AMOUNT ₱495,000

Recommended by:

ATTY. ANNA GRACE I. MARPURI  
 Department Manager III, CSD

CONFORME:

MARRY JEAN L. VILLAS  
 Name & Signature of Contractor/Supplier

MARCH 27, 2025

Date

Funds Available:

WILMA G. DULAY  
 OIC-Chief Controllership

Approved by:

ROMLEAH JULIET P. OCAMPO  
 Executive Director

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JO Number:

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PAGE

2 of 5

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 MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM \_\_\_\_\_  
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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
Automation Tasks			
1. Ready to use tasks			
2. Supports distribution of scripts or combination of scripts to manage machines, within LAN and/or Remote system			
3. Supports scheduling of tasks			
Automation Workflows			
1. Create workflows using graphical flowchart			
2. Supports activation and deactivation of workflows			
Scheduling			
1. Supports scheduling of procedures to run automatically			
Application Development			
1. Supports deployment of Microsoft and non-Microsoft applications			
2. Supports assignment of software repository for local sourcing of installers			
Monitoring			
1. Monitor hardware/software resources (processed, services, network interface, ports, and performance, status), web certificates, web sites			
2. Automatic discovery of all devices on the network			
3. Sends notification when a new device joins the network, when a device is no longer			


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Php

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Very truly yours,

  
 ATTY. ANNA GRACE I. MARPURI  
 Department Manager III, CSD

BUR No. ISP-25030439

DATE 3/11/2025

AMOUNT 9495,000

Recommended by:

  
 ATTY. ANNA GRACE I. MARPURI  
 Department Manager III, CSD

CONFORME:

  
 MARRY JEAN L. VILLAS  
 Name & Signature of Contractor/Supplier

MARCH 27, 2025

Date

Funds Available:

  
 WILMA G. DULAY

OIC-Chief Controllership

Approved by:

  
 ROMLEAH JULIET P. OCAMPO

Executive Director

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3 of 5

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
present in the network for x number of days			
4. View all known and unknown devices			
Dashboard			
1. Offers view of alerts summary per priority category			
2. Offers view of status of systems being managed			
Inventory Audit			
1. Can detect Hardware System Information (Manufacturer, Model, CPU, Number of cores, Current clock speed, Max clock speed, Number of processors, Number of logical processors and Domain), Bios Information (Serial Number, manufacturer, SMBIOS version, Version, Release date), CPU/RAM information (Processor, Manufacturer, Processor Family, Processor Version, CPU Max Speed, CPU Current Speed, CPU, Quantity, Speed, RAM, Max Memory Size, Max Memory Slots)			
2. Can detect Installed Software Information (Application Name, publisher, version, and have option to uninstall			
3. Can detect installed security products (show status if enabled/disabled, if it is up-to-date)			
Patch Management			
1. Centralized Management of Patches, Automated patch deployment and has			

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Php

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 Name & Signature of Contractor/Supplier

MARCH 27, 2025  
 Date

Funds Available  
WILMA G. DULAY  
 OIC-Chief Controllorship

Approved by:

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 Executive Director

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4 of 5

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
history of the patches that is installed or not installed			
Remote Access			
1. Has non-intrusive remote access			
2. Has remote control (access computers from anywhere)			
Policy Management			
1. Ability to create policies for device configuration and monitoring of systems			
2. Deploy and enforce policies within LAN and remote systems			
3. Ability to assign policy to the whole organization that will be automatically inherited/propagated to newly added systems			
Reporting			
1. Templated and configurable reports			
2. Hardware and software inventory and resources utilization			
3. Supports scheduled reporting and distribution to selected email recipients			
Access and permissions			
1. Ability to assign or limit features that can be access			
Security			
1. ISO 27001 Compliance, SOC 2 Type II Compliance			
2. Use two-factor authentication (2FA), opt-in to receive push notifications on			

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Date

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OIC-Chief Controllorship

Approved by:

ROMLEAH JULIET P. OCAMPO

Executive Director

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5 of 5

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
mobile app			
3. System logs			
Other Requirements			
1. Includes implementation			
2. Includes Training with certification (minimum of one (1) IT Personnel)			
3. Product Certified Technical Trainer			
4. Cloud-based			
5. Supports 1GHz CPU, 512 MB, 2GB HD Free space			
6. Minimum of 135 nodes			
7. Nodes are transferrable			
8. Available local support five (5) days a week (onsite, chat, or call)			
VAT INCLUSIVE			

TOTAL AMOUNT IN WORDS: **FOUR HUNDRED NINETY-FIVE THOUSAND** Php495,000.00

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BUR No. ISP-25030439  
 DATE 3/11/25  
 AMOUNT 7495,000

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 Department Manager III, CSD

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 Date

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