

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965  
 info@citem.com.ph www.citem.com.ph



JO Number: 2024-0288-P1	JO Date 9/06/2024	PAGE 1 of 3
PR No.: 2024-0288-P1	PR Date: 9/04/2024	

CONTRACTOR/SUPPLIER <b>TINCHIYAH ADVERTISING</b>	DELIVERY TERM
ADDRESS <b>Quezon City</b>	PAYMENT TERM <b>30 days</b>
MODE OF PROCUREMENT <b>Small Value Procurement</b>	PLACE OF DELIVERY
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>PROJECT: MANILA FAME 2024</b>			
<b>SUBJECT: MF 2024 SIGNAGE PART 01</b>			
<b>I. PRINTING AND MATERIAL COST (DELIVERY ONLY)</b>			
<b>a. NAIA AND HOTEL SIGNAGES</b>			
a.1 NAIA MABUHAY PLACARD (0.30m x 0.42m) ✓ Printable Sticker on Sintraboard (Outdoor)	12 pcs	117.18	1,406.16
a.2 HOTEL VENUE PLACARD (0.42m x 0.30m) ✓ Printable Sticker on Sintraboard (Outdoor)	3 pcs	117.18	351.54
a.3 MABUHAY TABLETOP (0.21m x 0.30m) ✓ Printable Sticker on Sintraboard (Indoor)	8 pcs	58.59	468.72
a.4 PARTNER HOTEL AND SCHEDULE (0.21m x 0.30m) ✓ Printable Sticker on Sintraboard (Indoor)	6 pcs	58.59	351.54
<b>II. PRINTING, DELIVERY, INSTALLATION, DISMANTLING AND 2-WAY HAULING</b>			
<b>a. CITEM STICKERS</b>			
a.1 CITEM VEHICLE A (0.20m x 0.80m) Printable Sticker (Outdoor)	20 pcs	185.92	3,718.40

TOTAL AMOUNT IN WORDS: \_\_\_\_\_ Php

This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  
 ATTY. ANNA GRACE I. MARPURI  
 Acting DM, Corporate Service Dept.

BUR No. MF-24090969  
 DATE SEP 10, 2024  
 AMOUNT ₱ 32,000.04

Recommended by:  
 NORMAN BAGULBAGUL  
 Acting DM, CC&D

CONFORME:  
Ryann C. Ferraris  
 Name & Signature of Contractor/Supplier  
 9/13/2024  
 Date

Funds Available:  
MALERNA C. BUENAO  
 Chief Controllership

Approved by:  
LEAH PULIDO OCAMPO  
 Executive Director

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CONTRACTOR/SUPPLIER **TINCHIYAH ADVERTISING**  
 ADDRESS **Quezon City**  
 MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM .....  
 PAYMENT TERM **30 days**  
 PLACE OF DELIVERY .....  
 DATE OF DELIVERY .....

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
a.2 CITEM VEHICLE B (0.30m x 0.30m) Printable Sticker (Outdoor)	10 pcs	104.58	1,045.80
a.3 CITEM VEHICLE C (0.15m x 0.80m) Printable Sticker (Outdoor)	20 pcs	139.44	2,788.80
a.4 CITEM VEHICLE D (0.15m x 0.15m) Printable Sticker (Outdoor)	5 pcs	26.15	130.75
b. CITEM FENCE BANNER (12.15m x 1.75m) ✓ Tarpaulin Print on Matte Side with Front Framing (Outdoor)	1 pc ✓	19,200.04	19,200.04
c. DTI BUS SHUTTLE GRAPHICS (2.50m x 0.50m) ✓ Tarpaulin Print on Matte Side with Front Framing (Outdoor)	4 pcs ✓	268.75	1,075.00
d. NAIA AND HOTEL PULL-UP BANNER (0.83m x 2.05m) ✓ Tarpaulin Print on Matte Side (Indoor)	4 pcs ✓	365.82	1,463.29

TOTAL AMOUNT IN WORDS: \_\_\_\_\_ Php

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Very truly yours,  
**ATTY. ANNA GRACE T. MARPURI**  
 OIC- DM, Corporate Service Dept.

BUR No. MF-24090969  
 DATE SEPT. 10, 2024  
 AMOUNT ₱32,000.04

Recommended by:  
  
**NORMAN BAGUL BAGUL**  
 OIC-DM, CCSD

CONFORME:  
  
**Reyman G. Ferrans**  
 Name & Signature of Contractor/Supplier  
 Date 9/13/2024

Funds Available:  
  
**Malerna C. Buyao**  
 Chief Controllership

Approved by:  
  
**LEAH PUELLO OCAMPO**  
 Deputy Executive Director

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
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**III. SCOPE OF WORK AND TIMETABLE:**

- The contractor shall Install, Dismantle and Haul the items listed above on the specified materials and specifications.
- The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
- The contractor shall ensure the durability and quality of the items.
- The contractor shall install the items properly and in good condition (without smudge, dirt, and stains and the like) starting on ingress of 14 October 2024 - 16 October 2024 and egress on 19 October 2024 07:00pm - 12:00mn.
- The contractor shall complete the installation of the requirements on 16 October 2024, 11:59pm. A 10% deduction shall be applied for incomplete delivery of the pavilion deemed unreasonable.

TOTAL AMOUNT IN WORDS: <b>THIRTY TWO THOUSAND PESOS AND 04/100</b>	<b>Php 32,000.04</b>
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Very truly yours, <b>ATTY. ANNA GRACE I. MARPURI</b> Acting DM, Corporate Service Dept.	BUR No. <b>MF-24090969</b> DATE <b>SEPT-10, 2024</b> AMOUNT <b>₱ 32,000.04</b>	Recommended by: <b>NORMAN BAGULBAGUL</b> Acting DM, CCSD
CONFORME:  <b>Raymon S. Ferraris</b> Name & Signature of Contractor/Supplier 9/13/2024 Date	Funds Available: <b>Malerna C. Buyao</b> Chief Controllorship	Approved by: <b>LEAH PULIDO OCAMPO</b> Executive Director