

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (832) 831-2201 to 08 ext. 218 📠 (832) 831-1368, 832-3965
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number: 2025-0030	JO Date 01/13/2024	PAGE 1
PR No.: 2025-0030	PR Date: 01/06/2024	

CONTRACTOR/SUPPLIER **BRUSSELS INTERNATIONAL TRADEMART LTD CO**
 ADDRESS
 Atomiumsquare 1, P.O Box 211,B-1020 Brussels, Belgium
 MODE OF PROCUREMENT Overseas Procurement

DELIVERY TERM _____
 PAYMENT TERM _____
 PLACE OF DELIVERY _____
 DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
RENTAL OF SHOWROOM AT TRADEMART BRUSSELS FOR THE DESIGN PHILIPPINES OUTBOUND BUSINESS MISSION IN BRUSSELS, BELGIUM Dates of Event: 23 to 27 January 2025 Space: Minimum of 300 sqm Inclusions: 1. Space 2. Sound System 3. WiFi 4. Registration Exchange Rate as of 10 January 2025: EUR1.00 = PHP60.2701	300 sqm		EUR6,500.00 OR PHP391,755.65

SIX THOUSAND FIVE HUNDRED EUROS OR A TOTAL OF THREE HUNDRED
 TOTAL AMOUNT IN WORDS: **NINETY-ONE THOUSAND SEVEN HUNDRED FIFTY-FIVE PESOS AND SIXTY-FIVE CENTAVOS** Php EUR6,500.00 OR PHP391,755.65

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 DM-Corporate Services Department
 CONFORME:

BUR No. MDM-25010064
 DATE 1/16/2025
 AMOUNT ₱ - 391,755.65
 EUR = 6,500.00

Recommended by:

MARIO F. EVIO
 DM-Service Business Department

Name & Signature of Contractor/Supplier

Decenilde Dimatin
 Date _____

Funds Available:

MALERNA C. BLVAO
 Chief Controllorship

Approved:

LEAH PULIDO OCAMPO
 Executive Director